

MINUTES OF THE VIRTUAL MEETING OF  
THE PLANNING AND CONSERVATION COMMITTEE MEETING HELD  
ON THURSDAY 23 JULY 2020 AT 2.00PM

PRESENT: Councillors Bell, Gaskin and Joy (Chairman)

EX OFFICIO: The Mayor (Councillor Plowman)  
Councillor Scicluna

ALSO PRESENT: Councillor Sharp

IN ATTENDANCE: Planning Adviser and Mayoral/Administrative Assistant

APOLOGIES: The Deputy Mayor (Councillor J Hughes) and Councillors Apel, Bowden

ABSENT: Councillor Turbefield

23 MINUTES OF MEETING OF COMMITTEE HELD ON 25 JUNE 2020

RESOLVED that the Minutes of the meeting held on 26 June 2020 having been printed and circulated be approved and be signed by the Chairman as a correct record at a later date.

24 APOLOGIES FOR ABSENCE

As recorded above, these apologies were accepted by the Committee.

25 UPDATE FROM THE PREVIOUS MINUTES

Any actions arising from the previous Minutes were included on the Agenda

26 DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS ON THE AGENDA FOR THIS MEETING

The Mayor and Councillor Bell as members of Chichester District Council, declared a Personal Interest. The Mayor and Councillor Scicluna declared a Personal Interest as a member of the CCAAC.

27 APPLICATIONS FOR PLANNING PERMISSION

Week 25 – 17 June 2020

**No committee items.**

Week 26 – 24 June 2020

CC/20/01256/ADV - Case Officer: Steve Harris  
Land On The West Side Of Broyle Road Chichester PO19 3PH  
Erection of 2 no. non-illuminated signage stack boards, 26 no. non-illuminated flag poles and 2 no. non-illuminated landscape boards.

**Recommendation: Objection due to the impact upon the character of the area and upon the residential amenity of the nearest property.**

**No objection should the 3 flags on the southern side of access road be removed or re-sited further west, and the number of flags either side of the roundabout to be reduced from 6 to 4 on each side.**

**It is noted that the site is referenced as “Minerva Heights”. This could cause confusion with the Minerva theatre. White House Farm, or West of Chichester would be more suitable.**

#### **Week 27 – 1 July 2020**

CC/20/01164/REM - Case Officer: Jane Thatcher

Mr TREVOR PHILLIPS

Warrendell Adjacent To Centurion Way Off Plainwood Close Chichester West Sussex  
All outstanding Reserved Matters or the erection of 21 dwellings with associated vehicular access, parking and landscaping, pursuant to permission CC/98/02043/OUT.

**Recommendation: No objection subject to acceptable landscaping and planting details, and the inclusion of appropriate green measures such as solar panels and electric car charging points. We would request the pedestrian access to Centurion Way be a shared pedestrian and cycle route, and that consideration is given to re-siting this to the south western corner of the site, through the car park and communal land. We would also request timber windows and doors and not UPVC.**

Week 28 – 8 July 2020

**No committee items.**

#### 28 NEIGHBOURHOOD PLAN – UPDATE ON PROGRESS

The Planning Adviser said that there had been a recent meeting of the Neighbourhood Plan Steering Group at which the following had been discussed:

- Housing allocations would now be included within the scope of the Neighbourhood Plan, as the Local Plan is now out of date in this regard.
- A study on the feasibility of a free flow bridge/underpass at Basin Road was approved and would be followed by a more comprehensive transport assessment looking into the impact of a free flow option and other transport and re-routing options.
- Working Groups to be set up shortly.
- Taskforce groups would be set up to look at urgent issues such as the city centre revitalisation following covid-19 and lockdown.
- A taskforce would also look into environmental measures and options to tackle issues such as single use plastics.

A copy of the Minutes of the Neighbourhood Plan Steering Group held on 26 June 2020 is appended to these minutes for ease of reference.

The Mayor, Richard Plowman, suggested that the Planning Adviser, Anna Whitty, be the City Council's Officer representative on the Chichester District Council City Centre Taskforce Group.

It was therefore proposed, seconded put to the vote and RESOLVED that the Planning Adviser, Anna Whitty, be the City Council's Officer representative on the Chichester District Council City Centre Taskforce Group.

A Councillor representative would be discussed and agreed at a later date.

Councillor Bell was pleased to note that the Mayor had been nominated as the City Council's Councillor representative on the Economic Recovery Team at Chichester District Council.

The Mayor said it was important to work on the short-term aims of the Neighbourhood Plan and how they would fit in with the Economic Recovery Team.

Councillor Sharp enquired about the interaction with groups and the engagement with residents.

The Planning Adviser said that there were over 600 members of the public who had registered for Neighbourhood Plan updates through the survey or since that time, and approximately 450 members of the face book group, though these figures may include some cross over.

Councillor Bell expressed concern about the PPE equipment which had been discarded around the city and asked about the possibility of the provision of bins specifically for this.

Councillor Bell enquired about when it was expected that the Neighbourhood Plan would be adopted, as it was his understanding that some Neighbourhood Plans ready for referendum were being delayed until May 2021 due to Covid-19. The Planning Adviser stated that it was unlikely that the Chichester Neighbourhood Plan would be affected in this way as it was not likely to be ready for referendum before May 2021.

The Planning Adviser was thanked for all her excellent work in connection with the Neighbourhood Plan.

## 29 WHITEHOUSE FARM – FEEDBACK

The Mayor said that Phase I of the development was progressing well and that a meeting had been set up with the Directors to talk about Phase II with particular emphasis being placed on the location of the southern access to the site. Other issues discussed were zero carbon housing, cycleways, and the potential for a landswap to take place, enabling a new all-through school to be built adjacent to the new sports pitches and pavilion. This would mean the Bishop Luffa buildings, which are in a poor state of repair and need replacing, could be removed and approximately 300 houses provided on the school site. Further planning applications would be required to take this forward, as well as issues of finance and land ownership.

RESOLVED to note the current situation.

## 30 COMMUNITY HIGHWAYS SCHEME IT IS PROPOSED TO APPLY TO WEST SUSSEX COUNTY COUNCIL UNDER THE ABOVE SCHEME FOR PROVISION OF AN EXTENSION TO THE PAVEMENT AT THE SOUTH OF WHYKE ROAD.

The Planning Adviser, with the aid of a visual presentation, explained the background to this proposal.

Councillor Scicluna expressed concern about the dangerous situation experienced by pedestrians.

The Planning Adviser said that West Sussex County Council's Highways Department, Chris Dye, had taken measurements of the area and that it was possible that the

extension to the pavement could be phased in. Changes could also be made to the opposite side of the road to accommodate a safer passage.

RESOLVED that the planning Adviser take the necessary action to progress this application.

31 ITEMS TO BE INCLUDED ON THE NEXT AGENDA

- Neighbourhood Plan – update
- Whitehouse Farm – feedback
- New Permitted Development Changes
- Temporary Cycle Lanes

32 DATE OF NEXT MEETING

Thursday 20 August 2020 at 2.00pm

The meeting closed at 3.32pm.