

**CHICHESTER CITY COUNCIL
DISCRETIONARY GRANT APPLICATION**

Name of Organisation : _____

**Name of Person making
the application :** _____

Position in the Organisation : _____

Address : _____

Telephone No : _____

Email : _____

Purpose of Organisation : _____

Number of members : _____

Date founded : _____

Is the organisation a registered charity? YES / NO

If YES, give registered number : _____

**Estimated total cost of : _____
proposal/project**

Amount of Grant requested : _____

Brief explanation as to why the Grant has been applied for :

Have you applied for any other Grants for this project? If yes, please give brief details :

Please ensure that you have completed all the sections above and the following documents are attached to the Discretionary Grant Application :

- A simple Business Plan outlining why a Grant should be awarded
- A copy of the latest Audited Accounts or an Income & Expenditure Sheet for the financial year
- A copy of your Events Insurance Policy if the Grant requested is for a specific event

Please return the Discretionary Grant Application Form and associated documents to :

Gareth Bowen
Member Services Support Officer
Chichester City Council
The Council House
North Street
Chichester
PO19 1LQ