

Town Clerk : R Duggua RD BA (Hons)

**YOUR ATTENDANCE IS REQUESTED AT A
VIRTUAL MEETING OF THE FINANCE COMMITTEE
TO BE HELD AT 2.00PM ON TUESDAY 6 APRIL 2021**



Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE
2. TO APPROVE THE MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 19 JANUARY 2021 (*copies previously circulated*).
3. DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS ON THE AGENDA FOR THIS MEETING
4. UPDATE FROM THE PREVIOUS MINUTES
 - a. **Minute 101 references** – Speed Indicator Device
Deputy Town Clerk to report
 - b. **Minute 103(b) refers** – Council House exterior works
Property Manager to report
 - c. **Minute 103(c) refers** – Council House portico
Property Manager to report
 - d. **Minute 103(d) refers** – City Council website upgrade
Members are advised that work is ongoing and the Member Services Support Officer is in regular contact with the contractor.
 - e. **Minute 103(f) refers** – City Council Annual Awards
Town Clerk to report
 - f. **Minute 103(i) refers** – Chichester street scene – finger post refurbishment
Property Manager to report
 - g. **Minute 110 refers** – Review of City Council investments
Deputy Town Clerk to report
 - h. **Minute 111 refers** – West Sussex Pension Fund – exit cap changes
Deputy Town Clerk to report (*report attached*)
 - i. **Minutes 112 and 113 refer** – Neighbourhood Plan update
The Mayor to report

5. REVENUE BUDGET MONITORING TO FEBRUARY 2021
Deputy Town Clerk to report
(*Report attached*)
6. EARMARKED RESERVES
Deputy Town Clerk to report
(*Report attached*)
7. PUBLIC REALM PROJECTS
Deputy Town Clerk to report
(*Report attached*)
8. CITY COUNCIL FINAL ACCOUNTS – 2019/2020
To note the sign off of the City Council final accounts for 2019/2020 by the External Auditors
Deputy Town Clerk to report (*report attached or to follow*)
9. NEW CITY COUNCIL FINANCIAL REGULATIONS (*copies circulated*)
Deputy Town Clerk to report
10. MINUTES OF THE PROPERTY SUB-COMMITTEE
To approve and adopt the minutes of the Property Sub-Committee meeting held on Wednesday 24 March 2021 (*previously circulated*)
11. ITEMS FOR INFORMATION ONLY (*reports attached*)
 - a. MONTHLY RECONCILIATION WITH EVIDENCE OF BANK STATEMENTS TO END OF FEBRUARY 2021
 - b. LIST OF CHEQUES PAID FOR DECEMBER 2020 AND JANUARY AND FEBURARY 2021
 - c. LIST OF BARCLAYCARD PAYMENTS FOR DECEMBER 2020 AND JANUARY AND FEBURARY 2021
12. ITEMS FOR INCLUSION ON NEXT AGENDA
13. PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960)
Proposal to resolve that the public and press be excluded from this meeting for agenda items 14 and 15 because of the confidential nature of the business to be transacted namely commercial and staffing matters.
14. CARDS FOR GOOD CAUSES
Deputy Town Clerk to report
15. FINANCE TEAM STAFFING UPDATE
Deputy Town Clerk to report

DATE OF NEXT ORDINARY MEETING: TUESDAY 15 JUNE 2021 AT 2.00PM

To : Members of the Finance Committee
Councillors Scicluna, Harry, Barrie, K Hughes and Dignum

Ex Officio Members :

The Mayor (Councillor Plowman)
The Deputy Mayor (Councillor J Hughes)
Chairman of Planning & Conservation Committee (Councillor Joy)
Chairman of Community Affairs Committee (Councillor Apel)

The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.

However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.

It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.