

CHICHESTER CITY COUNCIL



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Town Clerk : R Duggua RD BA (Hons)

TO THE MEMBERS OF THE CITY COUNCIL

Members are hereby summoned to attend the Meeting of the City Council to be held at six o'clock in the evening on Wednesday 21 June 2017 in the Council Chamber at the Council House, North Street, Chichester.

TOWN CLERK
14 June 2017

PRAYERS

To be said by the Mayor's Chaplain, the Reverend Canon Simon Holland

AGENDA

1. MINUTES
To approve and sign the Minutes of the Annual Meeting of Council held on 10 May 2017
(Pages 1-3)
2. MAYOR'S ANNOUNCEMENTS
3. QUESTIONS
To answer questions (if any) from members of the public being residents of the City pursuant to Standing Order 27.
4. MINUTES OF COMMITTEES
 - (a) Planning & Conservation Committee 19 April 2017 (Pages 127-128)
- Planning Delegation Sub-Committee
15 March 2017
5 April 2017
 - (b) Planning & Conservation Committee 24 May 2017 (Pages 4-6)
- Planning Delegation Sub-Committee
25 April 2017
16 May 2017
 - (c) Community Affairs Committee 5 June 2017 (Pages 7-10)

Cont'd

4. MINUTES OF COMMITTEES

- (d) Finance Committee 13 June 2017 (Pages 11-16)
- Property Sub-Committee
24 May 2017

To consider the following Recommendations :

Minute 5 Internal Control Policy

It was RECOMMENDED to Full Council on Wednesday 21 June 2017 that the amended Internal Control Policy be adopted and signed by the Mayor and Responsible Finance Officer.

Minute 6 Statement of Accounts 2016/2017

It was RECOMMENDED to Full Council on Wednesday 21 June 2017 that the Statement of Accounts 2016/2017 be approved and signed by the Mayor and Responsible Finance Officer.

Minute 8 Annual Governance Statement (Part 1 of the Annual Return) 2016/2017

It was RECOMMENDED to Full Council on Wednesday 21 June 2017 that the Annual Governance Statement (Part 1 of the Annual Return) 2016/2017 be approved and signed by the Mayor and the Town Clerk.

Minute 9 Accounting Statements (Part 2 of the Annual Return) 2016/2017

It was RECOMMENDED to Full Council on Wednesday 21 June 2017 that the Accounting Statements (Part 2 of the Annual Return) 2016/2017 be approved and signed by the Mayor and Responsible Finance Officer.

Minute 10 Appointment of Internal Auditor

It was RECOMMENDED to Full Council on Wednesday 21 June 2017 that the following be approved :

- (a) the appointment of Mr Stephen James as the City Council's Internal Auditor continue for the financial year ending 31 March 2018; and
(b) the Audit Plan 2017/2018 and Audit Terms of Reference

5. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

To receive reports, if any, from City Council representatives on Outside Bodies

6. WARD REPORTS FROM CHICHESTER CITY COUNCILLORS

To receive reports, if any, from City Councillors about matters affecting their Wards

7. REPORTS

To receive reports from Chichester division members of West Sussex County Council and from Chichester ward members of Chichester District Council, if they consider it to be appropriate.

8. HOLOCAUST MEMORIAL DAY 2018
Deputy Mayor to report further

The Council will be asked to consider the request that the City Council's Coat of Arms be used on any publicity in connection with Holocaust Memorial Day in 2018 and in the future.

9. QUESTIONS
To answer questions (if any) from members of Council pursuant to Standing Order 24.
10. COMMON SEAL

The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.

However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.

It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.