

## CHICHESTER CITY COUNCIL

### MINUTES OF THE PLANNING AND CONSERVATION COMMITTEE MEETING

HELD ON WEDNESDAY 12 FEBRUARY 2014 AT 5.30PM

- PRESENT : Councillors P Dignum, Rees and Woolley (Chairman)
- EX OFFICIO : The Mayor (Councillor Hughes)  
Councillor Plowman
- IN ATTENDANCE : Planning Adviser (Mr David Few)  
Mr Keith Blow, Property Manager (for Item 4, CC/14/00037/LBC only)  
and Mayoral/Administrative Assistant
- APOLOGIES : Councillors Budge, Chaplin, Shone and Siggs

The Chairman welcomed Mr David Few who would be taking over from Mr Tim Paine as the City Council's Planning Adviser upon his retirement on 31 March 2014.

#### 121 MINUTES

RESOLVED that the Minutes of the meeting held on 15 January 2014 having been printed and circulated were signed by the Chairman as a correct record.

#### 122 DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS ON THE AGENDA FOR THIS MEETING

Councillors P Dignum and Woolley, as members of Chichester District Council declared a Personal Interest.

#### 123 PLANNING CONTRAVENTIONS

##### (i) Marcos Restaurant North Street

The Chairman commented on the large notice between two windows on the frontage of Marcos. The Planning Adviser (Mr Tim Paine) was investigating this.

##### (ii) The Chairman reported that Councillor Budge had mentioned the graffiti on the side of a building between Guildhall Street and Priory Road.

##### (iii) Blacks, South Street

Councillor P Dignum mentioned the blacked-out windows at Blacks, South Street. However, the Committee were advised by the Planning Adviser and appreciated that this was a temporary measure to advertise a forthcoming sale in the store. Nevertheless the Planning Adviser was requested to keep the Committee informed about this matter.

##### (iv) Guitar Shop next door to The Nags Head, St Pancras

The Committee noted that this shop had recently become a music shop and now had blacked-out windows. The Planning Adviser was asked to investigate this and report back to the Committee.

RESOLVED that the Planning Adviser take the necessary action.

124 APPLICATIONS FOR PLANNING PERMISSION

List 49 (extract) 4 December 2013

CC/13/03775/OUT - Case Officer: Jeremy Bushell

Brookhouse Chichester Limited

Land Between Westhampnett Road And Barnfield Drive Chichester West Sussex

Phase 2 of the redevelopment of the former quarry and landfill site, through the erection of two Class A1 retail warehouse buildings measuring a total of 10,436 sq.m, two ancillary Class A1/A3 units measuring a total of 520 sq.m, a petrol filling station, car parking and access arrangements, and amendments to Westhampnett Road and associated landscaping works.

**The Planning Adviser informed that Committee that information was still awaited from the West Sussex County Council's Highways Officer regarding this application and it was therefore RESOLVED to defer consideration of this application until the next meeting of the Committee on 12 March 2014.**

List 3 (extract) 16 January 2014

CC/13/04158/FUL - Case Officer: Vicki Colwell

Mr Peter Tierney

University of Chichester, Bishop Otter Campus College Lane Chichester West Sussex

Variation of condition 9 of planning permission CC/12/04165/FUL to read: 'The adventure sports equipment shall only be used for purposes associated with the University of Chichester or for use by recognised schools, clubs and societies and by other groups and individuals in accordance with the provisions of the submitted Community Use Scheme'.

**No objection. The Committee welcomed that these facilities are being made available to the community.**

List 4 (extracts) - 22 January 2014

CC/13/04181/FUL - Case Officer: Vicki Colwell

Crayfern Homes Ltd

The Chequers 203 Oving Road Chichester West Sussex

Development comprising eight dwelling with a new vehicular access from Oving Road, covered and open parking and cycle stores, hard and soft landscaping and other works.

**No objection subject to the conditions requiring the use of good quality materials, details of piling, hours of construction and parking on site for construction vehicles.**

CC/14/00037/LBC - Case Officer: Anna Weir

Mr Keith Blow

Chichester City Council, The Council House North Street Chichester West Sussex

The removal of existing facade mounted external lighting and associated cabling and the installation of new low energy external lighting to the West Facade of The Council House.

**No comment**

- 125 APPLICATION REF : CC/13/02061/FUL - SITE AT REAR OF 39-45 CLEVELAND ROAD, CHICHESTER - RE-DEVELOPMENT OF SITE TO PROVIDE 3 NO. X 3 BEDROOM TERRACED HOUSES AND 1 NO. X 2 BEDROOM FLATS  
**(Minute 115) refers**

The Planning Adviser said that contrary to what had previously been reported at the meeting on 15 January 2014, there had been no Public Hearing on 11 February 2014 at East Pallant House to hear an appeal against the refusal of planning permission in connection with the above application. The Planning Adviser apologised for the inconvenience on behalf of Mr Tim Paine but it was noted that this was in fact a District Council error.

126 SCHEDULE OF PLANNING CONTRAVENTIONS RELATING TO CHICHESTER CITY - EXTRACTED FROM THE DISTRICT COUNCIL'S REPORT TO ITS PLANNING COMMITTEE ON WEDNESDAY 5 FEBRUARY 2014

RESOLVED to note the list of planning contraventions relating to Chichester City extracted from the District Council's report to its Planning Committee, appended to the Agenda.

127 DEVELOPMENT MANAGEMENT SERVICE ELECTRONIC CONSULTATION ON PLANNING APPLICATIONS COMMENCING 1 APRIL 2014

The Planning Adviser referred to an email from Mr Andrew Frost, Assistant Director, Development Management, Chichester District Council advising of the postponement of the implementation of the electronic consultation on planning applications scheduled for implementation on 1 April 2014.

The Planning Adviser explained that there were a number of avenues to be explored relating to the new system - timeframe, printing equipment and costs for example. He added that the Mayoral/Administrative Assistant had now registered with the District Council's public access on line for planning applications. This enabled the City Council's comments on planning applications to be entered electronically following the Planning/Planning Delegation meetings.

The Committee RESOLVED to note the contents of an email received from Mr Andrew Frost, Assistant Director, Development Management, Chichester District Council. The email advised that the proposed implementation of the electronic consultation system on planning applications planned for 1 April 2014 would now be postponed until June 2014. In the meantime the District Council would continue to provide paper copies of all planning applications to Parish Councils.

128 OLD PRIEST'S HOUSE, WHYKE ROAD - REPAIR OF ROOF  
(Minute 114 refers)

The Planning Adviser said that the District Council's Historic Buildings Adviser would continue to make contact with the owner and consider the need for an Urgent Works Notice.

RESOLVED to note the current situation.

129 MINUTES OF SUB-COMMITTEES AND WORKING GROUPS

The minutes of the Planning Delegation Sub Committee meeting held on 15 January 2014 having been previously circulated, were approved and adopted.

130 ITEMS TO BE INCLUDED ON AGENDA FOR NEXT MEETING

- Brookhouse, Chichester Limited (CC/13/03775/OUT)
- Old Priest's House
- Chichester College - Proposed three-storey building (CC/13/03262/FUL)

131 DATE OF NEXT MEETING

Wednesday 12 March 2014 at 5.30pm

The meeting closed at 6.30pm.