

**MINUTES OF THE PLANNING AND CONSERVATION COMMITTEE MEETING HELD
ON WEDNESDAY 11 DECEMBER 2019 AT 5.30PM**

- PRESENT:** Councillors Bell, Bowden and Gaskin
- EX OFFICIO:** Councillor Scicluna
- APOLOGIES:** The Mayor (Councillor Plowman)
Deputy Mayor (Councillor J Hughes)
Councillor Joy
- IN ATTENDANCE:** Planning Adviser and Mayoral/Administrative Assistant
- ABSENT:** Councillors Apel and Norrell

In the absence of the Chairman, the Vice-Chairman, Councillor Bowden, took the Chair.

84 APOLOGIES FOR ABSENCE

As recorded above.

85 MINUTES

RESOLVED that the Minutes of the meeting held on 13 November 2019 having been printed and circulated were signed by the Vice-Chairman as a correct record.

86 UPDATE FROM THE PREVIOUS MINUTES

Any actions arising from the previous Minutes were included on the Agenda

**87 DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS
ON THE AGENDA FOR THIS MEETING**

Councillors Bell and Bowden, as members of Chichester District Council, declared a Personal Interest. Councillor Bell declared a Personal Interest as a Director of BID. Councillor Scicluna declared a Personal Interest as a member of the CCAAC.

88 PLANNING CONTRAVENTIONS

There were no planning contraventions to report.

**89 STREET NAMING AND NUMBERING
WHITEHOUSE FARM PHASE 2B (LINDEN HOMES) PLOT TO POSTAL – TO
CONSIDER SUGGESTED NAMES**

The Property Manager drew the Committee's attention to the suggested names attached the Agenda; and explained the historical background of the names put forward. Councillor Scicluna also spoke about the historical background associated with 'Gobey Drive'.

A discussion took place, and the Committee felt that it would be a good idea for a small explanation of the historical background to be put on the street name plate. The Property Manager was asked to investigate this.

The Property Manager said that he would be meeting with Linden Homes in the New Year and would look into this.

The Chairman said that he was not in favour of the name 'Lock's Farm Way' and suggested that 'Lock's Farm Lane' could be considered instead and sought the views of the Committee. The Committee were supportive of the name "Lock's Farm Lane" and the Property Manager would take the appropriate action.

RESOLVED that the name 'Lock's Farm Lane' be proposed instead of 'Lock's Farm Way'. The Property Manager would take the necessary action.

90 APPLICATIONS FOR PLANNING PERMISSION

Week 46 – 13 November 2019

CC/19/02693/ADV

Waitrose Via Ravenna Chichester PO19 1RD

1 no. new set of illuminated fascia lettering sign, 9 no. new non-illuminated signs, 17 no. new vinyl stickers, 3 no. replacement illuminated fascia lettering signs, 35 no. replacement non-illuminated signs and 2 no. replacement vinyl stickers.

Objection to the internal illumination of both the replacement and the new lettering to the building elevations due to the harm to the character and appearance of the of the Conservation Area and wider views of Chichester Cathedral. No objection should this be replaced with suitable external illumination at a low lux level.

Week 47 – 20 November 2019

CC/19/02587/FUL

Chichester Cathedral Church Of The Holy Trinity, West Street Chichester PO19 1RP
Temporary change of use of land to form a Christmas Market from 30th November 2020 to 24th December 2020, including temporary erection of 44 no. single and 12. no double wooden chalets and associated works.

No Objection, subject to sensitivity (ie no amplified music) during services at the Cathedral.

CC/19/02795/FUL

Land At Royal Close Chichester West Sussex

Construction of 8 no. 1-bedroom older persons flats together with reconfigured car parking and landscaped garden amenity area.

No objection to blocks A and E in principle, however objection to blocks F and D, as the development would have a significant detrimental impact upon the amenity and privacy of existing residents and would reduce the available parking in the area.

91 NEIGHBOURHOOD PLAN – UPDATE ON PROGRESS

The Planning Adviser gave an update to the Committee and was pleased to report that in the region of 1,650 completed questionnaires had now been received. The responses would be collated and published on the City Council website in early January 2020 after consideration by the Planning Committee.

The Neighbourhood Plan Steering Group had met on one occasion and was due to meet again in January 2020. The Committee were disappointed that they were unaware of the make-up of the membership of the Steering Group. The Planning Adviser was asked to obtain a list of the membership, together with their representation, and forward this to members of the Planning and Conservation Committee, in the first instance.

The Committee expressed concerns about the name "Steering" Group as this misleadingly suggests the group steers the direction of the Neighbourhood Plan, which is not the case; the content of the Plan is set by the residents. The remit of the Group is to oversee the plan making process, to ensure that the views of the whole community, including their own specific areas of expertise (eg: retail, education and historic buildings) are represented and to encourage participation in the Neighbourhood Plan process from those they represent. It was suggested that a more appropriate name might be 'Monitoring' Group. The Planning Adviser would contact the Mayor about this.

92 ITEMS TO BE INCLUDED ON THE NEXT AGENDA

- Consideration of the Neighbourhood Plan responses prior to publication
- Street Naming, Whitehouse Farm – Phase 2A – Miller Homes – Property Manager
- Street Naming, Lidl Store – access road – Property Manager
- Transport for the South East Consultation – **Members are asked to review the consultation document in preparation for the meeting**

93 DATE OF NEXT MEETING

Wednesday 8 January 2020.

The meeting closed at 6.25pm