



**MINUTES OF THE PROCEEDINGS OF MEETING OF THE  
COUNCIL OF THE CITY OF CHICHESTER HELD IN THE COUNCIL CHAMBER  
AT THE COUNCIL HOUSE, NORTH STREET, CHICHESTER  
ON WEDNESDAY 16 APRIL 2014 AT 6.00PM**

- PRESENT : The Mayor (Councillor Hughes)  
The Deputy Mayor (Councillor Siggs)  
Councillors Apel, Budge, Campling, P Dignum, T Dignum, Evans, French,  
Macey, Plowman, Rankin, Rees, Scicluna, Smith and Woolley
- APOLOGIES : Councillors Chaplin
- ABSENT : Councillor Bell, Holman and Shone
- IN ATTENDANCE : Town Clerk, Administration Manager and Macebearer

77 MINUTES

RESOLVED that the Minutes of the Meeting of Council held on 5 February 2014 and the Minutes of the Meeting of Council-in-Committee held on 2 April 2014, having been printed and circulated be approved, adopted and signed as a correct record.

78 MAYOR'S ANNOUNCEMENTS

(i) Past Mayor's Badge

The Mayor reported that he had presented Councillor Alan Chaplin with his Past Mayor's Badge at a Tea Reception held in the Mayor's Parlour last week.

(ii) Mayoral Wine Tasting Evening

The Mayor advised that in the region of £1,500 was raised for the Mayor's Charity at the recently held Mayoral Wine Tasting evening.

(iii) Chichester Lions Club

At a recent event the Chichester Lions Club had presented the Mayor with a cheque for £500 for the Mayoral Charity.

79 PUBLIC QUESTION TIME

There were no questions from members of the public being residents in the City pursuant to Standing Order 27.

## 80 PRESENTATION OF GRANT CHEQUES

The Mayor presented Grant cheques to the following and a photograph was taken of the Mayor with the recipients :

- Arun & Chichester Citizens Advice Bureau	£1,800
- Chichester Boys Club	£5,000
- Chichester City Band	£500
- Chichester Information Shop for Young People	£2,500
- Chichester Nursery School, Children & Family Centre - Young Parents	£300
- Dynamix Crew	£660
- Festival of Chichester	£1,500
- International Relations 'Three Cities' Working Group	£1,000
- Music on Sundays	£360
- Parents & Carers Support Organisation (PACSO)	£1,181
- Parents & Teachers Association - Portfield Primary Academy	£300
- Regis Troopers (unable to attend the Council Meeting)	£1,650
- Rotary Club of Chichester	£500
- Visit Chichester	£3,000
- West Sussex Coastal Cloth Nappy Library	£500
- West Sussex Mediation Service	£400

## 81 MINUTES OF MEETINGS

### (a) Planning & Conservation Committee

It was moved by Councillor Woolley, as Chairman of the Committee, that the Minutes of the meeting held on 12 February 2014 be approved and adopted.

It was RESOLVED that the original motion put by Councillor Woolley, that the Minutes of the meeting held on 12 February 2014 be approved and adopted.

### (b) Special Community Affairs Committee

It was moved by Councillor Siggs, as Chairman of the Committee, that the Minutes of the Special meeting held on 17 February 2014 be approved and adopted.

Councillor Smith declared a Personal Interest in Minute 56(d) Chichester Information Shop for Young People.

Councillor Apel declared a Personal Interest in Minute 56(f) Chichester Ship Canal Trust.

Councillor Scicluna declared a Personal Interest in Minutes 56(h) Festival of Chichester and 56(k) International Relations 'Three Cities' Working Group'.

Councillors T Dignum and Plowman declared a Personal Interest in Minute 56(q) Rotary Club of Chichester.

It was RESOLVED that the original motion put by Councillor Siggs, that the Minutes of the Special meeting held on 17 February 2014 be approved and adopted.

### (c) Planning & Conservation Committee

It was moved by Councillor Woolley, as Chairman of the Committee, that the Minutes of the meeting held on 12 March 2014 be approved and adopted.

It was RESOLVED that the original motion put by Councillor Woolley, that the Minutes of the meeting held on 12 March 2014 be approved and adopted.

(d) Finance Committee

It was moved by Councillor Plowman, Chairman of the Committee, that the Minutes of the Meeting held on 18 March 2014 be approved and adopted.

Councillor Plowman commented on Minute 78 Market Cross and advised that the repair works were progressing.

Councillor Plowman commented on Minute 80 Resignation of Property Manager and advised that interviews had been held on Tuesday 15 April 2014 and that an appointment would be made shortly. The Deputy Mayor wished a Vote of Thanks be recorded to the former Property Manager, Keith Blow, for the work that he had instigated whilst employed with Chichester City Council.

It was RESOLVED that the original motion put by Councillor Plowman, that the Minutes of the Meeting held on 18 March 2014 be approved and adopted.

(e) Special Planning & Conservation Committee

It was moved by Councillor Woolley, as Chairman of the Committee, that the Minutes of the Special meeting held on 27 March 2014 be approved and adopted.

Members attention was drawn to Minute 144 Concept Statements and the Resolution that *“... this matter to be discussed further at the Full Council Meeting on Wednesday 16 April 2014 ...”*

Members were advised that it was Chichester District Council who were preparing a Concept Statement and that any document submitted by the City Council was purely a ‘wish list’ that included items that should be considered if White House Farm is included in the Local Plan as a potential development site.

Councillor Woolley had prepared a report titled ‘White House Farm - Draft City Requirements 3<sup>rd</sup> Iteration’ and this had been circulated to all members.

Councillor Plowman thanked Councillor Woolley for producing the report but wished to add three items to the report namely : improved access to the site, mains sewerage and waste water systems and that arable and farming land should be preserved.

Councillors endorsed Councillor Plowman’s additions to the report with Councillor Apel adding that any development on White House Farm would increase the vehicle movement in the area which was already high.

Councillor T Dignum advised that it was always wise to work with developers as opposed to creating confrontation with them; he added that the report produced by Councillor Woolley was a realistic statement and that he supported it.

Councillor Plowman proposed, duly seconded and RESOLVED that his comments on improved access, mains sewerage and waste water systems and the retention of arable and farming land be included in Councillor Woolley’s report and be adopted by Chichester City Council.

It was RESOLVED that the original motion put by Councillor Woolley, that the Minutes of the Special meeting held on 27 March 2014 be approved and adopted.

(f) Business Review Committee

It was moved by Councillor Plowman, as Chairman of the Committee, that the Minutes of the meeting held on 4 April 2014 be approved and adopted.

Councillor Plowman commented on Minute 19 S106 Money (Chichester City Council Funding Applications) and advised that many good schemes had been submitted with most of them being related to improving the streetscape of the City.

Councillor T Dignum commented on Minute 21 New Homes Bonus Applications 2014/2015 and urged all members to contact their communities and make them aware of the New Homes Bonus scheme. The Town Clerk advised that Application Forms would not be available until early May 2014, however background information on the scheme was available from Chichester District Council's website.

It was RESOLVED that the original motion put by Councillor Plowman, that the Minutes of the meeting held on 4 April 2014 be approved and adopted.

(g) Community Affairs Committee

It was moved by Councillor Siggs, as Chairman of the Committee, that the Minutes of the Meeting held on 7 April 2014 be approved and adopted.

Members attention was drawn to Minute 64 Visit to Kursk - September 2014 that "*It was RESOLVED that this matter be referred to Full Council on Wednesday 16 April 2014 for all Council members to have the opportunity to attend as opposed to just the Community Affairs Committee members*".

Since the Community Affairs Committee had been held, Councillor Evans had expressed an interest in representing the City Council in Kursk during September 2014. The City Council supported Councillor Evans being the City Council's representative. All financial implications of the visit would be addressed by Councillor Evans and Kursk and not the City Council.

Councillor Plowman declared a Personal Interest in Minute 66 Chichester in Bloom.

Members were advised that a Planning Application had been submitted by Chichester District Council for the installation of 21 signs on five of the A27 roundabouts which apparently promoted the District Council as the sole supporter of 'Chichester in Bloom'. Members expressed their disappointment that the City Council had not been consulted on this matter, as the City Council were the main funders for the 2014/2015 'Chichester in Bloom' scheme and the main organisers of the scheme.

It was noted that 'Chichester in Bloom' was an effective partnership between the two Councils, however over the past few years the District Council's contribution had decreased not only financially but also not being able to help with the Chichester in Bloom Hanging Basket Scheme.

It was proposed, duly seconded and RESOLVED that the Town Clerk write to Chichester District Council on this matter and stress the City Council's disappointment at not being consulted and that the application be withdrawn or amended.

It was RESOLVED that the original motion put by Councillor Siggs, that the Minutes of the Meeting held on 7 April 2014 be approved and adopted.

(h) Planning & Conservation Committee

It was moved by Councillor Woolley, as Chairman of the Committee, that the Minutes of the meeting held on 9 April 2014 be approved and adopted.

Councillor Scicluna commented on Minute 153 Old Priest's House, Whyke Road - Repair of Roof, and said that she would follow up the statement in the Minute that Chichester District Council Building Control Officer had no major concerns about the safety of the building.

Councillor Woolley advised that he had drafted a letter to Mr Frost, Planning Services at Chichester District Council urging the District Council to take urgent action on the state of the building.

The Deputy Mayor added that the Listed Building was now in a dangerous condition and posed a safety risk to members of the public.

It was RESOLVED that the original motion put by Councillor Woolley, that the Minutes of the meeting held on 9 April 2014 be approved and adopted.

82 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Councillor Budge, as the City Council's representative on the Goodwood Airfield Consultative Committee, reported that the usual complaints had been received and that Goodwood were now introducing home visits to the complainants to discuss and help with their complaints. Also, that a substantial investment was being made to improve and rebuild the Goodwood Airfield.

Councillor Plowman, as the City Council's representative on the Goodwood Motor Circuit Consultative Committee, advised that he would be attending a meeting of the Committee shortly and that the recent event held at the Goodwood Motor Circuit would be discussed which had created complaints about the noise level at the event.

Councillor Plowman as Chairman of the Friends of Priory Park advised that the new cafe in Priory Park had now opened.

83 WARD REPORTS FROM CHICHESTER CITY COUNCIL MEMBERS

Councillor Apel, as a West Ward member, reported on the significant cost of taking a family to the Novium museum and suggested that discounts should be available for residents in the district.

Councillor Smith, as an East Ward member, commented on the new Control Parking Zones that had been introduced across the City and that the Permits did not state an allocated zone and complaints had been received that commuters were obtaining Permits to park in zones. This matter would be passed to West Sussex County Council.

The Mayor, as an East Ward member, reported that the introduction of the Control Parking Zones on the Swanfield Estate had reduced commuter parking and that residents in the immediate area were happy with new parking scheme.

Councillor Campling, as a West Ward member, advised that vehicles were still parking on the grass verges and that the damage caused by the vehicles on the verges were resulting in the pooling of water that did not drain away.

84 REPORTS FROM CHICHESTER DISTRICT AND WEST SUSSEX COUNTY COUNCIL'S  
WARD MEMBERS

Councillor French, as a Chichester District Councillor, advised that he had attended a presentation about "Fracking" organised by West Sussex County Council which had involved some very knowledgeable presentations.

Councillor Simon Oakley, as a West Sussex County Councillor for the East Ward, commented on the highway re-surfacing programme that was currently being carried out by West Sussex County Council.

85 QUESTIONS

There were no questions from members of the Council pursuant to Standing Order 24.

86 COMMON SEAL

RESOLVED that the Common Seal be affixed to any documents necessary to give effect to the resolutions passed at this meeting.

The meeting closed at 7.25pm.