



**MINUTES OF THE PROCEEDINGS OF MEETING OF THE  
COUNCIL OF THE CITY OF CHICHESTER HELD IN THE ASSEMBLY ROOM  
AT THE COUNCIL HOUSE, NORTH STREET, CHICHESTER  
ON WEDNESDAY 25 APRIL 2018 AT 6.00PM**

- PRESENT** : The Mayor (Councillor P Evans)  
The Deputy Mayor (Councillor Bell)  
Councillors Budge, Dignum, M Evans, T French, Galloway, Hixson, Macey,  
Plowman, Scicluna and Tupper  
West Sussex County Councillors Fitzjohn and Oakley
- APOLOGIES** : Councillors J French, Holman, Keyworth, Kilby and Sharp  
West Sussex County Councillor Hunt
- ABSENT** : Councillors Apel, Dempster and Joy
- IN ATTENDANCE** : Town Clerk, Administration Manager, Mayor's Chaplain and Macebearer

The Mayor asked Councillors to stand for a minutes silence in remembrance of former Mayor of Chichester, Peggie Frost, who had passed away recently.

The Mayor said that condolences had been passed to Councillor Jane Kilby on the death of her husband.

**70 APOLOGIES FOR ABSENCE**

As recorded above.

**71 MINUTES**

RESOLVED that the Minutes of the Meeting of Council held on 21 February 2018 and the Minutes of the Council-in-Committee Meeting held on 14 March 2018, having been printed and circulated be approved, adopted and signed as a correct record.

**72 MAYOR'S ANNOUNCEMENTS**

The Mayor advised that this was his last Full Council Meeting and during the past year he and the Mayoress had attended 372 events and a further 16 were planned before his Mayoralty ended. The Mayor commented on the groups of Brownies and Rainbows that had visited the Council House, the successful Junior Mayor for the Day event and that he was visiting Chartres in the next few days and would be laying a wreath at the Jean Moulin Memorial.

**73 PUBLIC QUESTION TIME**

A member of public asked about the displaying of the Bishop Bell portrait and asked if it would be put back in to its original location on the main staircase wall. The Mayor explained that the portrait was on public display and that following a re-arranging of pictures at the Council House, a current picture of HM Queen Elizabeth II and the Duke of Edinburgh was now displayed on the main staircase wall where the Bishop Bell portrait used to be.

## 74 PRESENTATION OF GRANT CHEQUES

The Mayor presented Grant cheques to the following organisations and a photograph was taken of the Mayor with the recipients.

- Arun & Chichester Citizens Advice
- Bernstein in Chichester
- Chichester City Band
- Chichester City Tours
- Festival of Chichester
- International Relations 'Three Cities' Working Group

## 75 MINUTES OF MEETINGS

### (a) Planning & Conservation Committee

It was moved by Councillor M Evans as a member of the Committee, that the Minutes of the meeting held on 7 March 2018 be approved and adopted.

It was RESOLVED that the original motion put by Councillor M Evans that the Minutes of the meeting held on 7 March 2018 be approved and adopted.

### (b) Finance Committee

It was moved by Councillor Dignum, as Chairman of the Committee, that the Minutes of the meeting held on 27 March 2018 be approved and adopted excluding the Recommendations in Minutes 100 and 102 which would be discussed separately.

Councillor Dignum spoke on the anticipated surplus against the budget for 2017/2018 financial year and the monies being received via the Community Infrastructure Levy (CIL) which would help to fund public realm projects.

Councillor Scicluna commented on the painting of East Street referred to in Minute 103 and said the work had been carried out and the painting was now at the Council House ready for hanging in the Old Court Room corridor.

Councillor Plowman advised that the George III Long Case Clock referred to the Minute 104 was currently being overhauled and should be ready for delivery to the Council House in approximately 3 weeks time.

Members thanked Councillor Plowman for his kind gesture of loaning the clock for display at the Council House.

It was RESOLVED by Councillor Dignum, as Chairman of the Committee, that the Minutes of the meeting held on 27 March 2018 be approved and adopted excluding the Recommendations in Minute 100 and 102 which would be discussed separately.

Councillor Dignum drew the Council's attention to the following Recommendations :

#### Minute 100 Possible New Public Realm Projects

##### (a) Tarmac Path at Litten Garden (Property Sub-Committee Minute 52(d)) refers

It was RECOMMENDED to Full Council that the re-surfacing of the tarmac path at Litten Gardens be a Public Realm Project and be funded from this budget. The Property Manager was authorised to spend up to £5,000 on this project having received three quotations for the work.

(b) Social Prescribing

It was RECOMMENDED to Full Council that a contribution of £2,500 (the requested amount in the Discretionary Grant Application) be taken from the Public Realm budget for the 'Social Prescribing' initiative.

It was RESOLVED that

- (a) the re-surfacing of the tarmac path at Litten Gardens be a Public Realm Project and be funded from this budget. The Property Manager was authorised to spend up to £5,000 on this project having received three quotations for the work; and
- (b) that a contribution of £2,500 (the requested amount in the Discretionary Grant Application) be taken from the Public Realm budget for the 'Social Prescribing' initiative.

Councillor Dignum drew the Council's attention to the following Recommendation :

Minute 102 General Data Protection Regulation

It was RECOMMENDED to Full Council that the City Council enter into a one year contract with Satswana and the situation then be reviewed.

It was RESOLVED that the City Council enter into a one year contract with Satswana at a cost of £2,000 per year and that the situation then be reviewed.

(c) Planning & Conservation Committee

It was moved by Councillor M Evans, as a member of the Committee, that the Minutes of the meeting held on 4 April 2018 be approved and adopted.

Councillor M Evans commented on the high number of signage applications that were being considered by the Committee.

It was RESOLVED that the original motion put by Councillor M Evans that the Minutes of the meeting held on 4 April 2018 be approved and adopted.

(d) Community Affairs Committee

It was moved by Councillor Tupper as Vice-Chairman of the Committee, that the Minutes of the meeting held on 9 April 2018 be approved and adopted.

Councillor Tupper advised that more information had been received in connection with the Friends of Centurion Way (Minute 42 refers) and that this would be discussed further at the next meeting of the Committee.

It was RESOLVED that the original motion put by Councillor Tupper that the Minutes of the meeting held on 9 April 2018 be approved and adopted.

76 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Councillor T French, as the City Council's representative on the St John's Chapel Trust, advised that he would be attending a meeting of the Trust on 1 May 2018. He commented that the Oliver Whitby Foundation (C of E only) to which he was also the City Council's representative had yet to meet.

Councillor Plowman, as the City Council's representative on the Dear's Charity, explained that good progress was being made on the proposed new almshouses development.

Councillor Hixson, as the City Council's representative on the Chichester Information Shop for Young People, advised that their Annual General Meeting would be held shortly.

Councillor Budge, as the City Council's representative on the Brandy Hole Copse Local Nature Reserve Management Board, explained that the Management Board and the Friends of Brandy Hole Copse was being resurrected.

Councillor Tupper, as the City Council's representative on the Sussex Community Rail Partnership Arun Valley Steering Group, spoke on the new timetables being introduced by Southern and the work being carried out at Chichester railway station to improve the underground tunnel that connects the two station platforms and is used by passengers.

#### 77 WARD REPORTS FROM CHICHESTER CITY COUNCIL MEMBERS

Councillor Plowman, as a West Ward member, commented that he had met residents in the West Broyle area who had expressed concerns over the delay with the Whitehouse Farm development and the current A27 discussions.

Councillor Galloway, as a South Ward member, advised that the Whyke Residents Annual General Meeting would be held at the Centenary Centre, St George's Church on 3 May 2018 which would include the topic of celebrating volunteers in the community.

Councillor Budge, as a North Ward member, commented on the change of use of the Keep at Roussillon Barracks into a meeting place for cadets.

#### 78 REPORTS FROM CHICHESTER DISTRICT AND WEST SUSSEX COUNTY COUNCIL'S WARD MEMBERS

There were no reports from Chichester District Council's ward members.

West Sussex County Councillor, Simon Oakley, advised on the various consultations currently being undertaken by West Sussex County Council and the new way the County Council would be dealing with grant funding. He also commented on the BABA27 and the resurfacing of Portfield Way

West Sussex County Councillor Jamie Fitzjohn commented on the continuing anti-social behaviour at the Canal and an education project he was working that he hoped may one day be introduced into Chichester schools.

Councillor Budge asked about the Florence Road crossings and was advised that there were in the design stage.

Councillor Tupper asked about parking charges at County Hall and that it was encouraging to see the County Council supporting local bus services.

#### 79 QUESTIONS

There were no questions from members of the Council pursuant to Standing Order 24.

#### 80 COMMON SEAL

RESOLVED that the Common Seal be affixed to any documents necessary to give effect to the resolutions passed at this meeting.

The meeting closed at 6.50pm.