

CHICHESTER CITY COUNCIL

MINUTES OF THE COMMUNITY AFFAIRS COMMITTEE

HELD ON MONDAY 9 APRIL 2018 AT 5.30PM

- PRESENT** : Councillors Apel, Dignum, Hixson, Macey and Tupper
- EX-OFFICIO** : The Mayor (Councillor P Evans)
Deputy Mayor (Councillor Bell)
- ALSO PRESENT** : Pam Bushby - Chichester District Council's Intervention Manager
Carol McClung - South Ward Community Warden
Councillor Scicluna - Friends of Chartres and Ravenna
Graham Pound - Friends of Valletta
Representatives of the Friends of Centurion Way
One member of public
- APOLOGIES** : Councillors J French, Galloway, Kilby and Sharp
Julia Sander - Friends of Chartres
- ABSENT** : Councillor Holman
- IN ATTENDANCE** : Town Clerk and Administration Manager

In the absence of the Chairman, the Vice-Chairman Councillor Tupper took the Chair.

34 APOLOGIES FOR ABSENCE

As recorded above.

35 MINUTES

RESOLVED that the Minutes of the Meeting held on 22 January 2018, having been printed and circulated, were submitted and the Chairman was authorised to sign the same as a correct record with the following amendment to Minute 29 submitted by Councillor Sharp.

29 FRIENDS OF CENTURION WAY

Councillor Sharp reported on the newly constituted group 'Friends of Centurion Way' which had submitted an application to list the Centurion Way as a 'Community Asset'. As the group has been told that the CW is a Highway, they have been informed that if the route needs to be diverted a stopping up order will be issued by the Secretary of State for Transport. People will have 28 days to comment upon any potential stopping up order. It was agreed that this matter be reported upon further when the report had been produced.

It was further RESOLVED that the Minutes of the Meeting held on 12 February 2018, having been printed and circulated, were submitted and the Chairman was authorised to sign the same as a correct record.

36 DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS ON THE AGENDA FOR THIS MEETING

No Declarations of Interest were declared by Members.

37 POLICING AND SECURITY IN THE CITY

(a) Community Wardens Update

The Chairman welcomed Chichester District Council's Intervention Manager, Pam Bushby, to the meeting and who introduced the South Ward Community Warden who had previously worked in the Selsey area. Invoices for partnership funding for the Community Wardens 2018/2019 would be sent out to partners shortly.

Mrs Bushby advised that the District Council's 3-year funding for the Community Warden Scheme was coming to an end and a report would be submitted to Chichester District Council's Cabinet for the Scheme to continue beyond 2019. Councillor Apel commented that she hoped District Council would continue the Community Warden Scheme as it was beneficial to the City following the loss of visible police officers in the City and proposed that the City Council write a letter of support for the Scheme to continue.

It was therefore proposed, seconded and RESOLVED that the Town Clerk write a letter on behalf of the City Council strongly supporting the continuation of the Community Warden Scheme.

(b) Community Wardens Reports

Community Wardens reports for the South, East and West Wards and the City Centre together with a schedule detailing monthly performance indicators had been received and circulated to all members.

38 REPORTS FROM REPRESENTATIVES OF FRIENDS OF CHARTRES, RAVENNA AND VALLETTA

(a) Friends of Chartres

The Friends of Chartres report had been circulated to all members.

In the absence of the Friends of Chartres Chairman, Councillor Scicluna spoke on the Friends of Chartres report. The Committee noted that the annual exchange was taking place at the end of April 2018, a new website had been created and there was the possibility that the Mayor of Chartres may visit Chichester on the 60th anniversary date of the twinning in February 2019.

(b) Friends of Ravenna

The Friends of Ravenna report had been circulated to all members and noted.

(c) Friends of Valletta

The Friends of Valletta report had been circulated to all members and noted. Councillor Apel asked the number of members in the friends association and was advised that this information was not available due to the current subscriptions being updated.

39 FIRE SAFETY FRIENDS OF RUSSIA

The Chairman welcomed Mr Chris Holgate, the City Council's representative for the Fire Safety Friends of Russia, to the meeting. Mr Holgate's report had been circulated to members with the Agenda. The Report outlined the civic, educational and cultural links with West Sussex. There was a possibility that the Mayor of Kursk may visit the UK in 2018.

40 DISCRETIONARY GRANT GUIDELINES

The Administration Manager introduced this item and asked the Committee to consider amending the Discretionary Grant Guidelines to incorporate the new on-line banking procedures. This would mean that all grants payments are made by BACS and that cheques will no longer be presented to the grant recipients at the Council Meetings. All successful grant recipients would be informed of the grant awarded and one representative of the organisation receiving the grant would still be invited to attend the Council Meeting to explain how the money will be expended and to have a group photograph taken with the Mayor. Also, the consent would be asked of each recipient that the appropriate banking details be given to the City Council for the payments to be made and that after 5 working days these details would be shredded.

The BACS payments would be actioned the day after the Council Meeting and details of the payments given to authorised signatories. Updated guidelines would be effective for the 2018/2019 Discretionary Grant Applications.

It was RESOLVED that the Discretionary Grant Guidelines be updated as above to incorporate new on-line banking procedures and that the guidelines be effective for all future Discretionary Grant Applications and beyond.

41 WEST SUSSEX COUNTY COUNCIL TRAFFIC REGULATION ORDER (TRO)

To note the West Sussex County Council's Consultation on the Traffic Regulation Order for the Prohibition of Cycling on Sundays in the Chichester Pedestrian Precinct. The Consultation period runs from 22 March to 16 April 2018. It was agreed that the City Council respond positively to the consultation as the promoter of bringing into line the present 6 days a week restrictions to apply 7 days a week.

42 FRIENDS OF CENTURION WAY

Members of the Friends of Centurion Way were invited to express their concerns to the Committee over the diversion of the Centurion Way due to the Whitehouse Farm development. Reference was made to the Dossier that had been produced and the difficulty in contacting the various agencies involved with the proposed development. Alternatives to the Centurion Way being diverted produced by the Friends of Centurion Way would be available shortly for consultation.

Councillor Bell, declared a Personal Interest as a member of the Friends of Centurion Way and said that in the West Ward there was another opinion that nothing should delay the prospect of a southern access road being developed before Whitehouse Farm development begins.

The Chairman concluded that until more information was available the work being carried out by the Friends of Centurion Way be noted.

43 THE CROWN INN, WHYKE ROAD, CHICHESTER

A representative from the Crown Community Hub Ltd was expected to attend the meeting, however in their absence a member of the public was invited to speak to the Committee about the fundraising initiatives planned to purchase the Crown Inn and stop it from being developed into residential flats. Members suggested some other alternatives that could be considered.

44 CHICHESTER IN BLOOM

(a) Floral Displays in the City Centre

The Administration Manager advised that the quote from Ferring Nurseries for the Summer 2018 and Winter 2019 floral displays for the City Centre had been received in the sum of £31,634.74.

(b) Schools Competition

The Committee noted the Schools Competition would be going ahead for 2018 and that Entry Forms had been sent to the Schools in February 2018. Further details would be reported as appropriate but to date only two schools had responded.

The meeting ended at 6.40pm.