



**MINUTES OF THE PROCEEDINGS OF MEETING OF THE
COUNCIL OF THE CITY OF CHICHESTER HELD IN THE COUNCIL CHAMBER
AT THE COUNCIL HOUSE, NORTH STREET, CHICHESTER
ON WEDNESDAY 4 DECEMBER 2013 AT 6.00PM**

- PRESENT : The Deputy Mayor (Councillor Hughes)
Councillors Apel, Bell, Budge, P Dignum, T Dignum, French, Holman
Macey, Plowman, Rankin, Rees, Siggs, Smith and Woolley
- APOLOGIES : The Mayor (Councillor Chaplin)
Councillors Evans, Scicluna and Shone
- ABSENT : Councillor Campling
- IN ATTENDANCE : Town Clerk, Mayor's Chaplain, Administration Manager and Macebearer

The Deputy Mayor took the Chair in the absence of the Mayor.

46 MINUTES

RESOLVED that the Minutes of the Meeting of Council held on 4 September 2013, having been printed and circulated be approved, adopted and signed as a correct record with the following amendment :

Minute 33 Reports from Representatives on Outside Bodies

First paragraph, sentence should end with "... the current Chairman is developing the Centre to support the Arts."

It was further RESOLVED that Minutes of the Special Council Meeting held on 4 September 2013 and the Minutes of the Council-in-Committee Meeting held on 9 October 2013, having been printed and circulated be approved, adopted and signed as a correct record.

47 DEPUTY MAYOR'S ANNOUNCEMENTS

(i) Remembrance Sunday

The Deputy Mayor commented that the Remembrance Sunday Service and Parade on 10 November 2013 had gone exceptionally well and thanked those members who attended.

(ii) Death of Mrs Gil Shone

It was with sadness that the Deputy Mayor announced the death of Mrs Gil Shone and asked the Town Clerk to send the City Council's condolences to Councillor Shone. The funeral would be held on Tuesday 17 December 2013 at 2.30pm at St Wilfrid's Church, Sherborne Road, Chichester.

48 PUBLIC QUESTION TIME

There were no questions from members of the public being residents in the City pursuant to Standing Order 27.

49 MINUTES OF MEETINGS

(a) Planning & Conservation Committee

It was moved by Councillor Woolley, as Chairman of the Committee, that the Minutes of the meeting held on 25 September 2013 be approved and adopted.

Councillor Woolley commented that he had been involved with the proposed review of the Chichester Conservation Area Character Appraisal (Minute 62 refers).

It was RESOLVED that the original motion put by Councillor Woolley, that the Minutes of the meeting held on 25 September 2013 be approved and adopted.

(b) Finance Committee

It was moved by Councillor Plowman, Chairman of the Committee, that the Minutes of the Meeting held on 22 October 2013 be approved and adopted.

Councillor T Dignum asked questions on Minute 48, Street Lighting Replacement for Chichester City (Heritage Lampposts) and Councillor Plowman answered them accordingly.

It was RESOLVED that the original motion put by Councillor Plowman, that the Minutes of the Meeting held on 22 October 2013 be approved and adopted.

(c) Planning & Conservation Committee

It was moved by Councillor Woolley, as Chairman of the Committee, that the Minutes of the meeting held on 23 October 2013 be approved and adopted.

It was RESOLVED that the original motion put by Councillor Woolley, that the Minutes of the meeting held on 23 October 2013 be approved and adopted.

(d) Community Affairs Committee

It was moved by Councillor Siggs, as Chairman of the Committee, that the Minutes of the Meeting held on 28 October 2013 be approved and adopted.

It was RESOLVED that the original motion put by Councillor Siggs, that the Minutes of the Meeting held on 28 October 2013 be approved and adopted.

(e) Planning & Conservation Committee

It was moved by Councillor Woolley, as Chairman of the Committee, that the Minutes of the meeting held on 20 November 2013 be approved and adopted.

Councillor Woolley advised that he had attended, on behalf of the City Council, the Public Enquiry regarding the proposed development North of Keepers Wood (Daffodil Field), Lavant.

It was RESOLVED that the original motion put by Councillor Woolley, that the Minutes of the meeting held on 20 November 2013 be approved and adopted.

(f) Finance Committee

It was moved by Councillor Plowman, Chairman of the Committee, that the Minutes of the Meeting held on 26 November 2013 be approved and adopted with the exception of the Recommendation in Minute 56.

Members agreed that Chichester District Council approving five out of the six New Homes Bonus Applications submitted by the City Council was excellent news for the successful applicants who represented local organisations in the City.

Councillor T Dignum advised that the process followed by the City Council in preparing the New Homes Bonus applications was to be commended and was a 'model' for other parish councils submitting applications. The New Homes Bonus scheme would be run again in 2014/15 and for the following three financial years.

Councillor Bell and French commented on the Section 106 monies from West Sussex County Council that said that this would be welcome if it enabled the City Council to undertake various projects when identified.

It was RESOLVED that the original motion put by Councillor Plowman, that the Minutes of the Meetings held on 22 October and 26 November 2013 be approved and adopted with the exception of the Recommendations in Minute 56.

Members considered the following Recommendation from the Finance Committee.

Minute 56 Budget 2014/2015

To consider the Recommendation to Full Council that the City Council's Budget for 2014/2015 be increased by 2.48% a sum of £11,808 resulting in a Precept Demand of £488,110 and a Band D Council Tax Payment of £48.09. After taking the tax base (10,150.8) into account this is an increase of 1.46%

Councillor Plowman explained the strategy that had been taken in preparing the 2014/2015 Budget and thanked the Officers and members of the Finance Committee for their involvement. Councillor T Dignum added that the increase equated to an extra 69p for residents.

It was proposed, seconded and RESOLVED that the City Council's Budget for 2014/2015 be increased by 2.48% a sum of £11,808 resulting in a Precept Demand of £488,110 and a Band D Council Tax Payment of £48.09. After taking the tax base (10,150.8) into account this is an increase of 1.46%.

50 NEIGHBOURHOOD PLAN

The City Council were reminded of Business Review Committee Minute 11

It was RESOLVED that the Committee support the establishment of a Neighbourhood Plan for a specific area of the city, with particular emphasis on the west, the precise area to be established and that the next steps be to organise a public meeting to explain the intent of the City Council and so settle the establishment of a Steering Group with a wide-ranging membership.

Councillor Plowman explained that it had become clear that some aspects of the Community/Neighbourhood Plan process needed to be understood in greater detail and that it would be advisable to defer this matter until the Local Plan was further forward and perhaps a training session could be organised in the New Year for members as it was essential that any Neighbourhood Plan produced must be correct in all aspects.

A briefing paper prepared by Mike Allgrove, Planning Policy Manager at Chichester District Council on Community Planning for Chichester had been emailed to all members.

It was proposed, seconded and RESOLVED that the proposed Neighbourhood Plan for a specific area of the City be deferred and that a member training session be organised in the New Year.

51 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Councillor Budge, as the City Council's representative on the Goodwood Airfield Consultative Committee, reported that he had had the privilege of taking a flight over Goodwood and the surrounding area.

52 WARD REPORTS FROM CHICHESTER CITY COUNCIL MEMBERS

Councillor P Dignum, as a South Ward member, advised that on the Whyke Estate an orchard had been planted and that a public meeting would be held on Monday 9 December 2013 at Kingsham School at 7.30pm with the architect involved with the proposed Community Hall on the Whyke Estate.

Councillor Siggs, as a South Ward member, reported that Langdale Avenue had had trees planted which had been achieved by the City Council making a Discretionary Grant to the Chichester Tree Wardens Group.

Councillor Woolley, as a East Ward member, explained that road traffic calming measures had been suggested for St Pancras by the City Centre Partnership and comments/views from members would be welcome. Councillor T Dignum added that West Sussex County Council had undertaken a similar study on road traffic calming matters in the same area many years ago.

Councillor Bell, as a West Ward member, commented that a neighbour in King George Gardens had been taken ill whilst attending an event at the Council House and that the Front of House Supervisor, Claire Adams, had gone beyond the call of duty to look after him and had driven him home; Claire Adams was to be commended for her actions.

Councillor Bell also commented on a planning application in Pine Grove and the City Council's decision which he asked whether this application could be revisited at the next Planning & Conservation Committee Meeting on 19 December 2013 and he was advised by the Chairman of the Planning & Conservation Committee, Councillor Woolley, that this item would be included on the Agenda.

Councillor Bell asked whether the City Council could encourage more participation of the residents in the City in planning matters and advise residents of the procedures followed by the City Council; this would be investigated further.

Councillor Budge, as a North Ward member, reported that Transition Chichester had planted more trees at the Community Orchard in Oaklands Park.

53 REPORTS FROM CHICHESTER DISTRICT AND WEST SUSSEX COUNTY COUNCIL'S WARD MEMBERS

Councillor P Dignum, as Chichester District Council's representative on the Graylingwell Community Development Trust, advised that the area had become an active part of the City and residents were enjoying a 'community spirit'.

Councillor Budge commented that the Chichester Rugby Club were doing the City proud.

54 QUESTIONS

There were no questions from members of the Council pursuant to Standing Order 24.

55 COMMON SEAL

RESOLVED that the Common Seal be affixed to any documents necessary to give effect to the resolutions passed at this meeting.

The meeting closed at 7.00pm.