

CHICHESTER CITY COUNCIL



The Council House · North Street · Chichester · West Sussex · PO19 1LQ  
Tel : 01243 788502 · Fax : 01243 773022  
Email : clerk@chichestercity.gov.uk · Website : www.chichestercity.gov.uk

Town Clerk : R Duggua RD BA (Hons)

**YOUR ATTENDANCE IS REQUESTED AT A MEETING OF THE  
COMMUNITY AFFAIRS COMMITTEE  
TO BE HELD IN THE COUNCIL CHAMBER  
AT 5.30PM ON MONDAY 5 JUNE 2017**

*Reaney Duggua*  
Town Clerk

**A G E N D A**

1. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN  
In accordance with Standing Order 41
2. MINUTES of the Community Affairs Committee Meetings held on 30 March 2017  
(Copies previously circulated)
3. DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS ON  
THE AGENDA FOR THIS MEETING
4. POLICING AND SECURITY IN THE CITY
  - (a) General Update from Sussex Police
  - (b) Community Wardens  
*Report from East Ward Community Warden attached*
5. REPORTS FROM REPRESENTATIVE OF FRIENDS OF CHARTRES, RAVENNA AND  
VALLETTA  
To receive reports from Friends of Chartres (*attached*), Friends of Ravenna (*attached*) and Friends  
of Valletta (to follow)
6. CLOSURE OF CHICHESTER COURTS - UPDATE

Cont'd . . . .

7. OUTSIDE BODY APPOINTMENTS 2017/2018

*Schedule attached*

Administration Manager to report further

- (i) To determine the membership of the following Outside Bodies due to more than one Councillor expressing an interest to represent the City Council :
  - Chichester District Car Parking Forum  
Councillor Tony French (currently the City Council's representative)  
Councillor Margaret Evans
  - Goodwood Motor Circuit Consultative Committee  
Councillor Richard Plowman (currently the City Council's representative)  
Councillor Margaret Evans
- (ii) Vacancies occurred on the following Outside Bodies and the Councillors listed have expressed an interest to serve as the City Council's representative :
  - Chichester in Partnership (formerly Local Strategic Partnership CDC)  
Councillor Margaret Evans
  - Chichester Information Shop for Young People  
Councillor Les Hixson
  - Friends of Ravenna Executive Committee  
Councillor Trevor Tupper
  - Oliver Whitby Foundation (C of E only)  
Councillor Tony French
  - Sussex Community Rail Partnership Arun Valley Steering Group  
Councillor Trevor Tupper

8. CYCLING IN THE PRECINCT - UPDATE

The City Council's request for a proposed revision to the Prohibition of Cycling Order has been assessed and approved; and has been included in the South Chichester CLCs forward programme of Traffic Regulation Orders.

Conventionally a report goes to all CLCs in the early Autumn where committee members then select and agree which schemes are approved for delivery in the following financial year ie.2018/19. The County Council have confirmed that a scheme for the Pedestrian Precinct will be offered for selection by the South Chichester CLC in the next round.

9. PRIORY PARK 100 EVENT

Councillor Plowman to report further

10. CHICHESTER IN BLOOM

Administration Manger to report

- (i) City Centre Planting
- (ii) Schools Competition 2017  
*Mayoral/Administrative Assistant's Report attached*

11. ITEMS FOR INCLUSION ON NEXT AGENDA

DATE OF NEXT SPECIAL GRANTS MEETING : MONDAY 17 JULY 2017

DATE OF NEXT ORDINARY MEETING : MONDAY 4 SEPTEMBER 2017

To : Members of the Community Affairs Committee  
Councillors Apel, J French, Galloway, Hixson, Holman, Macey, Sharp and Tupper  
Ex Officio Members :  
The Mayor (Councillor P Evans)  
The Deputy Mayor (Councillor Bell)  
Chairman of Planning & Conservation Committee  
Chairman of Finance Committee

*The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.*

*However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.*

*It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.*

Chichester City Council June 2017

Chichester East report.

Community Warden Jon Logan.

Sorry but I am unable to attend as I'm away on Annual Leave.

I'm pleased to say that reports to me of ASB are quite low. However, I am aware that some areas are still requiring work. I have, where possible, extended my patrols to cover Priory Park following reports of ASB. I dealt with two groups of three lads that were climbing on the roof of the Bowls Clubhouse. Names were passed to the Police. I expect ASB levels to increase as we head into the summer months, which is quite normal. Patrols will be conducted where necessary.

Abandoned vehicles are a problem. I am aware of seven on my patch at the moment some of which have so far taken 3 months to clear. The RSL say the delay is due to the DVLA.

Fly tipping is as per the norm. Abandoned trolleys are as per the norm.

As Wardens we are all monitoring for any racial tensions in our areas following recent events.

Building improvements at the Swanfield Centre are well underway and should be completed by the end of July.

Florence Park Community Group had a launch for funding of a disabled swing and a climbing boulder wall. The timing of the launch was unfortunate as it was the election results day and attendance was low. A lot of effort has gone into this project by this small group of determined people. Recruiting people into the group has been a real problem as most people are willing to support but not attend/help.

Sadly the Charles Avenue Residents Engagement (CARE) has lost a valued member, Brenda, after a brave battle against illness, has passed away. Brenda was a very special lady and well known and highly respected in the area, she will be greatly missed.

CARE are also low on active members, they have much support, but again very few people want to be hands on. As is usually the case they like to sit back and complain rather than stand up and be counted.

The CARE residents group have begun working on a secret garden. They are making use of an unused piece of land which is often used for drug dealing and fly tipping. A group of us, working with the residents, helped them to dig over the area and we assisted in the removal of any debris.

CARE are busy organising their summer fun day for the 29<sup>th</sup> July. Last years event saw a large number of residents attend as well as the Mayor, Wardens, CDC, Well being, Fire Fighters, Police. Mark it in your diary it should be another great event!

Thank you for your continued support.

Regards Jon, 07768207868

## **Friends of Chartres Report for Community Affairs Meeting Council Chamber, June 5, 2017**

The Association has had a busy couple of months with the AGM, the exchange visit from Chartres and several other activities taking place.

### **Annual General Meeting: March 9**

The following officers were elected:

Chairman: Julia Sander

Vice-Chairman: Anne Scicluna

Secretary: Margaret Brown

Treasurer: John Wilton

Other elected committee members are: Ray Brown (immediate past Chairman), Anne-Louise Briggs, Paul Devonshire, David Nason, Martyn Bell, Jim Payne, Paul Everett (new committee member)

I would like to express thanks on behalf of the Association to Ray Brown, for his work as Chairman over the past three years. Ray has unfailingly given his support to the Friends of Chartres and has worked hard to establish and maintain links around the city.

### **Events**

#### **March 25: Courtauld Gallery visit**

A group of Friends enjoyed an excellent guided tour of the French Impressionist paintings in the Courtauld Gallery. There was also the opportunity to tour Somerset House and enjoy watching tourists dodging the fountains in the courtyard.

#### **Exchange to Chichester April 28-May 2**

It was our turn to host this year, and with 36 participants from Chichester this year and a similar number from Chartres, including three new hosts and their guests, I can report that our exchange is in good health. At the joint committee meeting on the first morning both Associations agreed that a priority for the next year would be to seek to expand the membership and involve families in the exchange.

A busy programme was arranged for the first couple of days, starting with the Mayor's Reception in the Assembly Room, where the Mayor welcomed our French guests and gifts were exchanged. This was followed by a Bring and Share lunch at the Fishbourne Centre. Everyone enjoyed the musical accompaniment provided by the Big Pyramid band, who played a number of old favourites. The trip to Winchester the next day was equally successful, due in part to the excellent tour guides provided by the Winchester Tourist Office.

The exchange dinner, which moved outside Chichester this year to the superb venue of the Brookfield Hotel in Emsworth, was a fitting conclusion to the 'official' programme. On the third and final day, hosts were free to follow their own programme of activities and perhaps to have a lie-in, in preparation for the crack of dawn departure the next day.

### **Other activities**

**Conversation Circles:** The three conversation circles have continued to meet monthly. Around 24 members take advantage of this opportunity to keep up their French.

### **Future plans**

A questionnaire was prepared by the Events Sub-Committee and circulated to members prior to the AGM, which asked them to comment on the purpose of the Association and their reasons for joining. The questionnaire also asked for suggestions regarding the future direction of the Association, and the programme put on for members. The Events Sub-Committee has analysed the results and has put forward suggestions to the Executive Committee. A social event was held at The Bell Inn on May 16 for members who offered to help with the programme.

A new sub-committee has been formed to plan for the 60th anniversary of our twinning with Chartres.

### **Upcoming Events**

**June 16 + 17th:** Schools Art Challenge Private View & Awards to be held in ArtOne Building at the University of Chichester

**June 26:** Three Cities Event: Patricia Routledge in conversation with Paul Rogerson

**July 15:** Afternoon picnic and games at the Fishbourne Centre

### **Membership**

Membership has remained constant at 151. We have lost a few long-standing members like John Rankin and Tony Ashdown, and a few members have resigned for health reasons. However, these losses have been offset by several new members joining the Association.

**JULIA SANDER  
CHAIRMAN**



## **FRIENDS of RAVENNA**

### **Report to Community Affairs Committee: June 5 2017**

#### **Our Programme**

Since my last report we have had two very interesting and contrasting lectures, both of which were well attended, and our annual dinner. In March Richard Whincop, a local artist, gave a contemporary perspective on Italian art with his account of his time working in Calabria on a collaborative art project. He took us through the process of creating the historical paintings that were commissioned for a small town, showed some of the sights of Calabria and told the story of how the Carabinieri, the Mafia and a picture restorer came to the rescue after one of his paintings was stolen.

Our April lecture was given by Sarah Quill on 'Visions of Venice' in which she drew on her archive photographs and the 'stills' she and other artists had taken for films set in Venice as well as showing some historic photographs of Venice in the 19<sup>th</sup> and early 20<sup>th</sup> centuries.

The annual dinner attended by 56 members was held at Chichester College in May and proved a very convivial evening. Our programme concludes with our AGM on June 14 which will be followed by a talk on the Bishop Otter Art collection by Dr Gillian Clarke.

The success of our Association relies on the support of our members and it has been very encouraging to have such well attended evenings and to enjoy together shared interests and our fellowship over wine and bruschette.

Our programme for 2017/18 is in the course of being finalised and will include the visit of the Ravennati from October 18-22, a visit to the Welsh Opera's production of 'Tosca' at the Mayflower Theatre Southampton and lectures on art, music and Italian food and wine.

#### **Membership**

During the course of the last financial year our membership rose to 162. As subscriptions are still arriving we cannot be sure of our final numbers for the coming year but so far membership stands at 113.

#### **Three Cities Event June 2017**

The Three Cities event 'Treading the Boards; 65 years in the wicked theatre' featuring Patricia Routledge in conversation with Paul Rogerson, has been a sell out

#### **Committee**

I am pleased to welcome His Worship the Mayor, Councillor Peter Evans as our President of Friends of Ravenna

As I have completed four years as Chairman of Friends of Ravenna I shall be standing down at the AGM. A new Chairman will then be appointed. I would like to express my thanks to the City Council for their support and interest in our Association.

Brenda Gay



**CHICHESTER CITY COUNCIL**

**REPRESENTATIVES ON OUTSIDE BODIES 2017/2018**

\* Chichester City Council Representative to be determined at the Community Affairs Committee meeting on Monday 5 June 2017

<b>BODY</b>	<b>EFFECTIVE 01/07/17</b>	<b>PERIOD</b>
Brandy Hole Copse Local Nature Reserve Management Board	Cllr Peter Budge	to 30/06/2018
Chichester City Centre Partnership (BID) Board of Directors	Cllr Peter Evans	to 30/06/2018
Chichester Conservation Area Advisory Committee	Cllr Anne Scicluna	to 30/06/2018
Chichester District Association of Local Councils Chichester Sub-District	<i>Chairman or Vice-Chairman, Community Affairs Committee</i>	to 30/06/2018
Chichester District Car Parking Forum	Cllr Tony French* Cllr Margaret Evans*	to 30/06/2018
Chichester in Partnership (formerly) Local Strategic Partnership (CDC)	Cllr Margaret Evans	to 30/06/2018
Chichester Information Shop for Young People	Cllr Les Hixson	to 30/06/2018
Chichester Welfare Trusts	<i>Mayor in Office</i> Cllr Clare Apel	to 30/06/2018
Dear's Charity	Cllr Richard Plowman	to 30/06/2018
Friends of Chartres Executive Committee	<i>Mayor in Office as President</i> Cllr Clare Apel Cllr Anne Scicluna	to 30/06/2018
Friends of Ravenna Executive Committee	<i>Mayor in Office as President</i> Cllr Anne Scicluna Cllr Trevor Tupper	to 30/06/2018
Friends of Valletta Executive Committee	<i>Mayor in Office as President</i> Cllr Tony French Cllr Anne Scicluna	to 30/06/2018
Goodwood Airfield Consultative Committee	Cllr Peter Budge	to 30/06/2018





**CHICHESTER CITY COUNCIL**

**REPRESENTATIVES ON OUTSIDE BODIES 2017/2018**

<b>BODY</b>	<b>EFFECTIVE 01/07/16</b>	<b>PERIOD</b>
Goodwood Motor Circuit Consultative Committee	Cllr Richard Plowman* Cllr Margaret Evans*	to 30/06/2018
New Park Centre	Cllr Tony French	to 30/06/2018
Oliver Whitby Foundation (C of E only)	Cllr Tony French	to 30/06/2018
Oxmarket Centre of Arts	Cllr Margaret Evans	to 30/06/2018
Rolls Royce	<i>Mayor in Office</i>	
St John's Chapel Trust (a 3-year term)	Cllr Tony French	to 09/06/2019
St Wilfrid's Parish Hall Trust (a 4-year term)	Mr Clive Goodyear nominated as the City Council representative from 1 March 2016 for a 4-year term  Cllr Clare Apel	to 2020
Sussex Community Rail Partnership Arun Valley Steering Group	Cllr Trevor Tupper	to 30/06/2018
Sussex Rural Community Council (Transport)	Cllr Trevor Tupper	to 30/06/2018
West Sussex Association of Local Councils (WSALC)	<i>Chairman or Vice-Chairman, Community Affairs Committee (although any Member of Council may be appointed)</i>	to 30/06/2018



## CHICHESTER CITY COUNCIL

## SCHOOLS COMPETITION 2017

## REPORT FOR COMMUNITY AFFAIRS COMMITTEE 5 JUNE 2017

## 1 ENTRY FORMS

Entry Forms for the 2017 competition had been sent out to all City Schools and six schools had returned their forms, namely: Central, St Richard's, St Anthony's, Lancastrian, Jessie Younghusband and Chichester Nursery School.

## 2 JUDGING DAY

Judging Day has been arranged for Thursday 13 July 2017 (timings to be arranged). The judges will be: The Mayor, Chairman of Community Affairs and Neil van der Wee of Brick Kiln Garden Centre. There are three categories of the judging:

(i) General Impressions Category

Judges will be looking for a welcoming entrance to the school, design layout and special features and hopefully a portfolio showing activities and links to the school curriculum.

(ii) Environmental Awareness Category

Judges will be looking for evidence of Children's involvement and understanding of plants and environmental elements within school grounds, design layout - accessibility, biodiversity and elements of sustainability, special features and hopefully a portfolio showing activities and links with the school curriculum.

(iii) Judges Special Award - "The Tallest Sunflower"

Brick Kiln Nursery and Garden Centre have provided Sunflower Seeds to the four schools who have entered this category. An information sheet explaining how to sow, plant and care for sunflowers had been included. The Judges will be looking for the tallest sunflower (at its highest point) and a record of the progress made in the weeks leading up to their visit would be an asset to the judging criteria.

## 3 PRIZES

Prizes will be awarded for each category as follows:

General Impressions: 1<sup>st</sup> Prize: Rotary Cup, £75 gardening vouchers, certificate  
Runner-up: £30 gardening vouchers, certificate

Environmental Awareness: 1<sup>st</sup> Prize: Brick Kiln Shield, £75 gardening vouchers, certificate  
Runner-up: £30 gardening vouchers, certificate

Judges Special Award: Winner: Trophy, £75 gardening vouchers, certificate

All entrants will receive a certificate for their entry.

Schools will be notified of the results upon their return from the summer break.

The Mayor will visit each school to present the prizes at their school assemblies on a date to be arranged with the schools later in the year.

Photographs and publicity will be via the City Council's website and Newsletter.

Marianne Hosken  
**Mayoral/Administrative Assistant**  
30 May 2017