

## CHICHESTER CITY COUNCIL

### MINUTES OF THE PLANNING AND CONSERVATION COMMITTEE MEETING

HELD ON WEDNESDAY 18 DECEMBER 2013 AT 5.30PM

- PRESENT : Councillors Budge, P Dignum, Rees and Woolley (Chairman)
- EX OFFICIO : The Deputy Mayor (Councillor Hughes)  
Councillor Plowman
- ALSO PRESENT : Councillor Bell
- IN ATTENDANCE : Planning Adviser and Mayoral Administrative Assistant
- APOLOGIES : The Mayor (Councillor Chaplin) and Councillors Shone and Siggs

#### 97 MINUTES

RESOLVED that the Minutes of the meeting held on 20 November 2013 having been printed and circulated were signed by the Chairman as a correct record.

#### 98 DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS ON THE AGENDA FOR THIS MEETING

The Chairman and Councillors Budge and Dignum, as members of Chichester District Council declared a Personal Interest.

#### 99 PLANNING CONTRAVENTIONS

##### (i) Parking on the Prebendal School playing field

The Planning Adviser had written to the Prebendal School Bursar about the potential unauthorised parking on the Prebendal School playing field. His email gave details of three vehicles parked within the car park after 10.00am each day on several occasions over the past few months. The Planning Adviser read to the Committee a reply received from the school's Bursar which confirmed that the three vehicles mentioned belonged to the maintenance team all of whom had grounds duties. The Committee acknowledged that Condition 6 of planning permission CC/10/05519/COU restricted use of the playing field to ground staff.

The Planning Adviser was thanked for his work in pursuing this matter.

##### (ii) Car Phone Warehouse, 1 North Street - blanked out windows

The Planning Adviser said that the Car Phone Warehouse at 1 North Street had been issued with an Enforcement Notice to take effect from 15 January 2014 in respect of (i) the attachment of opaque adhesive covering to the south facing shop window for the purposes of advertisement and (ii) the erection of panels to the inside of the south facing shop window.

##### (iii) One Stop Shop, No. 1 The Broadway

The Planning Adviser was requested to investigate the display of a high level advertisement at the One Stop Shop, premises at No. 1 The Broadway. The Planning Adviser would contact the District Council Enforcement Team accordingly.

Councillor Plowman mentioned an unsightly sign in the form of a tablecloth at a cafe premises in North Street (opposite the George and Dragon Public House). The Planning Adviser was requested to investigate this.

- 100 EXTRACT FROM LIST 46  
CC/13/03579/DOM - CASE OFFICER: CAITLIN BODDY  
MR DAVID WOOD  
OAKSTEAD, PINE GROVE, CHICHESTER, WEST SUSSEX  
RETROSPECTIVE ERECTION OF A TRELIS SCREEN AND GATE WITHIN A GAP IN A LAUREL HEDGE.

The Chairman introduced Mr David Wood (the applicant) and offered him the opportunity to address the Committee.

Mr Wood circulated to the Committee a note in support of his application and addressed the Committee outlining the reasons for his application. He then invited questions from the Committee.

Mr Wood's immediate neighbours - Mr Richard Jackson from 'Ashmead' and Mr Michael Payne of 'Perrymead' then addressed the Committee objecting to the application.

A lengthy debate took place. It was then put to vote and RESOLVED to raise no objection to the application. The Planning Adviser would advise the District Council accordingly.

- 101 CHICHESTER LOCAL PLAN : KEY POLICIES PRE-SUBMISSION 2014-2029  
PUBLICATION UNDER REGULATION 19 - TOWN AND COUNTRY PLANNING (LOCAL PLANNING) (ENGLAND) REGULATION 2012  
REPRESENTATIONS CAN BE MADE FROM 8 NOVEMBER 2013 UNTIL 6 JANUARY 2014  
**(Minute 92 refers)**

The Planning Adviser explained the reasons for the District Council's Consultation and that representations at this stage of the Local Plan process should only be made on its 'soundness' and 'legal compliance'. He referred to the District Council's "Guidance Notes for Representation Form", copies of which he had distributed to members of the Committee at the previous meeting on 20 November 2013. This form explained the matters of legal compliance and soundness. After some discussion it was RESOLVED not to make any representations on these aspects of the Local Plan and that the Planning Adviser inform the District Council accordingly.

RESOLVED that the Planning Adviser take the necessary action.

- 102 PROPOSED SCULPTURE OF THE POET JOHN KEATS TO BE LOCATED ON THE WIDE PAVEMENT ON THE NORTH SIDE OF EASTGATE SQUARE  
**(Minute 88 refers)**

The Planning Adviser reminded members of Mr Vincent Gray's presentation of his proposals for a sculpture of the Poet John Keats at the previous meeting on 20 November 2013. He said that a request had been made at the Finance Committee on 26 November 2013 for the Town Clerk to contact West Sussex County Council with a view to applying for Section 106 money for this purpose. The Planning Adviser said that the Town Clerk had been informed by West Sussex County Council that Section 106 monies were solely related to highway improvements, transport and access matters and would not cover public art. It was therefore suggested that a similar request be made of Chichester District Council in this regard.

Councillor Budge enquired as to whether the question of monies from the District Council New Homes Bonus scheme could be explored.

**Post Meeting Note: The Town Clerk had made enquiries of the District Council in this regard and a response was awaited.**

103 OLD PRIEST'S HOUSE, WHYKE ROAD - REPAIR OF ROOF  
(Minute 89 refers)

The Planning Adviser said that an email response from Dr Ian Wightman, Historic Buildings Adviser at Chichester District Council had indicated that he had written to the owners but that a response was still awaited. Dr Wightman said that he would keep the Planning Adviser apprised of the situation.

RESOLVED to note the current situation.

104 CHICHESTER STREET ART FESTIVAL - WALL PAINTINGS ON VARIOUS BUILDINGS IN THE CITY  
(Minute 90 refers)

The Planning Adviser reported that he had not yet received a response from Andrew Frost, Head of Planning Services, to the question of the legal position with regards to the removal of the wall paintings. The Chairman said that he had, in fact, discussed this matter with Mr Frost that afternoon. Mr Frost informed him that following a consultation with the District Council's Principal Solicitor he considered that the wall paintings would not fall within the scope of the Town and Country Advertisement Regulations. However, Lone le Vay, the Design and Implementation Manager at Chichester District Council had responded that she was not aware of any proposals for future street art festivals and that should this be the case, approval would not automatically be forthcoming for paintings to be sited on Listed buildings.

The Committee however, did express their deep concern that there appeared to be no formal agreement for the display of artwork and it was the view of the Committee to pursue this matter further with the District Council. The Planning Adviser agreed to contact the Sussex Association of Local Councils (SALC) to ascertain whether their legal advisers had any opinions on this matter.

105 NEIGHBOURHOOD PLAN FOR THE WEST OF CHICHESTER  
(Minute 91 refers)

Councillor Plowman said that he felt the initiation of a Neighbourhood Plan at this stage was a little premature in view of the impending production of the Local Plan and the issues arising from this. The Committee were of the same opinion and it was RESOLVED that this item be deferred until such time as the District Council's Local Plan was in place.

106 PLANNING TRAINING FOR PARISH COUNCILS HELD AT CHICHESTER DISTRICT COUNCIL ON FRIDAY 1 NOVEMBER

It was RESOLVED to defer this item for further discussion at the next meeting of the Committee on 15 January 2014.

107 MINUTES OF SUB-COMMITTEES AND WORKING GROUPS

The minutes of the Planning Delegation Sub Committee meeting held on 20 November 2013 and 4 December 2013 having been previously circulated, were approved and adopted.

108 ITEMS TO BE INCLUDED ON AGENDA FOR NEXT MEETING

- The Old Priest's House, Whyke Road

109 DATE OF NEXT MEETING

Wednesday 15 January 2014 at 5.30pm

The meeting closed at 7.09pm.