



**MINUTES OF THE PROCEEDINGS OF MEETING OF THE
COUNCIL OF THE CITY OF CHICHESTER HELD IN THE COUNCIL CHAMBER
AT THE COUNCIL HOUSE, NORTH STREET, CHICHESTER
ON WEDNESDAY 3 FEBRUARY 2016 AT 6.00PM**

- PRESENT : The Mayor (Councillor P Budge)
The Deputy Mayor (Councillor Tupper)
Councillors Apel, Bell, P M Budge, Dignum, Galloway, Keyworth, Kilby,
Joy, Macey, Plowman, Scicluna and Sharp
- APOLOGIES : Councillors Dempster, M Evans, P Evans, J French and T French
- ABSENT : Councillor Holman
- IN ATTENDANCE : Town Clerk, Administration Manager, Mayor's Chaplain and Macebearer

46 MINUTES

RESOLVED that the Minutes of the Meeting of Council held on 2 December 2015, having been printed and circulated be approved, adopted and signed as a correct record.

47 MAYOR'S ANNOUNCEMENTS

On behalf of the City Council, the Mayor had passed on condolences to the Property Manager and his family on their recent bereavement. The Mayor said that the past year had been very difficult for the Property Manager but he had continued to keep in contact and make a contribution to the work of the City Council.

The Mayor said that December had been a very busy time for him and the Mayoress with attending many Christmas events. The Mayor said that the recent event Holocaust Memorial Day event, "The Last Train to Tomorrow" had been particularly moving.

Councillor Galloway commented on the enjoyable Civic Award Ceremony evening held on Tuesday 2 February 2016.

48 PUBLIC QUESTION TIME

The following question had been received by Edward Milward-Oliver, a resident of the City.

"In recognition of Major Tim Peake's inspirational space flight and the exceptional role model he continues to provide for the children of not only his home town of Chichester, but the whole country, will the Council consider conferring on him the Freedom of this great city."

The Mayor replied by advising that arrangements had been made to discuss this topic at a Special Council Meeting arranged for Wednesday 17 February 2016 at 5:30pm. A debate would be followed by a vote and the meeting will be open to the public.

Mr Edward Milward-Oliver thanked the Mayor for his answer to the question.

49 MINUTES OF MEETINGS

(a) Planning & Conservation Committee

It was moved by Councillor Kilby, as Chairman of the Committee, that the Minutes of the meeting held on 16 December 2015 be approved and adopted.

Councillor Plowman commented on Minute 66, Application CC/15/02569/FUL and welcomed the new signage for the City Centre.

It was RESOLVED that the original motion put by Councillor Kilby, that the Minutes of the meeting held on 16 December 2015 be approved and adopted.

(b) Planning & Conservation Committee

It was moved by Councillor Kilby, as Chairman of the Committee, that the Minutes of the meeting held on 13 January 2016 be approved and adopted.

Councillor Kilby advised that Application WH/15/03884/OUT under Minute 76(ii) had now been approved by Chichester District Council.

It was RESOLVED that the original motion put by Councillor Kilby, that the Minutes of the meeting held on 13 January 2016 be approved and adopted.

(c) Finance Committee

It was moved by Councillor Dignum, Chairman of the Committee, that the Minutes of the Meeting held on 19 January 2016 be approved and adopted and the Recommendations contained within Minutes 66, 67, 68, 69 and 70 be considered separately.

Councillor Dignum commented on the Resolution in Minute 64 Chichester Vision Funding which stated that the City Council's contribution to the Chichester Vision would be the improvements involved with the proposed works to the Council House and Market Cross.

Councillor Dignum advised that the meeting at Chichester District Council on the Electoral Review of Chichester District Council (Minute 71(ii) refers) was to be held on Thursday 4 February 2016 and not on Monday 1 February as stated in the Minute.

It was RESOLVED that the original motion put by Councillor Dignum, that the Minutes of the Meeting held on 19 January 2016 be approved and adopted and the Recommendations contained within Minutes 66, 67, 68, 69 and 70 be considered separately.

The Chairman requested consideration be given to the following :

Minute 66 Council House - Facade and Brickwork Cleaning

It was RECOMMENDED to Council that the sum of £42,900 to undertake the works to the Council House be funded from the Council House Reserve (£40,100) and £2,800 from General Reserves.

It was proposed, seconded and RESOLVED that the sum of £42,900 to undertake the works to the Council House be funded from the Council House Reserve (£40,100) and £2,800 from General Reserves.

The Chairman requested consideration be given to the following :

Minute 67 Market Cross

It was RECOMMENDED to Council that the sum of £88,440 to undertake the works to the Market Cross be funded from the Market Cross Reserve (£14,144) and £74,296 from General Reserves.

It was proposed, seconded and RESOLVED that the sum of £88,440 to undertake the works to the Market Cross be funded from the Market Cross Reserve (£14,144) and £74,296 from General Reserves.

The Chairman requested consideration be given to the following :

Minute 68 Hire of Assembly Room

It was RECOMMENDED to Council that

- (i) the Mayor is permitted to grant three 'free of charge' hirings during the Mayoral year for the sole purpose of their Mayor's Charity/Charities events. The hirings can be either in the Assembly Room or Old Court Room;
- (ii) the use of the Council Chamber by outside bodies was at the discretion of the Mayor, Chairman of Finance Committee and the Town Clerk and usage would only be permitted if the Council House was already open at the same time for another hirer.

Councillor Sharp said that the free usage of the Assembly Room given by the Mayor during the 20's Plenty Campaign some years ago had been much appreciated and hoped that if there were any future public campaigns, consideration would be given to public meetings being held in the Assembly Room at no cost.

Members discussed the Recommendation and agreed that the 'free of charge' hirings should be upto three and that the word 'free' be inserted in (ii) of the Recommendation.

It was therefore proposed, seconded and RESOLVED that

- (i) the Mayor is permitted to grant up to three 'free of charge' hirings during the Mayoral year for the sole purpose of their Mayor's Charity/Charities events. The hirings can be either in the Assembly Room or Old Court Room;
- (ii) the free use of the Council Chamber by outside bodies was at the discretion of the Mayor, Chairman of Finance Committee and the Town Clerk and usage would only be permitted if the Council House was already open at the same time for another hirer.

The Chairman requested consideration be given to the following :

Minute 69 Local Government Pension Scheme - Discretions Policy

It was RECOMMENDED to Council that the Local Government Pension Scheme Discretions Policy be adopted and forwarded to the Local Government pension scheme provider (West Sussex County Council).

It was proposed, seconded and RESOLVED that the Local Government Pension Scheme Discretions Policy be adopted and forwarded to the Local Government pension scheme provider (West Sussex County Council).

The Chairman requested consideration be given to the following :

Minute 70 Audit Procurement

It was RECOMMENDED to Council that Chichester City Council do not opt-out of the Sector Led Body Audit procurement.

It was proposed, seconded and RESOLVED that Chichester City Council do not opt-out of the Sector Led Body Audit procurement.

(d) Community Affairs Committee

It was moved by Councillor Galloway, Vice-Chairman of the Committee, that the Minutes of Meeting held on 25 January 2016 be approved and adopted.

It was RESOLVED that the original motion put by Councillor Galloway, that the Minutes of the Meeting held on 25 January 2016 be approved and adopted.

50 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from representatives on Outside Bodies.

51 WARD REPORTS FROM CHICHESTER CITY COUNCIL MEMBERS

Councillor Kilby, East Ward member, commented on the access road at Pound Farm Road and advised that a report was going to District Council Cabinet in February 2016 and that the redevelopment of the Sea Cadets Hut was progressing with a new Lease Agreement.

Councillor Plowman, West Ward member, advised that a resident of Parklands had organised a litter pick and 20 bags of litter had been collected.

The Mayor asked Councillor Plowman if there was any progress on the Friends of Henty Field group. He was advised that this matter was pending.

The Deputy Mayor, South Ward member, advised that as South Street was currently being dug-up to accommodate new gas main pipes, this had resulted in the buses stopping outside Edes House in West Street and elderly residents had commented on the distance this had created walking into the pedestrian area. The Deputy Mayor had suggested an alternative bus stopping point in Chapel Street but this was not considered viable.

Councillor Sharp, South Ward member, commented on the West Sussex County Council Integrated Works Programme for highways and was pleased to see included the provision of a crossing outside Rumboldwhyke School and footpaths near to the Whyke Lane railway bridge.

52 REPORTS FROM CHICHESTER DISTRICT AND WEST SUSSEX COUNTY COUNCIL'S WARD MEMBERS

Councillor Dignum, Chichester District Council, reported that the District Council would be outsourcing their leisure centres, although they would retain ownership of the buildings, and by entering into a 10-year contract this would ensure the provision continues for the next ten years.

Councillor Dignum also advised that Chichester would be part of a central government pilot scheme to provide 'Starter Homes'; these would be on the Graylingwell development.

Councillor Oakley, West Sussex County Council, reported that the County Council's precept would increase by 3.95%. He also reported on highway drainage, the review of Section 106 monies, the review of Traffic Regulation Order procedures, electoral review of the North, South and East boundaries and the lobbying of Highway England to extend the consultation period on the proposed improvements to the A27.

Councillor Bell, Chichester District Council, asked Councillor Oakley if pedestrian safety around the Unicorn House in Eastgate Square would be improved and was advised that this part of the developers brief.

Councillor Sharp, Chichester City Council, asked Councillor Oakley about the 'Chichester District Place Plan' as her Freedom of Information request had been refused. Councillor Sharp was advised that this would be discussed at the next Chichester District Council Cabinet meeting as the plan had been produced jointly by District and County Councils.

53 CALENDAR OF MEETINGS 2016/2017

A draft copy of the Calendar of Meetings 2016/2017 had been circulated to all members with the Agenda.

It had been suggested that only the Planning & Conservation Committee Meetings be held in the month of August and that, for all the other meetings, an August recess applies.

The Administration Manager advised that the Finance Committee meetings had been scheduled to coincide with quarterly monitoring purposes, however if members wished to reschedule the August Finance Committee meeting the date Tuesday 26 July 2016 would be recommended. This would mean a 12-week gap between this meeting and the scheduled Finance Committee meeting in October. Councillor Scicluna would be unable to attend this new date so it was suggested the meeting move to Monday 25 July.

The August Community Affairs Committee could be rescheduled to Monday 12 September; this would leave a 13-week gap between the scheduled June meeting and the September meeting.

It was noted that a meeting of a Committee could be called if an urgent matter arose and the minimum three clear days notice was given to members of such a meeting.

It was RESOLVED that the Finance Committee Meeting in August 2016 be moved to Monday 25 July 2016 and the Community Affairs Committee Meeting in August 2016 be moved to Monday 12 September 2016. A new Calendar of Meetings 2016/2017 would be issued.

54 QUESTIONS

There were no questions from members of the Council pursuant to Standing Order 24.

55 COMMON SEAL

RESOLVED that the Common Seal be affixed to any documents necessary to give effect to the resolutions passed at this meeting.

The meeting closed at 7.15pm.