



**MINUTES OF THE PROCEEDINGS OF MEETING OF THE
COUNCIL OF THE CITY OF CHICHESTER HELD IN THE COUNCIL CHAMBER
AT THE COUNCIL HOUSE, NORTH STREET, CHICHESTER
ON WEDNESDAY 6 DECEMBER 2017 AT 6.00PM**

- PRESENT : The Mayor (Councillor P Evans)
The Deputy Mayor (Councillor Bell)
Councillors Apel, Budge, Dignum, M Evans, J French, T French, Galloway,
Hixson, Joy, Kilby, Plowman, Scicluna, Sharp and Tupper
- APOLOGIES : Councillors Keyworth
- ABSENT : Councillors Dempster, Holman and Macey
- IN ATTENDANCE : Town Clerk, Administration Manager, Mayor's Chaplain and Macebearer

43 APOLOGIES FOR ABSENCE

As recorded above.

44 MINUTES

RESOLVED that the Minutes of the Meeting of Council held on 6 September 2017 and the Minutes of the Council-in-Committee Meeting held on 11 October 2017, having been printed and circulated be approved, adopted and signed as a correct record.

45 MAYOR'S ANNOUNCEMENTS

The Mayor advised that he and the Mayoress had attended 89 Mayoral events since the last Council Meeting and had met some remarkable people who volunteer their time to help others in the City.

The Mayor said that it had been an honour to be introduced to HM Queen on her recent visit to the Chichester Festival Theatre and to meet other royals at the Memorial Service for the late 10th Duke of Richmond and Gordon held in Chichester Cathedral.

Members were reminded of the Mayors at Home on Thursday 14 December 2018 and the Mayor's Charity Ball on Friday 2 February 2018.

46 PUBLIC QUESTION TIME

- (i) The following question had been submitted by Chichester resident, Mr Edward Milward-Oliver at the last Full Council Meeting on 6 September 2017 and it was agreed that a report would be produced for the next Full Council Meeting in December answering Mr Milward-Oliver's question :

In February 2016 I asked a question of the Council that led to a special meeting at which it was decided to grant the Freedom of the City to the Chichester-born British astronaut Tim Peake.

I understand that in the 18 months since, the Town Clerk has been in regular contact with Tim Peake's employer, the European Space Agency, to secure a suitable date for the presentation. In light of Tim Peake's admittedly fleeting visits to Westbourne Primary School, the Festival of Speed, the Novium, and other venues in the region, can the Town Clerk provide a written report to the next meeting of the City Council on the status of those communications with the ESA, and indicate when it is hoped the presentation in Chichester will take place.

The Town Clerk's reports had been circulated to all members with the Agenda. The report was a timeline of the correspondence that had taken place between the City Council and the European Space Agency (ESA) since June 2016.

The Town Clerk reported that following a recent telephone conversation with ESA the date of Sunday 25 February 2018 had been offered by ESA as a potential date for a Freedom Ceremony. The Festival Theatre had been contacted and this date was available to them and a meeting with the theatre would take place shortly to discuss this matter further.

The Town Clerk stressed that he had asked ESA to confirm the date of Sunday 25 February 2018 as previous dates had been offered and then cancelled.

- (ii) A further question had been submitted by Chichester resident, Mr John Leslie :

I would like to put the following question to the Chair of the Planning and Conservation Committee at the Council Meeting tomorrow.

Land adjacent to 19 Orchard Street. Why was the name 'Joy Lane' selected instead of the alternatives offered of ' Orchard Lane, Park Way or Field View'. Residents understood that 'Orchard Lane' had been the original intention. Would the Chair of the PCC be prepared to give further consideration to that naming, taking into account the strong views held by residents?

Councillor Joy declared a Personal Interest and remained in the room.

The Mayor thanked Mr Leslie for his question and asked Councillor Kilby as Chairman of the Planning & Conservation Committee to reply.

Councillor Kilby advised that the Planning and Conservation Committee had considered all the options submitted, namely 'Orchard Lane', 'Park View', 'Field View' and 'Joy Lane'. The Committee considered there were already a number of 'Orchard' street names and that 'Park or Field' View was not appropriate. Therefore the Committee decided on the name 'Joy Lane'. All Councillors have the opportunity to comment on street naming proposals and on this occasion no comments were received.

The Mayor invited Chichester resident Mr Andrew Fynamore to speak on this matter and he congratulated the Council on their decision and for supporting a development of two modern designed homes in the City.

The Deputy Mayor asked Mr Leslie why residents did not like the name 'Joy Lane'. Mr Leslie replied that he could not speak for others but the original plans had indicated 'Orchard Lane' and that was the name residents were expecting. He added that there appeared to be no evidence of Mr Joy senior and his connection with the City. There was also a thought that the name was put forward for 'vanity' reasons. The Council appraised Mr Leslie of the service of Mr Joy Senior within the City over many years.

The Mayor proposed that the name 'Joy Lane' remain. This was duly seconded and put to the vote and carried unanimously in favour of 'Joy Lane' remaining.

(a) Community Affairs Committee

It was moved by Councillor Galloway as Chairman of the Committee, that the Minutes of the meeting held on 4 September 2017 be approved and adopted.

It was RESOLVED that the original motion put by Councillor Galloway that the Minutes of the meeting held on 4 September 2017 be approved and adopted

(b) Planning & Conservation Committee

It was moved by Councillor Kilby as Chairman of the Committee, that the Minutes of the meeting held on 20 September 2017 be approved and adopted.

It was RESOLVED that the original motion put by Councillor Kilby that the Minutes of the meeting held on 20 September 2017 be approved and adopted.

(c) Planning & Conservation Committee

It was moved by Councillor Kilby as Chairman of the Committee, that the Minutes of the meeting held on 18 October 2017 be approved and adopted.

It was RESOLVED that the original motion put by Councillor Kilby that the Minutes of the meeting held on 18 October 2017 be approved and adopted.

(d) Finance Committee

It was moved by Councillor Dignum, as Chairman of the Committee, that the Minutes of the meeting held on 24 October 2017 be approved and adopted excluded the Recommendation in Minutes 47 and Minute 56 which would be discussed separately.

Councillor Plowman commented on Minute 56 New Homes Bonus 2017/2018 in reference to the unsuccessful New Homes Bonus Application for the Nelson/Murray statue and said an application would be submitted again next year.

Councillor Apel said she was pleased to see the introduction of the new 'Community Award' referred to in Minute 57 Creation of New City Council Awards.

The Chairman commented on various items the Finance Committee had discussed at their meeting and brought to member's attention Minute 55 Use of the Coat of Arms, where the Committee had discussed the Mayor's proposals to redesign the City Council ties and scarves. However, due to revised costings being obtained after the Finance Committee, the matter was to be discussed further at the Full Council meeting.

The matter was discussed and RESOLVED that :

- (i) an Order be placed for 25 Nr silk ties and 25 Nr polyester ties, 25 Nr silk scarves and 25 Nr polyester scarves at an overall cost of £1,865 + VAT funded from the Mayoralty General Expenses budget;
- (i) the new tie and scarves would not be for general sale but could be given out as gifts;
- (ii) Councillors would purchase their own City Council tie and scarves; and
- (iii) all staff to be given the appropriate neckwear to represent the corporate identity of the City Council.

Councillor Apel left the meeting.

It was RESOLVED that the original motion put by Councillor Dignum that the Minutes of the meeting held on 24 October 2017 be approved and adopted excluding the Recommendation in Minutes 47 and 56 which would be discussed separately.

Councillor Dignum drew the Council's attention to the following Recommendations :

Minute 47 Review of Financial Regulations

It was RECOMMENDED to Full Council that the draft Financial Regulations be adopted by Chichester City Council.

It was RESOLVED that the draft Financial Regulations be adopted by Chichester City Council.

Minute 56 New Homes Bonus 2017/2018

It was RECOMMENDED to Full Council that the Conditions in the Agreement relating to New Homes Bonus (Parish Allocations) 2017/2018 between Chichester District Council and Chichester City Council be accepted and that the Town Clerk be authorised to sign the Agreement on the City Council's behalf.

It was RESOLVED that that the Conditions in the Agreement relating to New Homes Bonus (Parish Allocations) 2017/2018 between Chichester District Council and Chichester City Council be accepted and that the Town Clerk be authorised to sign the Agreement on the City Council's behalf.

(e) Planning & Conservation Committee

It was moved by Councillor Kilby as Chairman of the Committee, that the Minutes of the meeting held on 15 November 2017 be approved and adopted.

It was RESOLVED that the original motion put by Councillor Kilby that the Minutes of the meeting held on 15 November 2017 be approved and adopted.

(f) Finance Committee

It was moved by Councillor Dignum, as Chairman of the Committee, that the Minutes of the meeting held on 28 November 2017 be approved and adopted excluding the Recommendation in Minute 68.

The Chairman said a balanced budget for 2018/2019 had been produced and with an increase in interest received on investments, the budget had resulted in a 0% increase and the Band D Council Tax payment remaining unchanged. He added that with CIL receipts and the Public Realm budget for 2018/2019 many public realm projects could be undertaken to bring vibrancy to the City.

It was RESOLVED that the original motion put by Councillor Dignum, that the Minutes of the meeting held on 28 November 2017 be approved and adopted

The Chairman drew the Council's attention to the following Recommendation :

Minute 68 Budget 2018/2019

It was RECOMMENDED to Full Council that

- (i) the City Council's Budget for 2018/2019 be £765,340 resulting in a Precept Demand of £542,453 and a Band D Council Tax Payment of £49.76 (unchanged from 2017/2018) and a 0% increase;
- (ii) the Planned Maintenance Programme for 2017 to 2026 be noted; and
- (iii) the Schedule of Fees and Charges for 2018/2019 be approved.

It was RESOLVED that

- (i) the City Council's Budget for 2018/2019 be £765,340 resulting in a Precept Demand of £542,453 and a Band D Council Tax Payment of £49.76 (unchanged from 2017/2018) and a 0% increase;
- (ii) the Planned Maintenance Programme for 2017 to 2026 be noted; and
- (iii) the Schedule of Fees and Charges for 2018/2019 be approved.

Councillor Hixson left the meeting.

48 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Councillor M Evans, as the City Council's representative on the Oxmarket Centre of Arts, reported on financial matters that had been discussed at a recently held meeting.

Councillor M Evans, as the City Council's representative on the Goodwood Motor Circuit Consultative Committee, advised that Councillor Plowman was still Vice-Chairman on this Committee and that at a recent meeting the development on land nearby to the Motor Circuit, the A27 improvements and the Aeroclub had been discussed.

Councillor Plowman as Chairman of Friends of Priory Park commented on the new railings that had been installed at Priory Park.

The Mayor commented on the Build a Better A27 meeting held on 1 December 2017 and said that it had been a positive meeting and that it appeared Highways England were being more proactive. The County Local Committee would be overseeing the designer contracted to produce new proposals for improving the A27.

The Mayor, as the City Council's representative on the BID, spoke about BID's involvement with the Christmas festivities and the working relationship between Bid and City businesses.

49 WARD REPORTS FROM CHICHESTER CITY COUNCIL MEMBERS

Councillor Scicluna, as a South Ward member, commented on the poor condition of the newly resurfaced West Street where potholes were appearing. Councillor Oakley on behalf of West Sussex County Council advised that the contractor would be bearing the cost of replacing the road surface with a more suitable surface after Christmas.

Councillor Kilby, as an East Ward member, advised that from next year 3 hour free parking would be introduced at the Florence Road Car Park prohibiting the parking spaces being used by commuters.

Councillor Plowman, as a West Ward member, commented on the recently held Whitehouse Farm First Reserve Matters exhibition which many people attended but were disappointed as it did not relate to the access roads to the development site nor the plans for the Centurion Way and therefore did not answer local residents concerns.

Councillor Joy, as a West Ward member, reported on a resident in Orchard Street being treated unfairly over a parking permit and was advised by members that this resident should contact both the District and County Council on this matter.

Councillor Sharp, as a South Ward member, commented on the future plans for Mucho Nachos in Whyke Road becoming a Community Asset, the closure of the Foyer and the future of the building and an Air Pollution Survey being carried out in January 2018. Councillor Sharp advised on the establishment of the Friends of the Centurion Way which was aiming to preserve and enhance the path after the development of Whitehouse Farm which planned to divert the Centurion Way. A public exhibition was planned for January 2018.

Councillor Tupper, as a South Ward member, advised that HGV's had difficulty turning right onto Stockbridge Road from Terminus Road to access the A27 and were therefore driving through the City early in the morning to access the A27.

50 REPORTS FROM CHICHESTER DISTRICT AND WEST SUSSEX COUNTY COUNCIL'S
WARD MEMBERS

Councillor Oakley, as a West Sussex County Councillor, commented on the Build a Better A27 meeting, various resurfacing projects around the City, Operation Watershed and other initiatives relating to the County Council.

51 CALENDAR OF MEETINGS 2018/2019

A draft Calendar of Meetings 2018/2019 had been circulated to all members with the Agenda. The Town Clerk advised that a date for the Annual Parish Meeting in 2019 had not been indicated on the Calendar due to a convenient date for members that did not impinge on electioneering or the period of purdah before the May 2019 elections. The Annual Parish Meeting can legally be held between 1 March and 1 June in any year. It was suggested that the Annual Parish Meeting would be held in late March 2019 and the Council supported this.

It was RESOLVED to adopt the Calendar of Meetings 2018/2019 and a revised Calendar would be issued with the Annual Parish Meeting date included.

52 QUESTIONS

There were no questions from members of the Council pursuant to Standing Order 24.

53 COMMON SEAL

RESOLVED that the Common Seal be affixed to any documents necessary to give effect to the resolutions passed at this meeting.

The meeting closed at 7.35pm.