



**MINUTES OF THE PROCEEDINGS OF MEETING OF THE
COUNCIL OF THE CITY OF CHICHESTER HELD IN THE COUNCIL CHAMBER
AT THE COUNCIL HOUSE, NORTH STREET, CHICHESTER
ON WEDNESDAY 3 DECEMBER 2014 AT 6.00PM**

- PRESENT : The Mayor (Councillor Hughes)
Councillors Apel, Budge, Campling, Chaplin, P Dignum, T Dignum, Evans,
French, Plowman, Rankin, Scicluna, Shone and Woolley
- APOLOGIES : The Deputy Mayor (Councillor Siggs)
Councillors Bell, Garrett, Macey and Smith
- ABSENT : Councillor Holman
- IN ATTENDANCE : Town Clerk, Administration Manager, Mayor's Chaplain and Macebearer

38 MINUTES

RESOLVED that the Minutes of the Meeting of Council held on 10 September 2014 and the Minutes of the Council-in-Committee Meeting held on 8 October 2014 having been printed and circulated be approved, adopted and signed as a correct record subject to the following amendment in Minute 26 that the Chairman of the Oxmarket Centre of Arts is Richard Shord and not Richard Shaw.

39 MAYOR'S ANNOUNCEMENTS

(i) Royal Sussex Regiment - Priez Monument

The Mayor welcomed Mr Dave Tilley of the Royal Sussex Regimental Association to the meeting. Mr Tilley thanked the City Council for their Discretionary Grant which had enabled members of the Royal Sussex Regimental Association to attend Priez in September for the unveiling of the regiment's monument. The event had been well documented and Mr Tilley gave to the Mayor a copy of the souvenir programme and other related documents.

(ii) Mayor's at Home Reception

The Mayor advised that the Mayor's at Home was on Wednesday 10 December 2014 and he hoped members would be attending.

40 PUBLIC QUESTION TIME

There were no questions from members of the public being residents in the City pursuant to Standing Order 27.

41 MINUTES OF MEETINGS

(a) Planning & Conservation Committee

It was moved by Councillor Woolley, as Chairman of the Committee, that the Minutes of the meeting held on 24 September 2014 be approved and adopted.

Councillor Woolley commented that the Committee had discussed at length the planning applications for the Oving Road junction and the Revision to the Graylingwell Master Plan.

It was RESOLVED that the original motion put by Councillor Woolley, that the Minutes of the meeting held on 24 September 2014 be approved and adopted.

(b) Business Review Committee

It was moved by Councillor Plowman, as Chairman of the Committee, that the Minutes of the meeting held on 16 October 2014 be approved and adopted and that the Recommendation in Minute 22 be discussed separately from the Minutes being approved and adopted.

It was RESOLVED that the original motion put by Councillor Plowman, that the Minutes of the meeting held on 16 October 2014 be approved and adopted.

Councillor Plowman asked that consideration be given to the Recommendation to Full Council in Minute 22 of the Business Review Committee Minutes that Archibald Shaw be appointed as design consultants for the projects outline in Minute 22 for Section 106 monies.

It was further RESOLVED that Archibald Shaw be appointed as design consultants for the projects outlined in Minute 22 for Section 106 monies.

(c) Finance Committee

It was moved by Councillor Plowman, Chairman of the Committee, that the Minutes of the Meeting held on 21 October 2014 be approved and adopted.

It was RESOLVED that the original motion put by Councillor Plowman, that the Minutes of the meeting held on 21 October 2014 be approved and adopted.

Councillor Plowman reported on the latest position on negotiations with West Sussex County Council on Henty Field (Minute 31 refers). West Sussex County Council had produced a draft Heads of Agreement for Chichester City Council to sign before 1 January 2015.

Members discussed the Heads of Agreement and agreed that Henty Field, as an asset to the City Council, should be used by the community and be a 'living and breathing space' for the City. The establishment of a 'Friends of Henty Field' would be essential to the success of the field as a community area.

It was RESOLVED that the Heads of Agreement prepared by West Sussex County Council for Chichester City Council to take on the lease of Henty Fields be agreed and signed with effect from 1 January 2015.

Members thanked the Town Clerk and Property Manager for their involvement and perseverance in bringing this matter to a close.

(d) Planning & Conservation Committee

It was moved by Councillor Woolley, as Chairman of the Committee, that the Minutes of the meeting held on 22 October 2014 be approved and adopted.

Councillor Woolley said he welcomed the decision by Chichester District Council to remove 'A' Boards from the City Centre and the installation of alternative signage.

Councillor Scicluna commented on Minute 57, The Old Priest's House, and said that she had met with the new owner of the building whose aim was to restore the building and reside in it.

It was RESOLVED that the original motion put by Councillor Woolley, that the Minutes of the meeting held on 22 October 2014 be approved and adopted.

(e) Community Affairs Committee

It was moved by Councillor Apel, as Chairman of the Committee, that the Minutes of the meeting held on 27 October 2014 be approved and adopted.

Councillor Scicluna commented on Minute 32, Twinning with Valletta, and said that on a recent visit to Valletta she had been informed by the Mayor of Valletta that a 'Friends Twinning' association would be established.

Councillor Campling commented on Minute 34 on the sad demise of the Chichester Residents Association Group (CRAG) and said this had been a valuable group for Residents Associations in the City for many years.

The Town Clerk was asked to write to all the Resident Associations in the City to ascertain if there was any interest in recreating the group under the umbrella of City Council.

It was RESOLVED that the original motion put by Councillor Apel, that the Minutes of the meeting held on 27 October 2014 be approved and adopted.

(f) Planning & Conservation Committee

It was moved by Councillor Woolley, as Chairman of the Committee, that the Minutes of the meeting held on 19 November 2014 be approved and adopted.

It was RESOLVED that the original motion put by Councillor Woolley, that the Minutes of the meeting held on 19 November 2014 be approved and adopted.

Councillor Plowman spoke on Minute 65 Chichester Community Assets and asked Full Council to consider the Resolution of approving the List of Community Valued Assets (a copy had been circulated with the Council Agenda) and that the Planning & Conservation Committee have delegated powers to amend the list as and when appropriate.

Members agreed that the list was not exhaustive and contained some inaccuracies and that other community assets needed to be added and when the list had been updated it could be included on the City Council's website for residents to comment upon.

It was further RESOLVED that the Planning & Conservation Committee have delegated powers to update the List of Community Valued Assets, as and when appropriate, and that the list of assets circulated with the Council Agenda be used as the basis for a List of Community Valued Assets.

42 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Councillor P Dignum, as the City Council's representative on the Chichester Information Shop for Young People, reported statistical information on the type of counselling being offered by the Information Shop.

Councillor Scicluna, as the City Council's representative on the Friends of Ravenna, informed Council that the City Band would be performing at St Paul's Church on 16 January 2015 at 7.30pm with a programme of Italian music.

Councillor Rankin, as the City Council's representative on the Oliver Whitby Foundation, reported that the Foundation was now sponsoring girls and boys for scholarships at Christ's Hospital.

Councillor Woolley, as the City Council's representative on the Chichester Welfare Trusts reported that at a recent meeting no applications for funding had been received and reminded members that the Trust was there to offer practical financial support to individuals living in the City.

Councillor Budge, as a representative on the Neighbourhood Management Panel, said that problems being experienced in the North Ward of the City regarding on-street parking would only increase.

Councillor Chaplin said it was regretful that the Whyke Estate Community Association (WECA) had been wound up after many successful years.

43 WARD REPORTS FROM CHICHESTER CITY COUNCIL MEMBERS

Councillor Plowman, as a West Ward member, reported that he had attended a recent meeting of the Chichester Local Plan Examination and had given a balanced argument against the increase in housing numbers in Chichester and the impact that any development in and around Chichester would have on the City. Councillor Plowman's presentation had been prepared in conjunction with Hyland Edgar Driver, the consultants who had produced the City Council's 'Chichester City Impacts Study - March 2013'.

Councillor Plowman added that the timescale involved in adopting the Local Plan was still unknown.

Councillor Apel, as a West Ward member, commented that she had attended the Local Plan Examination meeting on Neighbourhood Plans where it was stated that the City Council would not be producing a Neighbourhood Plan and Councillor Apel felt that a Neighbourhood Plan for the West Ward was required.

Councillor P Dignum, as a South Ward member, confirmed that the Planning & Conservation Committee had agreed that a Neighbourhood Plan would not be produced until the Local Plan had been adopted. Councillor T Dignum, as a North Ward member, said that the Local Plan would have the authority over any Neighbourhood Plan that may be produced.

Councillor Apel proposed and was duly seconded and it was RESOLVED that the City Council reconsider producing a Neighbourhood Plan for the West Ward and that this be discussed further by the Planning & Conservation Committee.

Councillor Campling, as a West Ward member, reported on the on-going issue of vehicles parking on grass verges in the Orchard Avenue/Gardens area and that an alternative material was being investigated by West Sussex County Council for the verges to take the weight of a vehicle and preserve the grass surface.

The Mayor, as an East Ward member, commented on the on-street parking problems experienced along Spitalfield Lane.

Councillor Chaplin, as an East Ward member, reported on a planning application that had been refused in the Cleveland Road area and said that it was likely an Appeal would be launched by the developer.

44 REPORTS FROM CHICHESTER DISTRICT AND WEST SUSSEX COUNTY COUNCIL'S WARD MEMBERS

West Sussex County Councillor Simon Oakley spoke about highways matters affecting the City and that the County Council were working with St Richard's Hospital on parking issues.

West Sussex County Councillor, Louise Goldsmith, said she was delighted to see that the Heads of Agreement drawn up for Henty Field had been approved by the City Council.

45 QUESTIONS

There were no questions from members of the Council pursuant to Standing Order 24.

46 COMMON SEAL

RESOLVED that the Common Seal be affixed to any documents necessary to give effect to the resolutions passed at this meeting.

The meeting closed at 7.22pm.