

CHICHESTER CITY COUNCIL

TO THE MEMBERS OF THE CITY COUNCIL

Members are hereby summoned to attend a Virtual Meeting of the City Council to be held at 6.00pm on Thursday 25 June 2020.



TOWN CLERK
17 June 2020

**Prayers will be said by the Mayor's Chaplain, Canon David Nason
for those who wish to participate.**

A G E N D A

1. APOLOGIES FOR ABSENCE
2. MINUTES OF COUNCIL
To approve and sign the minutes of the Meeting of Council held on 4 December 2019 (Pages 110-116) Special Meeting of Council held on 24 February (Pages 151-153) and Council-in-Committee Meeting held on 11 March 2020 (Pages 157-158) (*copies attached*)
3. MAYOR'S ANNOUNCEMENTS
4. QUESTIONS
To answer questions (if any) from members of the public being residents of the City pursuant to Standing Order 27.
5. APPOINTMENT OF BAILIFF – 2020/2021
THIS APPOINTMENT WOULD HAVE CUSTOMARILY BEEN MADE AT THE ANNUAL MEETING OF COUNCIL ON 13 MAY 2020
6. DISCRETIONARY GRANTS – TO NOTE THAT THESE HAVE ALREADY BEEN PAID TO THE ORGANISATIONS
(Community Affairs Minute 10 refers)

• Arun and Chichester CAB	£1,500.00
• Chestnut Tree House	£1,833.33
• Chichester Counselling	£2,000.00
• Childrens Book Fest	£778.57
• Chichester Information Shop for Young People	£2,142.86
• Festival of Chichester 2020	£1,625.00
• Chichester Youth Adventure Trust	£1,250.00
• Home Start	£2,666.67
• Lifecentre	£2,245.71
• Pregnancy Options Centre	£2,214.29
• SPRING	£1,750.00
• Stonepillow	£3,283.33
• The Four Streets Project	£5,000.00
• UK Harvest	£2,860.41
• Voluntary Action Arun and Chichester	£2,285.71
• West Sussex Scout Council	£1,250.00

7. MINUTES OF COMMITTEES

(a) Planning & Conservation Committee:

11 December 2019 (pages 117-119)
8 January 2020 (pages 120-123)
5 February 2020 (pages 143-150)
4 March 2020 (pages 154-156)
27 May 2020 (pages 1-6)

(b) Community Affairs Committee:

3 February 2020 (pages 132-142)
1 June 2020 (pages 7-13)

(c) Finance Committee

14 January 2020 (pages 124-131)

To consider the following Recommendation:

(i) Minute 109 – The Market House

It was RECOMMENDED to Full Council that Orion Developments (Southern) Ltd be required to provide updates on the status of selling Unit 4 to each Finance Committee.

- Property Sub-Committee
7 January

9 June 2020 (pages 14-26)

To consider the following Recommendations:

(i) Minute 8 – Internal Control Policy and Risk Management Plan

It was RECOMMENDED to Full Council on Thursday 25 June 2020 that the amended Internal Control Policy and Risk Management Plan be adopted and signed by the Mayor and Responsible Financial Officer.

(ii) Minute 9 – Statement of Accounts 2019/2020

It was RECOMMENDED to Full Council on Thursday 25 June 2020 that the Statement of Accounts 2019/2020 be approved and signed by the Mayor and the Responsible Financial Officer.

(iii) Minute 11 - Annual Governance Statement (Part 1 of the Annual Return)

It was RECOMMENDED to Full Council on Thursday 25 June 2020 that the Statement of Accounts 2019/2020 be approved and signed by the Mayor and the Responsible Financial Officer.

- (iv) Minute 12 - Account Statements (Part 2 of the Annual Return)

It was RECOMMENDED to Full Council on Thursday 25 June 2020 that the Accounting Statements (Part 2 of the Annual Return) 2019/2020 be approved and signed by the Mayor and Responsible Financial Officer.

- (v) Minute 13 - Internal Audit

It was RECOMMENDED to Full Council on Thursday 25 June 2020 that the following be approved:

- (a) The Internal Audit Plan for the financial year 2020/2021
(b) The appointment of Mr Steven James as the Internal Auditor for the financial year 2020/2021

8. REPRESENTATIVES ON OUTSIDE BODIES
To receive reports, if any, from City Council representatives on Outside Bodies
9. WARD REPORTS FROM CHICHESTER CITY COUNCILLORS
To receive reports, if any, from City Councillors about matters affecting their wards
10. REPORTS FROM CHICHESTER DISTRICT AND WEST SUSSEX COUNTY COUNCIL'S WARD MEMBERS
To receive reports from Chichester division members of West Sussex County Council and from Chichester ward members of Chichester District Council, if they consider it to be appropriate
11. CALENDAR OF MEETINGS 2020/21 (*attached*)
12. QUESTIONS
To answer questions (if any) from members of Council pursuant to Standing Order 24.
13. COMMON SEAL

The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.

However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.

It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.