

## CHICHESTER CITY COUNCIL

### MINUTES OF THE PLANNING AND CONSERVATION COMMITTEE MEETING

HELD ON WEDNESDAY 6 MARCH 2019 AT 5.30PM

- PRESENT : Councillors Dempster, Dignum, Joy, Keyworth, Kilby (Chairman) and Plowman
- EX OFFICIO : The Mayor (Councillor Bell)  
Deputy Mayor (Councillor Tupper)
- APOLOGIES : Councillor M Evans and Galloway
- IN ATTENDANCE : Planning Adviser, Property Manager and Mayoral/Administrative Assistant  
Councillor Jeremy Hunt, West Sussex County Council

#### 119 APOLOGIES FOR ABSENCE

As recorded above.

#### 120 MINUTES

RESOLVED that the Minutes of the meeting held on 6 February 2019 having been printed and circulated were signed by the Chairman as a correct record.

#### 121 DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS ON THE AGENDA FOR THIS MEETING

Councillors Dignum and Kilby, as members of Chichester District Council, declared a Personal Interest. Councillor Plowman as a member of Chichester District Council and as a member of the Chichester Conservation Area Advisory Committee declared a Personal Interest

#### 122 MATTERS ARISING FROM THE PREVIOUS MINUTES

It was noted that any matters arising from the previous minutes were included on the Agenda. However, Councillor Kilby updated the Committee on the Chichester Sustainable Transport Package Study and Chichester Vision Study meeting and referred to an email received from Councillor Sharp which outlined the matters discussed at that meeting.

#### 123 PLANNING CONTRAVENTIONS

There were no items to report.

#### 124 APPLICATIONS FOR PLANNING PERMISSION

There were no planning applications to report.

#### 125 PRESENTATION BY MR PAUL JACKSON-COLE, WEST SUSSEX COUNTY COUNCIL ON CHICHESTER'S GROWTH DEAL WITH REGARDS TO ROADS/TRANSPORT AND THE NORTHERN AND SOUTHERN GATEWAY

The Chairman said that Mr Jackson-Cole had been unable to attend the meeting and this item would therefore be deferred to the next meeting of the Committee on 3 April 2019.

126 NOTIFICATION FROM OIVING PARISH COUNCIL OF WEST SUSSEX COUNTY COUNCIL'S PROPOSAL TO WITHDRAW THE SATURDAY SERVICE OF THE 85 AND 85A BUS ROUTE FROM CHICHESTER TO ARUNDEL

The Chairman referred to an email received from Oving Parish Council giving details of the proposal to withdraw the Saturday Service of the 85 and 85A bus route from Chichester to Arundel. The reasons given were the under-use of the Service. However, it was noted that a request had been received for Parish Council's to help with funding; although the Committee felt that further statistics were required to justify this request. After some discussion it was agreed that, pending further statistical information, this matter be referred to the Finance Committee for further consideration.

RESOLVED that after receipt of statistical information, this matter be referred to the Finance Committee for further consideration.

**Post Meeting Note: The statistical information has now been received and is appended to the minutes.**

127 WEST SUSSEX COUNTY COUNCIL ROAD SPACE AUDIT

The conclusions of the Road Space Audit were summarised and an overview given of the Parking Management Plan which the RSA had informed. The themes and suggested actions to address the City's parking issues were outlined and discussed. Concern was expressed about the availability of parking for residents and the ratio of residential parking permits to permits available for commuters. Further concern was raised that demand for parking may exceed supply, and that cost may be an issue for residents and commuters.

Councillor Hunt addressed the Committee and was requested to provide further information about the Road Space Audit to City Council officers. In the meantime, Mr Miles Davey, Parking Manager, West Sussex County Council, would be invited to attend the next meeting of the Committee to update members.

RESOLVED that this item be deferred for further discussion and that Mr Miles Davey be invited to attend the next meeting of the Committee on 3 April 2019.

128 LOCAL BUILDINGS LIST – HISTORIC BUILDINGS OF LOCAL INTEREST

The Planning Adviser, with the aid of a visual presentation, gave an overview of the sites on the Local Buildings List in the south of the city.

It was proposed to request that the following be removed from the Local List:

- (i) Chichester Bus Garage
- (ii) The former Chichester High School for Girls
- (iii) Chichester Magistrates Court
- (iv) The Railway Station (excluding the Signal Box)

After discussion, the Committee were of the opinion that the following buildings should be brought to the next Committee for further discussion:

- (i) The Planetarium
- (ii) The Richmond Arms
- (iii) The new canal building
- (iv) The Railway Station Signal Box

129 STREET NAMING AND NUMBERING  
TO CONSIDER AN APPLICATION RECEIVED FROM CRAYFERN HOMES FOR A NEW  
DEVELOPMENT OFF CLAY LANE

- (i) Applicant Crayfern Homes CC/17/03117/FUL  
Proposed Name/Numbering 1-26 (consec no. 13) Humphrey Place  
The proposed name is in memory of the previous landowner who passed away during the  
Land acquisition process.

The Property Manager was in attendance to answer members questions.

After discussion, it was RESOLVED to support the name Humphrey Place.

130 NOTIFICATION OF PLANNING APPEAL AGAINST REFUSAL OF HOUSEHOLDER  
APPLICATION

- (i) CC/18/01887/DOM  
17 Oak Close  
Chichester, PO19 3AJ  
Proposed two-storey side and rear extensions and single storey rear extension  
with various alterations and additions

RESOLVED to note the appeal had been lodged.

131 MINUTES OF SUB-COMMITTEES AND WORKING GROUPS

The Minutes of the Planning Delegation Sub-Committee meeting held on 20 February 2019 having  
been previously circulated were approved and adopted.

132 ITEMS TO BE INCLUDED ON AGENDA FOR NEXT MEETING

- Presentation by Mr Paul Jackson-Cole, West Sussex County Council, on Chichester's Growth Deal with regards to roads/transport and the Northern and Southern Gateway
- West Sussex County Council Road Space Audit - Mr Miles Davis, Parking Manager to be invited to attend the next Committee

133 DATE OF NEXT MEETING

Wednesday 3 April 2019 at 5.30pm.

The meeting closed at 6.30pm