

Town Clerk : R Duggua RD BA (Hons)

**YOUR ATTENDANCE IS REQUESTED AT A
VIRTUAL MEETING OF THE FINANCE COMMITTEE
TO BE HELD AT 2.00PM ON THURSDAY 26 NOVEMBER 2020**

PLEASE NOTE CHANGE OF DAY



Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE
2. TO APPROVE THE MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 20 OCTOBER AND THE SPECIAL MEETING OF THE FINANCE COMMITTEE HELD ON 2 NOVEMBER (*copies previously circulated*).
3. DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS ON THE AGENDA FOR THIS MEETING
4. UPDATE FROM THE PREVIOUS MINUTES

The following items do not have updates for presentation at this time. Updates will be presented to future meetings of the Committee as appropriate.

- **Minute 64 references** - Chichester City Council Business Plan
 - **Minute 64 references** - Agenda and Minuting Software
 - **Minute 64 references** - Council House telephone system upgrade
 - **Minute 64(c)** - Council House exterior works
 - **Minute 64(d)** - Council House portico
 - **Minute 64(h)** - City Council website upgrade
 - **Minute 64(i)** - Council House energy and water audit
 - **Minute 64(j)** - Litten Gardens paving
 - **Minute 67** - Draft infrastructure plan
 - **Minute 71** - Speed indicator device
 - **Minute 74** - Neighbourhood Plan budget
- a. **Minute 64(l)** - Chichester Street Naming Book
Member Services Support Officer to report
 - b. **Minute 64(n)** - Civic and Covid19 Awards
Town Clerk to report
 - c. **Minute 79** – Remembrance Sunday videos
Member Services Support Office to report
 - d. **Minute 78** – Funding for Rotary Christmas tree
The Chairman and Town Clerk to report

5. REVENUE BUDGET MONITORING TO SEPTEMBER 2020
Deputy Town Clerk to report
(Report attached)
6. EARMARKED RESERVES
Deputy Town Clerk to report
(Report attached)
7. PUBLIC REALM PROJECTS
Deputy Town Clerk to report
(Report attached)
8. CITY COUNCIL BUDGET 2021/2022
Deputy Town Clerk to report
(Deputy Town Clerk report attached)
9. DISCRETIONARY GRANTS WORKING GROUP
Chairman to update Committee following group meeting on Friday 20 November 2020
10. TREES – UPDATE ON FUND RAISING FOR PUBLIC TREE PLANTING IN CHICHESTER
Councillor Sharp to report
11. PROPOSAL FROM CHICHESTER DISTRICT COUNCIL AND CHICHESTER BID FOR FUNDING TOWARDS INSTALLATION OF CITY CENTRE QUEUE SHELTERS AND RESPITE POINTS
Deputy Town Clerk to report
(Deputy Town Clerk report attached)
12. REQUEST FROM CHICHESTER DISTRICT COUNCIL TO TRANSFER MANAGEMENT OF CITY BUS SHELTERS TO CITY COUNCIL MANAGEMENT
Town Clerk to report
13. CHICHESTER STREET SCENE – REFURBISHMENT OF CITY CENTRE FINGER POSTS. REQUEST FOR RELEASE OF CIL FUNDING UNDER THE INFRASTRUCTURE PLAN
Deputy Town Clerk to report
14. ITEMS FOR INFORMATION ONLY *(reports attached)*
 - a. MONTHLY RECONCILIATION WITH EVIDENCE OF BANK STATEMENTS TO END OF SEPTEMBER 2020
 - b. LIST OF CHEQUES PAID FOR AUGUST AND SEPTEMBER 2020
 - c. LIST OF BARCLAYCARD PAYMENTS FOR AUGUST AND SEPTEMBER 2020
15. ITEMS FOR INCLUSION ON NEXT AGENDA
16. PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960)
Proposal to resolve that the public and press be excluded from this meeting for agenda item 17 only because of the confidential nature of the business to be transacted namely commercial matters.
17. THE MARKET HOUSE – UPDATE ON CURRENT LETTING SITUATION AND COMMUNICATIONS WITH ORION (SOUTHERN) LTD
Deputy Town Clerk to report
(Deputy Town Clerk report attached)

DATE OF NEXT ORDINARY MEETING: TUESDAY 19 JANUARY 2021 AT 2.00PM

To : Members of the Finance Committee
Councillors Scicluna, Harry, Barrie, K Hughes and Dignum

Ex Officio Members :

The Mayor (Councillor Plowman)
The Deputy Mayor (Councillor J Hughes)
Chairman of Planning & Conservation Committee (Councillor Joy)
Chairman of Community Affairs Committee (Councillor Apel)

The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.

However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.

It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.