

**CHICHESTER CITY COUNCIL**

**MINUTES OF THE COMMUNITY AFFAIRS COMMITTEE**

**HELD ON MONDAY 5 JUNE 2017 AT 5.30PM**

- PRESENT : Councillors Hixson, Macey, Sharp and Tupper
- EX-OFFICIO : The Mayor (Councillor P Evans)  
Deputy Mayor (Councillor Bell)  
Councillor Dignum
- ALSO PRESENT : Councillors Kilby and Plowman  
Julia Sander - Friends of Chartres  
Brenda Gay - Friends of Ravenna  
Graham Pound - Friends of Valletta
- APOLOGIES : Councillors Apel, J French, Galloway, Holman and Keyworth
- IN ATTENDANCE : Administration Manager

**1 ELECTION OF CHAIRMAN AND VICE-CHAIRMAN**

It was duly proposed, seconded and RESOLVED that Councillor Galloway be elected Chairman of the Community Affairs Committee for the remainder of the year. There were no other nominations.

It was further proposed, seconded and RESOLVED that Councillor Tupper be elected Vice-Chairman of the Community Affairs Committee for the remainder of the year. There were no other nominations.

In the absence of the Chairman, the Vice-Chairman took the Chair.

**2 DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS ON THE AGENDA FOR THIS MEETING**

There were no declarations of Interests from members relating to matters on the Agenda.

**3 MINUTES**

RESOLVED that the Minutes of the Meeting held on 20 March 2017, having been printed and circulated, were submitted and the Chairman was authorised to sign the same as a correct record with the following amendments :

Councillor Keyworth to be recorded as sending 'Apologies' as opposed to being 'Absent' and the date of 18 May 2017 in Minute 57 (Report from the Friends of The Brewery Field) was incorrect and should read '18 June 2017'.

**4 POLICING AND SECURITY IN THE CITY**

(a) General Update for Sussex Police

There was no representative of Sussex Police present at the meeting.

It was agreed that this standing item be removed from all future Committee Agendas and that a Sussex Police representative would be invited to attend as required.

(b) Community Wardens

A report from Chichester District Council's Intervention Manager, Pam Bushby and reports from the East and South Ward Community Wardens had been received and circulated to all members.

Community Warden, Jay Blackwood, was welcomed to the meeting and spoke about some of the initiatives and outreach work being undertaken to possibly help alleviate an increase in anti-social behaviour over the Summer season.

Mr Blackwood extended an invitation to all Members to join the Community Wardens for a day to experience their work first-hand.

The Committee were advised by the Vice-Chairman that Network Rail had introduced a scheme to record offences at Nutbourne level crossing and over the past two months in the region of 500 offences had been recorded, eg. jumping the lights. Network Rail was hoping to extend this scheme.

5 REPORTS FROM REPRESENTATIVES OF FRIENDS OF CHARTRES, RAVENNA AND VALLETTA

(a) Friends of Chartres

The Friends of Chartres report had been circulated to all members and noted.

(b) Friends of Ravenna

The Friends of Ravenna report had been circulated to all members and noted.

(c) Friends of Valletta

The Friends of Valletta report had been circulated to all members and noted.

The Mayor commented that it was good to see all the twinning associations working together under the 'Three Cities' umbrella. The Friends representatives agreed that there was good communication between the three associations.

6 CLOSURE OF CHICHESTER COURTS - UPDATE

The City Council had written a letter to the Secretary of State for Justice expressing their concern over the removal of justice provision in Chichester and this had been acknowledged. There was no further update available.

7 OUTSIDE BODY APPOINTMENTS 2017/2018

A draft Outside Body Appointments 2017/2018 Schedule had been circulated to all members with the Agenda.

The Administration Manager advised that all members had been given the opportunity to indicate whether they wished to remain on an Outside Body for the forthcoming year and the following Outside Bodies had had two Councillors expressing an interest to be the City Council's representative :

- Chichester District Car Parking Forum  
Councillor Tony French (currently the City Council's representative)  
Councillor Margaret Evans

It was proposed, seconded and RESOLVED that Councillor Margaret Evans be the City Council's representative on the Chichester District Car Parking Forum.

- Goodwood Motor Circuit Consultative Committee  
Councillor Richard Plowman (currently the City Council's representative)  
Councillor Margaret Evans

It was proposed, seconded and RESOLVED that Councillor Margaret Evans be the City Council's representative on the Goodwood Motor Circuit Consultative Committee.

Both Councillors French and Plowman were thanked for their representation on these Outside Bodies over the past years.

The Administration Manager explained that vacancies had occurred on the following Outside Bodies and that the Councillors listed had expressed an interest to serve as the City Council's representative.

It was proposed, seconded and RESOLVED that the following Councillors be the City Council's representatives on the Outside Bodies listed for the forthcoming year :

- Chichester in Partnership (formerly Local Strategic Partnership CDC)  
Councillor Margaret Evans
- Chichester Information Shop for Young People  
Councillor Les Hixson
- Friends of Ravenna Executive Committee  
Councillor Trevor Tupper
- Oliver Whitby Foundation (C of E only)  
Councillor Tony French
- Sussex Community Rail Partnership Arun Valley Steering Group  
Councillor Trevor Tupper

The Outside Bodies would be advised accordingly.

## 8 CYCLING IN THE PRECINCT - UPDATE

The City Council's request for a proposed revision to the Prohibition of Cycling Order had been assessed and approved; and had been included in the South Chichester CLCs forward programme of Traffic Regulation Orders.

Conventionally a report goes to all CLCs in the early Autumn where committee members then select and agree which schemes are approved for delivery in the following financial year ie.2018/19. The County Council have confirmed that a scheme for the Pedestrian Precinct will be offered for selection by the South Chichester CLC in the next round.

## 9 PRIORY PARK 100 EVENT

Councillor Plowman circulated a schedule of the proposed events for the 10-day Priory Park 100 Event in 2018 to commemorate the centenary of the Park being given to the City of Chichester by the 7<sup>th</sup> Duke of Richmond and Gordon. The event would take place between Friday 21 September and Sunday 30 September 2018. A Heritage Lottery Fund application was being prepared and would be submitted for the event and the on-line Prize Raffle had just been launched to help raise funds.

Councillor Plowman commented on some other events that were planned during 2018 and it was hoped that one of them would be the 2018 Annual Meeting of Council (Mayor Making) being held in the Guildhall in Priory Park. This matter would need discussion by the Finance Committee and it was suggested that Councillor Plowman submit a report to either to the October 2017 or January 2018 Finance Committee.

## 10 CHICHESTER IN BLOOM

### (i) City Centre Planting

The Administration Manager said that Ferring Nurseries were currently planting up the Summer floral displays and this would be completed by week ending 9 June 2017.

It had been unfortunate that due to inclement weather during early Spring, the Winter/Spring floral displays in the flower tower bases and in the cast iron planters had not lasted as long as usual and together with the Ferring Nurseries, the City Council decided that the dead plants should be removed. Unfortunately this led to the empty containers being used as litter bins but this was expected.

It had become apparent this year that some of the hardware, ie. flower tower bases and hanging basket brackets would need replacing next year and that this will need to be considered when setting the budget for Chichester in Bloom. The flower tower bases in East Street had suffered the most damage.

### (ii) Schools Competition 2017

The Mayoral/Administrative Assistant's report had been circulated to all members with the Agenda and stated that six schools had entered the competition this year. Judging Day would take place on 13 July 2017 and the Judges Special Award this year was for the 'tallest sunflower'.

The meeting ended at 6.40pm