

CHICHESTER CITY COUNCIL

MINUTES OF THE PLANNING AND CONSERVATION COMMITTEE MEETING

HELD ON WEDNESDAY 17 OCTOBER 2018 AT 5.30PM

- PRESENT : Councillors Dignum, Joy, Kilby (Chairman) and Plowman
- EX OFFICIO : The Mayor (Councillor Bell)
Deputy Mayor (Councillor Tupper)
- ALSO PRESENT : Councillors Apel and Sharp
- APOLOGIES : Councillors M Evans, Galloway and Keyworth
- IN ATTENDANCE : Planning Adviser and Mayoral/Administrative Assistant
- ABSENT : Councillor Dempster

61 APOLOGIES FOR ABSENCE

As recorded above.

62 MINUTES

RESOLVED that the Minutes of the meeting held on 19 September 2018 having been printed and circulated were signed by the Chairman as a correct record.

63 DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS ON THE AGENDA FOR THIS MEETING

Councillors Dignum, Kilby and Plowman as a member of Chichester District Council, declared Personal Interests. Councillor Plowman as a member of the Chichester Conservation Area Advisory Committee declared a Personal Interest.

64 PLANNING CONTRAVENTIONS

The Planning Adviser reported on the following:

(i) Flames, 10-11 St Pancras

The Listed Building Enforcement Notice issued by Chichester District Council had now been complied with.

(ii) 13 Parchment Street

Notice issued in respect of unauthorised installation of 3 uPVC windows. The appeal against the Enforcement Notice will be heard on 30 October.

(iii) 87 Bognor Road

S215 Notice not complied with. CDC investigating, further action to be confirmed.

(iv) 28 East Street

Main matters now resolved. Case remains open pending conclusion of some minor remaining issues.

(v) Wildwood, 30 Southgate

BCN issued for use of rear extension as a kitchen. Compliance date would have been 27 November 2019, however, an appeal has been lodged. Notice held in abeyance pending appeal

65 APPLICATIONS FOR PLANNING PERMISSION

There were no planning applications to report.

66 WHITEHOUSE FARM – GENERAL UPDATE ON PROGRESS TOWARDS DELIVERY

The Planning Adviser reported that two Reserved Matters applications had been received which, subject to West Sussex County Council Highways actions, would be determined in October 2018.

The Committee expressed concerns about the length of time taken to reach this stage and it was suggested that representations be made to Chichester District Council about the delay.

The Committee re-iterated their previous comments regarding walking and cycling routes.

The Committee raised concerns regarding the lack of consultation following requests from Chichester District Council to the applicant for further information relating to highways. It is understood that community consultation would be facilitated by Remarkable, a communications company, but little information has been received about progress recently.

67 LOCAL BUILDINGS LIST – HISTORIC BUILDINGS OF LOCAL INTEREST

The Planning Adviser, with the aid of a visual presentation, gave an introduction to the Local Buildings List highlighting buildings in areas west, far north, north, east, south and central. Buildings on the list in the west of the Parish were discussed in the first instance.

It was agreed that for future Committees, because of the volume of buildings, these would be discussed on an area-by-area basis; far north area would be discussed at the next meeting of the Committee, then north, east, south and central. The aim would be to review the list over the next 6 months.

The Committee agreed that the inclusion of Parklands Primary School on the list should be reviewed by Chichester District Council and consideration should be given to its removal or replacement on the list. Suggestions were made to look at properties in the area to determine whether they should be nominated for inclusion on the list; these will be discussed at next Committee.

68 STREET NAMING AND NUMBERING PROPOSALS - TO CONSIDER APPLICATIONS RECEIVED FROM MIRILION PROPERTIES LTD AND HILL PARTNERSHIPS LTD

(a) CC/17/01901.FUL

Foxholme and Primrose Cottages

Summersdale Road

Chichester, West Sussex. PO19 6WH

Suggested names: Foxholme Mews, Foxholme Cottages, Foxholme Court

After discussion it was RESOLVED to support the name: Foxholme Cottages. The Property Manager would be advised accordingly.

- (b) CC/17/02571/REM
Lower Graylingwell – land south of Graylingwell Drive

The suggested names were listed and appended to the Agenda. However, the Chairman referred to an email received from Councillor Scicluna which corrected the spelling of Anne Sewell to “Anna” Sewell. Councillor Scicluna also wished to record that she did not support the name “William Penn”.

The Committee agreed that the suggested names were acceptable. However, as some related to local people, it would be their preference, where applicable, to use their Christian names in addition to their Surnames.

After some discussion, including the historical background, the Committee RESOLVED to support the following names:

PLOT NO	POSTAL ADDRESS
1-160	1-4 Martin’s Farm Lane (consec)
	1-25 Anna Sewell Way (odds excl no. 13)
	2-80 Anna Sewell Way (evens)
	1-45 Joseph Lancaster Lane (odds excl no. 13)
	2-38 Joseph Lancaster Lane (evens)
	1-35 William Penn Way (odds excl no. 13)
	2-18 William Penn Way (evens)
	1-11 Ambrose Rigge Walk (odds)
	2-10 Ambrose Rigge Walk
	1-21 Boundary Lane (consec and excl no. 13)
	51-61 Graylingwell Road (odds)

69 APPEAL DECISION

CC/17/02708/ADV

3 West Street, Chichester. PO19 1QD

Display of 1 no. non-illuminated fascia sign and 1 no. non-illuminated hanging sign

The Committee RESOLVED to note that the appeal had been allowed.

70 MINUTES OF SUB-COMMITTEES AND WORKING GROUPS

The Minutes of the Planning Delegation Sub-Committee meeting held on 20 September and 10 October 2018 having been previously circulated were approved and adopted.

71 ITEMS TO BE INCLUDED ON AGENDA FOR NEXT MEETING

- Local List – The far north area of the Parish

72 DATE OF NEXT MEETING

Wednesday 14 November 2018

The meeting closed at 6.18pm.