

**MINUTES OF THE PLANNING AND CONSERVATION COMMITTEE MEETING HELD
ON WEDNESDAY 18 SEPTEMBER 2019 AT 5.30PM**

PRESENT: Councillors Bell, Bowden and Gaskin
EX OFFICIO: Deputy Mayor (Councillor J Hughes)
ALSO PRESENT: Councillor Sharp
APOLOGIES: Councillors Apel, Joy and the Mayor (Councillor Plowman)
IN ATTENDANCE: Planning Adviser and Mayoral/Administrative Assistant
ABSENT: Councillors Norrell and Scicluna

In the absence of the Chairman, the Vice-Chairman, Councillor Bowden, took the Chair.

51 APOLOGIES FOR ABSENCE

As recorded above.

52 MINUTES

RESOLVED that the Minutes of the meeting held on 21 August 2019 having been printed and circulated were signed by the Vice-Chairman as a correct record.

53 UPDATE FROM THE PREVIOUS MINUTES

Any actions arising from the previous Minutes were included on the Agenda

54 DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS ON THE AGENDA FOR THIS MEETING

Councillor Bell, as a Director of Chichester BID, declared a Personal Interest in applications CC/19/02000/FUL and CC/19/02001/LBC, 40 North Street.

55 PLANNING CONTRAVENTIONS

There were no planning contraventions to report.

56 APPLICATIONS FOR PLANNING PERMISSION

List 33 – 14 August 2019

CC/19/02000/FUL and
CC/19/02001/LBC

Kingsbridge Estates Limited

40 North Street Chichester PO19 1LX

Internal alterations and building change of use from retail (class A1) to business use (class B1).

Objection. Although there is no objection in principle to a change of use from A1 retail, the B1 use proposed would result in loss of public access to, and changes to the fabric and layout of this grade II* listed building. The proposal would result in the loss of active frontage within the city centre secondary shopping frontage area, which Policy 27 of the Local Plan aims to protect. The loss of the front garden to parking would harm visual amenity and the character and appearance of the conservation area.

Should the application be permitted, the following conditions should be imposed:

Notwithstanding the plans submitted as part of the application hereby approved, the existing front garden area shall be retained for the duration of the use hereby permitted as amenity space for use by the public and for no other purpose including parking. The external layout shown on the proposed site plan 19/073/011revP01 is not permitted and shall not be implemented.

Notwithstanding the provisions of Schedule 2, Part 2, Class A of the Town & Country Planning (General Permitted Development) (England) Order 2015 (or any order revoking and re-enacting that Order with or without modification), no gates or other means of enclosure shall be erected to the boundary with North Street and public access to, and use of, the garden in front of the building shall be retained for the duration of the use hereby permitted.

List 34 – 21 August 2019

CC/19/02028/PA3C

Scope 3 Ambassador House Crane Street Chichester
Change of use from A1 charity shop to A3 takeaway patisserie.

No objection

CC/19/02024/FUL

Land North Of Westhampnett Road Chichester West Sussex
Proposed WW2 Tank block memorial.

No objection but would like to see a storyboard explaining the memorial.

CC/19/02037/ADV

Land North West Of Chichester Crematorium Westhampnett Road Chichester West Sussex
1 no. illuminated Totem sign.

Objection. The proposed signage is excessive in height and this, alongside its internal illumination, would be detrimental to visual amenity and the character of the area.

List 35 – 28 August 2019

CC/19/01976/FUL

46 Swanfield Drive Chichester PO19 6GH
Installation of 5 no. outdoor gym equipments and 1 no. sign providing user guidance for the equipment.

No objection

CC/19/02089/LBC and

CC/19/02090/ADV

Vision Express 74 South Street Chichester West Sussex

Replace existing fascia signage, exterior reparatory works to worn or damaged areas and repaint storefront using existing white colour. Internal alterations include new partitions walls, floor and lighting. and

1 no. non-illuminated fascia sign.

No objection

List 36 – 4 September 2019

CC/19/02172/ADV

Lidl Westhampnett Road Chichester West Sussex

2no. illuminated Fascia signs, 1no. illuminated Poster display unit.

Objection to the internally illuminated signage due to the impact upon the character and amenity of the area which is an important entranceway into Chichester. No objection should the signage be externally illuminated.

CC/19/02173/ADV

Lidl Westhampnett Road Chichester West Sussex

3no. illuminated wall mounted billboards, 2no. non-illuminated small billboards

No objection

57 NEIGHBOURHOOD PLAN

The Planning Adviser informed the Committee that approval had now been granted by the Finance Committee for funding the production of a Neighbourhood Plan through CIL (Community Infrastructure Levy) receipts. A formal application had been submitted to Chichester District Council for designation of the whole Parish area as a Neighbourhood Area. Work would now proceed to commence a period of public consultation which would include a questionnaire for circulation to the wider community via the local press, social media, ward boards, the website, and public events. Following this initial consultation, a group would be set up with representatives from across the community to have input into the development of the Neighbourhood Plan and its policies.

RESOLVED that the Planning Adviser report back on progress with the Neighbourhood Plan as required.

58 SUMMERSDALE RESIDENTS ASSOCIATION – A FORMAL APPICATION TO MAKE SUMMERSDALE A CONSERVATION AREA

The Planning Adviser explained that an application had been made to Chichester District Council by the Summersdale Residents Association for them to be made a Conservation Area. The Committee noted that a document had been received outlining this application.

59 DATE OF NEXT MEETING

Wednesday 16 October 2019.

The meeting closed at 6.38pm.