

CHICHESTER CITY COUNCIL

MINUTES OF THE COMMUNITY AFFAIRS COMMITTEE

HELD ON MONDAY 25 JANUARY 2016 AT 5.30PM

PRESENT : Councillors P M Budge, P Evans, Galloway, Macey and Sharp

EX-OFFICIO : The Mayor (Councillor P Budge)
Deputy Mayor (Councillor Tupper)
Councillor Dignum

ALSO PRESENT : Councillors Plowman and Scicluna
Ray Brown - Friends of Chartres

APOLOGIES : Councillors Apel, J French, Holman and Kilby
Brenda Gay - Friends of Ravenna
Graham Pound - Friends of Valletta

IN ATTENDANCE : Town Clerk and Administration Manager

40 MINUTES

RESOLVED that the Minutes of the Meeting held on 26 October 2015, having been printed and circulated, were submitted and the Chairman was authorised to sign the same as a correct record.

41 POLICING AND SECURITY IN THE CITY

(a) General Update for Sussex Police

There was no representative from Sussex Police at the meeting.

As there had not been any reports from Sussex Police for the past three meetings, contact would be made to investigate the best way forward for the Police and City Council to correspond on police matters.

(b) Community Wardens

Reports had been received from the Community Wardens representing the West and South Wards of the City and had been circulated to all members. Councillor Galloway commented on the multi-cultural events that had taken place in the South ward with Chichester Foyer.

42 REPORTS FROM REPRESENTATIVES OF FRIENDS OF CHARTRES AND RAVENNA

(a) Friends of Chartres

The Friends of Chartres report had been circulated to all members and noted.

(b) Friends of Ravenna

The Friends of Ravenna report had been circulated to all members and noted.

(c) Friends of Valletta

The Friends of Valletta report had been circulated to all members and noted.

43 CHICHESTER BID - BASELINE STATEMENTS

A copy of the Baseline Statements had been emailed to all members to view before the meeting.

The Committee were advised that Chichester City Council's Baseline Statements for the Chichester BID Renewal required updating and it was being recommended that the Officers in conjunction with the appropriate Chairmen update and finalise the Baseline Statements.

It was RESOLVED that Officers in conjunction with the appropriate Chairman update and finalise Chichester City Council's Baseline Statements for Chichester BID Renewal. If members had any comments, these could be submitted to the Officers by 15 February 2016.

44 GALA 2016

The Town Clerk advised that last Chichester City Council Gala had been held in 2012 and that any future Gala's would only be organised if there was both a theme and support; the theme for 2016 would be 'Best of British' and would celebrate Queen Elizabeth II 90th Birthday. The Gala would be on Saturday 9 July 2016 and would only be a procession through the City starting and finishing at New Park Recreation Ground.

City Council Officers had experience in organising such an event and all meetings concerning the Gala would be multi-agency.

It was RESOLVED that the Chairman, Councillor P Evans and Vice-Chairman, Councillor Galloway attend the Gala meetings arranged by the City Council.

45 TOURIST INFORMATION CENTRE

The Committee were informed that the Front of House Supervisor had met with the Tourist Information Centre Manager in December 2015. It had been agreed that a leaflet display rack would be ordered for Chichester City Council, TIC staff would ensure leaflets at the Council House were regularly updated and a 'Touch Screen' would be piloted at the Council House from Spring 2016. The City Council would not sell any products currently on sale at the TIC. To date further action was awaited.

46 DRAFT APPLICATION FOR A STREET TRADING CONSENT ASSOCIATED WITH TRIAL CHICHESTER GENERAL MARKET 2016/2017

Councillor Galloway declared a Personal Interest as a member of the Chichester District Council Overview and Scrutiny Committee.

The Town Clerk explained that Chichester District Council's Draft Application for a Street Trading Consent associated with trial Chichester General Market 2016/2017 had been emailed to all members for comments. Comments were to be submitted by 5 February 2016.

The Chairman commented that consideration should be given to the market stalls being located down the centre of the pedestrian area and that the location of each stall should not block any shopfront. The Chairman was advised by Officers that a 3m corridor was required for emergency vehicles and that is why stalls were not located on the red brick area of the precinct. The Chairman required his comments still be forwarded.

47 OUTSIDE BODIES REPRESENTATION

(i) Chichester Vision

Chichester Vision Steering Group and the Chichester Vision Officer Project Group had met twice and had formalised a way forward as to how the project would be progressed.

Councillor Dignum explained that workshops were being organised to give various local groups/organisations the opportunity to submit ideas. He advised that both the District Council and County Council were working together to find suitable development areas in the City.

Councillor Dignum reiterated that the City Council's contribution towards the Vision was the proposed works on the Market Cross and Council House.

At the first meeting of the Chichester City Council Chichester Vision Working Group, the District Council's Economic Development Manager, Steve Oates, would be invited to attend.

(ii) St Wilfrid's Parish Hall Trust

A request had been received from St Wilfrid's Parish Hall Trust for two City Council representatives to replace the Trustees who were now retiring and who had been nominated by the City Council in 2007. It was noted that it would be preferred if the Trustees resided in the West ward. Councillor Plowman advised that he was attending a meeting in Parklands and would raise this issue as the City Council could nominate Trustees that were not members of the City Council.

48 CHICHESTER IN BLOOM

(i) City Centre Floral Displays

The Chairman asked the Committee to consider the Recommendation of the Finance Committee Minute 59 that refers to the underspend in the 2015/2016 Chichester in Bloom budget being used to plant up a spring display in the Cathedral Beds in West Street and that the Town Clerk liaise with West Sussex County Council about the City Council taking over the management and maintenance of the Cathedral Beds.

It was RESOLVED that the underspend in the 2015/2016 Chichester in Bloom budget be used to plant up a spring display in the Cathedral Beds in West Street and that the Town Clerk liaise with West Sussex County Council about the City Council taking over the management and maintenance of the Cathedral Beds.

The Committee noted that the work had already been carried out and encouraging comments had been received on the planting of the beds.

The Administration Manager advised that two other areas of landscaping in the City, namely Westgate and Northgate Subway had been brought to the attention of the City Council by the Westgate Residents Association and West Sussex County Council. Meetings had been arranged with both parties to discuss the areas and it was thought that the main work would involve maintenance as opposed to new planting. The Committee would be updated at the next meeting.

(ii) Schools Competition

An email had been drafted to invite all Schools in the City to attend a meeting to discuss the future of the Schools Competition. If a response was not received from a school this would indicate there is no interest in the competition and members agreed that schools should not be chased for a response. A date for the meeting was still to be arranged.

49 ITEMS FOR INCLUSION ON THE AGENDA FOR THE NEXT ORDINARY MEETING

- Reports from Friends of Chartres & Ravenna & Valletta
- Tourist Information Centre
- Gala 2016
- Chichester in Bloom
- Schools Competition
- Vision Zero (Clr Sharp)

The meeting ended at 6.39pm.