



**MINUTES OF THE PROCEEDINGS OF MEETING OF THE  
COUNCIL OF THE CITY OF CHICHESTER HELD IN THE COUNCIL CHAMBER  
AT THE COUNCIL HOUSE, NORTH STREET, CHICHESTER  
ON WEDNESDAY 10 JULY 2013 AT 6.00PM**

- PRESENT : The Mayor (Councillor Chaplin)  
The Deputy Mayor (Councillor Hughes)  
Councillors Apel, Bell, Budge, Campling, P Dignum, T Dignum, French,  
Macey, Plowman, Rankin, Rees, Scicluna and Woolley
- APOLOGIES : Councillors Siggs and Smith
- IN ATTENDANCE : Town Clerk, Administration Manager and Macebearer
- ABSENT : Councillors Evans, Holman and Shone

16 MINUTES

RESOLVED that the Minutes of the Special Meeting of Council held on 19 June 2013, having been printed and circulated be approved, adopted and signed as a correct record.

17 MAYOR'S ANNOUNCEMENTS

(i) Princess of Wales's Royal Regiment Freedom Parade

The Mayor reminded members about the Princess of Wales's Royal Regiment Freedom Parade on Wednesday 17 July 2013 and that members should confirm their attendance or non-attendance at the event as soon as possible.

(ii) Civic Service at Crawley

The Mayor commented that he had attended Crawley's Civic Service on Sunday 7 July 2013 and had observed that the organist D'Arcy Trinkwon could possibly be a relative of the late Bernard Trinkwon, former Chairman of Chichester District Council who was well-known to the City Council

18 PUBLIC QUESTION TIME

There were no questions from members of the public being residents in the City pursuant to Standing Order 27.

19 MINUTES OF MEETINGS

(a) Planning & Conservation Committee

It was moved by Councillor Woolley, as Chairman of the Committee, that the Minutes of the meetings held on 8 May, 5 June and 3 July 2013 be approved and adopted.

Councillor Woolley commented that at the Committee continued to discuss the draft Local Plan and were submitting comments on the Housing Strategy that would have an effect on the parish of Chichester.

It was RESOLVED that the original motion put by Councillor Woolley, that the Minutes of the meetings held on 8 May, 5 June and 3 July 2013 be approved and adopted.

(b) Business Review Committee

It was moved by Councillor Plowman, Chairman of the Committee, that the Minutes of Meeting held on 31 May 2013 be approved and adopted.

Councillor Plowman advised that at the invitation of the Chief Executive of Chichester District Council, the Town Clerk would be meeting with Diane Shepherd on Tuesday 6 August 2013.

Councillor Campling commented on Minute 3(ii) Bus Shelters and asked whether the information requested at the Business Review Committee had been received. The Town Clerk advised the information would be presented at the next Business Review Committee meeting on 19 July 2013.

In connection with Minute 7 Local Plan/Neighbourhood Plan, Councillor Apel asked if there was any progress on this matter as it appeared other parish councils were preparing plans without the draft Local Plan being finalised. Councillor Plowman advised that enabling actions on a Neighbourhood Plan would be happening however it was difficult to produce a Plan until housing numbers had been determined in the Local Plan. Councillor T Dignum commented that the production of a Neighbourhood Plan would entail a great deal of work and would be a good idea if a Plan was produced for the West area of the City.

It was RESOLVED that the original motion put by Councillor Plowman, that the Minutes of the Meeting held on 31 May 2013 be approved and adopted.

(c) Community Affairs Committee

It was moved by Councillor Apel, as Vice-Chairman of the Committee, that the Minutes of the Meeting held on 3 June 2013 be approved and adopted.

The Mayor invited the Administration Manager to talk on Minute 13 Chichester in Bloom. Members were advised that Chichester had been judged in the regional South & South East in Bloom competition on Monday 8 July and favourable comments had been made by the judges. The result would be known in early September. It was noted that Chichester in Bloom was still an effective partnership between the City and District Councils.

Councillor Campling advised that in connection with Minute 12 Outside Body Appointments, he would be the City Council's representative on Chichester District Council's Local Strategic Partnership and not Councillor Apel.

It was RESOLVED that the original motion put by Councillor Apel, that the Minutes of the Meeting held on 3 June 2013 be approved and adopted.

(d) Finance Committee

It was moved by Councillor Plowman, Chairman of the Committee, that the Minutes of the Meeting held on 11 June 2013 be approved and adopted.

Councillors Plowman and Woolley spoke on Minute 7 Street Lighting Report and gave members an update on the current situation. A meeting with representatives from the various agencies would be meeting shortly to discuss this matter. It was noted that costs incurred on the installation of Heritage Lamp posts would be Capital Expenditure. It was suggested that Chichester District Council be approached for funding support.

It was RESOLVED that the original motion put by Councillor Plowman, that the Minutes of the Meeting held on 11 June 2013 be approved and adopted.

## 20 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Councillor Plowman as a member of the Friends of Priory Park spoke on the application submitted to Chichester District Council to hold a 'Waxfest' music event in Priory Park during the day of Saturday 24 August 2013. Residents in the area of Priory Park are not happy with this proposed event due to the anti-social behaviour that had occurred when a previous music event was held in the Park a few years ago.

Councillor Bell advised that although the application had been submitted, certain re-assurances from the applicant were required by 16 July 2013 before any approvals were given. A meeting would be held between District Council officers on 23 July when the necessary approvals would be determined.

Members felt that the proposed event was inappropriate for Priory Park due to the anti-social behaviour and noise levels it would create for residents in the immediate vicinity of the Park.

It was proposed, seconded and RESOLVED that the Town Clerk write to Chichester District Council expressing the City Council's view on the proposed application and that the City Council be advised of any decisions made.

Councillor Scicluna as the City Council's representative on the Friends of Chartres, Ravenna and Valletta reported on the successful 'Tale of Three Cities' event held in the Old Court Room in early July. This had been a good example of the three Friends groups working together. Councillor Scicluna added that she had been asked to write a book on Chichester's Friendship Links.

Councillor Budge as the City Council's representative on the Goodwood Airfield Consultative Committee reported that the proposed meeting on 10 July 2013 had been re-scheduled to 24 July 2013. Councillor Budge confirmed that the Spitfires were now flying out of Goodwood.

## 21 WARD REPORTS FROM CHICHESTER CITY COUNCIL MEMBERS

Councillor Apel, as a West Ward member, advised that the new bridge over the Fishbourne Road railway crossing was now in place and would be opened shortly.

Councillor P Dignum, as a South Ward member, reported that there had been some anti-social behaviour in the Whyke area which had been dealt with promptly by the Community Warden and local PCSO.

Councillor Plowman, as a North Ward member, reported that the residents of the East Broyle Estate wished to thank the City Council for providing a new sign at the entrance to Norwich Road.

## 22 REPORTS FROM CHICHESTER DISTRICT AND WEST SUSSEX COUNTY COUNCIL'S WARD MEMBERS

Councillor P Dignum, as Chichester District Council's representative on the Canal Basin Liaison Group, advised that the public art funded by Section 106 monies for the Canal Basin had been determined and background information on the design was given.

Councillor Apel reported on the consultation of the draft Local Plan and various aspects of the Plan had been discussed and the changes proposed were not radical.

23 NEW HOMES BONUS

Councillor Plowman explained that the New Homes Bonus was an allocation of money that could benefit the residents of the City. The funding available was based on the percentage of new homes built in the district between 2010 and 2013; 40% of new homes had been built in Chichester.

The funding would be based on a 'bidding' process with Bids having to be submitted to Chichester District Council before 1 October 2013. All Bids would have to be community based and be viable. Councillor Plowman advised that some community projects had already been put forward for discussion and these were based in the various Wards around the City.

Councillor Plowman proposed and duly seconded that the Business Review Committee take this matter forward.

Councillor French expressed his concerns over the Business Review Committee dealing with the New Homes Bonus, particularly when community projects should be discussed by the Community Affairs Committee.

The motion was put to the Vote and was therefore RESOLVED that the Business Review Committee discuss Bids for the New Homes Bonus at the next meeting of the Committee on Friday 19 July 2013.

24 QUESTIONS

There were no questions from members of the Council pursuant to Standing Order 24.

25 COMMON SEAL

RESOLVED that the Common Seal be affixed to any documents necessary to give effect to the resolutions passed at this meeting.

The meeting closed at 7.14pm.