



The Council House · North Street · Chichester · West Sussex · PO19 1LQ  
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 Email : clerk@chichestercity.gov.uk · Website : www.chichestercity.gov.uk

Town Clerk : R Duggua RD BA (Hons)

**YOUR ATTENDANCE IS REQUESTED AT A MEETING OF THE  
 FINANCE COMMITTEE  
 TO BE HELD IN THE COUNCIL CHAMBER  
 AT 5.30PM ON TUESDAY 25 JULY 2017**

.....  
 Town Clerk

**A G E N D A**

1. APOLOGIES FOR ABSENCE
2. MINUTES of the Meeting held on 13 June 2017  
*Copy previously circulated*
3. DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS ON THE AGENDA FOR THIS MEETING
4. REVENUE BUDGET MONITORING REPORT TO 30 JUNE 2017  
*Copy attached*
5. CAPITAL MONITORING REPORT 2017/2018  
*Copy attached*
6. REVIEW OF EARMARKED RESERVES  
*Finance Manger report attached*
7. TRANSFER OF BALANCE FROM BUSINESS PREMIUM ACCOUNT TO THE PUBLIC SECTOR DEPOSIT FUND  
*Key Investor Information attached*
8. UPDATE ON CIL  
*Monitoring Report attached*
9. HOLOCAUST MEMORIAL DAY 2018
10. ANNUAL MEETING OF COUNCIL (MAYOR MAKING CEREMONY) 16 MAY 2018  
*Councillor Plowman's Report attached*
11. USE OF COAT OF ARMS  
To consider a request from Chichester Art Society to use the Coat of Arms  
*See attached letter*

Cont'd . . . .

12. CHRISTMAS CLOSURE OF OFFICES 2017  
Town Clerk to report further
13. NEW HOMES BONUS 2017/2018  
Administration Manager to report further
14. NOTICES/SIGNS AROUND THE CITY
15. ITEMS FOR INFORMATION ONLY
  - (a) MONTHLY RECONCILIATION WITH EVIDENCE OF BANK STATEMENTS TO END OF APRIL, MAY AND JUNE 2017  
*Copy attached*
  - (b) LIST OF CHEQUES PAID FOR APRIL, MAY AND JUNE 2017  
*Copy attached*
  - (c) LIST OF BARCLAYCARD PAYMENTS FOR APRIL, MAY AND JUNE 2017  
*Copy attached*
  - (d) FINANCE MANAGER ROUND-UP
16. ITEMS TO BE INCLUDED ON AGENDA FOR NEXT MEETING
17. PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960  
Proposal to resolve that the public and press be excluded from this meeting because of the confidential nature of the business to be transacted namely matters relating to personnel
18. PERSONNEL MATTERS
  - (a) Job Evaluation Report from South East Employers  
Town Clerk to advise on the Job Evaluation Report carried out by David Maycock of South East Employers and Recommendations therein.  
*Private & Confidential Report of Town Clerk attached*

DATE OF NEXT MEETING : TUESDAY 24 OCTOBER 2017

To : Members of the Finance Committee  
Councillors Budge, Dignum, M Evans, T French, Keyworth and Scicluna  
Ex-Officio Members : The Mayor (Councillor P Evans) and Deputy Mayor (Councillor Bell)  
Chairman of Planning & Conservation Committee  
Chairman of Community Affairs Committee (Councillor Galloway)

*The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.*

*However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.*

*It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.*