

**CHICHESTER CITY COUNCIL  
DISCRETIONARY GRANT APPLICATION**

**Name of Organisation :** \_\_\_\_\_

**Name of Person making  
the application :** \_\_\_\_\_

**Position in the Organisation :** \_\_\_\_\_

**Address :** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Telephone No :** \_\_\_\_\_

**Email :** \_\_\_\_\_

**Purpose of Organisation :** \_\_\_\_\_  
\_\_\_\_\_

**Number of members :** \_\_\_\_\_

**Date founded :** \_\_\_\_\_

**Is the organisation a registered charity? YES / NO**

If YES, give registered number : \_\_\_\_\_

**Estimated total cost of : \_\_\_\_\_  
proposal/project**

**Amount of Grant requested : \_\_\_\_\_**

**Brief explanation as to why the Grant has been applied for :**

**Have you applied for any other Grants for this project? If yes, please give brief details :**

**Please ensure that you have completed all the sections above and the following documents are attached to the Discretionary Grant Application :**

- A simple Business Plan outlining why a Grant should be awarded
- A copy of the latest Audited Accounts or an Income & Expenditure Sheet for the financial year
- A copy of your Events Insurance Policy if the Grant requested is for a specific event

Please return the Discretionary Grant Application Form and associated documents to :

Gareth Bowen  
Member Services Support Officer  
Chichester City Council  
The Council House  
North Street  
Chichester  
PO19 1LQ