


**CHICHESTER**  **CITY COUNCIL**

The Council House · North Street · Chichester · West Sussex · PO19 1LQ  
Tel : 01243 788502 · Fax : 01243 773022  
Email : clerk@chichestercity.gov.uk · Website : www.chichestercity.gov.uk

Town Clerk : R Duggua RD BA (Hons)

**YOUR ATTENDANCE IS REQUESTED AT A MEETING OF THE  
FINANCE COMMITTEE  
TO BE HELD IN THE COUNCIL CHAMBER  
AT 5.30PM ON TUESDAY 15 JANUARY 2019**

  
.....  
Town Clerk

**A G E N D A**

1. APOLOGIES FOR ABSENCE
2. MINUTES of the Meeting held on 27 November 2018  
*Copy previously circulated*
3. MATTERS ARISING FROM THE PREVIOUS MINUTES  
*See attached*
4. DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS ON  
THE AGENDA FOR THIS MEETING
5. REVENUE BUDGET MONITORING REPORT TO 30 NOVEMBER 2018  
*Copy attached*
6. CAPITAL MONITORING REPORT 2018/2019  
There is no Capital Expenditure to report
7. REVIEW OF EARMARKED RESERVES  
*Copy attached*
8. PUBLIC REALM PROJECTS  
*Copy attached*
9. EXISTING CHICHESTER DISTRICT COUNCIL OWNED BUS SHELTERS  
Property Sub-Committee Minute 32(b) refers  
To consider the following Recommendation from the Property Sub-Committee :

It was RECOMMENDED to the Finance Committee that the City Council no longer pursue discussions with Chichester District Council over future maintenance contracts being transferred to Chichester City Council and that the City Council bus shelters in Market Avenue and Broyle Road be offered for inclusion in any future maintenance contract Chichester District Council enters in to.

Cont'd . . . .

10. CITY BOUNDARY SIGNS

Property Sub-Committee Minute 33(a) refers

To consider the following Recommendation from the Property Sub-Committee :

It was RECOMMENDED to the Finance Committee that an additional £800.90 be allocated from the Public Realm budget to cover the unavoidable increase due to necessary installation amendments.

11. ST MARTIN'S GARDEN

Property Sub-Committee Minute 36 refers

To consider the following Recommendation from the Property Sub-Committee :

It was RECOMMENDED to the Finance Committee that an order be placed with Traditional Stone Restoration Ltd in the sum of £2,642 + VAT for the works and be funded from the Earmarked Reserve for Disused Burial Grounds.

12. WW1 SOLDIER MAURICE PATTEN

*Town Clerk's report attached*

13. CLIMATE CHANGE

Council Minutes 52 and 53 refers

14. MINUTES OF SUB-COMMITTEES AND WORKING GROUPS

*Copies previously circulated*

- (a) Property Sub-Committee  
8 January 2019

15. FINANCE MANAGER ROUND-UP

- Audit of Financial Accounts 2017/2018
- By-Election Costs

16. ITEMS FOR INFORMATION ONLY

- (a) MONTHLY RECONCILIATION WITH EVIDENCE OF BANK STATEMENTS TO END OF SEPTEMBER, OCTOBER AND NOVEMBER 2018  
*Copy attached*
- (b) LIST OF CHEQUES PAID FOR SEPTEMBER, OCTOBER AND NOVEMBER 2018  
*Copy attached*
- (c) LIST OF BARCLAYCARD PAYMENTS FOR SEPTEMBER, OCTOBER AND NOVEMBER 2018  
*Copy attached*

17. ITEMS TO BE INCLUDED ON AGENDA FOR NEXT MEETING

18. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Proposal to resolve that the public and press be excluded from this meeting for Agenda Item 19 only because of the confidential nature of the business to be transacted namely financial matters.

19. MARKET HOUSE - UPDATE

*See Confidential Report attached*

DATE OF NEXT MEETING : TUESDAY 16 APRIL 2019

To : Members of the Finance Committee  
Councillors Budge, Dignum, M Evans, T French, Keyworth and Scicluna  
Ex-Officio Members : The Mayor (Councillor Bell) and Deputy Mayor (Councillor Tupper)  
Chairman of Planning & Conservation Committee (Cllr Kilby)  
Chairman of Community Affairs Committee (Councillor Galloway)

*The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.*

*However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.*

*It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.*