

CHICHESTER CITY COUNCIL

MINUTES OF THE BUSINESS REVIEW COMMITTEE MEETING

HELD ON THURSDAY 14 AUGUST 2014 AT 10.00AM

PRESENT : Councillors Apel, T Dignum, Plowman (Chairman) and Woolley

ALSO PRESENT : Councillor French

IN ATTENDANCE : Town Clerk, Property Manager and Finance Manager

APOLOGIES : Councillors Campling and Evans

11 MINUTES

The Minutes of the Business Review Committee Meeting held on 12 June 2014 having been circulated, were signed by the Chairman as a correct record.

12 SECTION 106 MONIES

The Committee noted the interim report of the Property Manager and that work was ongoing.

13 NEW HOMES BONUS APPLICATIONS 2014/2015

It was noted that seven New Homes Bonus applications had been submitted to Chichester District Council. Progress reports were being supplied to District Council colleagues on the 2013/14 applications.

14 LOCALISM, MOVING FORWARD

The Chairman report upon a very productive meeting with Councillor Heather Caird, the Leader of Chichester District Council, the main purpose being to establish a way forward for at least an annual meeting between District and City key members. This initiative had been requested over the years but had never gained support from the District. The Chairman was pleased to advise the meeting that Councillor Caird was supportive of this idea and that matters would be taken forward in September.

15 LOCAL PLAN

The Chairman reminded the Committee of key points in the Local Plan programme. The Town Clerk was requested to forward the Chichester District Council a website link to Councillors which set out the timetable and matters to be dealt with by the Inspector at the examination in public.

16 HERITAGE LIGHTING - UPDATE

Heritage street lighting works were scheduled to commence in August but SSE had advised of delivery problems with the Heritage Lanterns. However, some work was expected to start this month.

17 LOCAL COUNCIL RISK SYSTEM

The Finance Manager reminded the Committee of the work done in connection with the annual review of risk associated with the Council's business activities. Hard copies of the document were available for collection by Councillors.

18 BUSINESS PLAN

A revision of the Business Plan would be commenced with a focus on the future, as opposed to past achievements; this would initially involve a workshop with Councillors and then ensure consultation with a wide audience using different means of gathering information, including public meetings, the internet and questionnaires delivered to households.

19 ITEMS TO BE INCLUDED ON THE AGENDA FOR THE NEXT ORDINARY MEETING

- Section 106 Monies
- New Homes Bonus Applications 2014/2015
- Localism
- Business Plan
- Local Plan
- Heritage Lighting

20 DATE OF NEXT MEETING

Thursday 16 October 2014 at 10.00am.

The meeting ended at 10.55am.