

**MINUTES OF THE SPECIAL MEETING OF THE FINANCE COMMITTEE HELD
ON WEDNESDAY 30 OCTOBER 2019 AT 10.30AM**

- PRESENT : Councillors Barrie, K Hughes and Scicluna
- EX OFFICIO : The Deputy Mayor (Councillor J Hughes)
Councillor Apel
- APOLOGIES : The Mayor (Councillor Plowman)
Councillor Dignum
- ALSO PRESENT : Councillor Sharp
- ABSENT : Councillors Harry and Joy
- IN ATTENDANCE : Town Clerk, Deputy Town Clerk, Member Services Support Officer,
Finance Assistant, Enzo Macari (Orion Southern) and Joseph Walker
(Vail Williams Property Consultants)

78 APOLOGIES FOR ABSENCE

As recorded above.

79 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED that, in the view of the confidential nature of the business to be transacted, the public (including the Press) be excluded from the meeting for Agenda Item 3 only because of the confidential nature of the business to be transacted, namely confidential business matters.

80 THE MARKET HOUSE – UNIT 1 AND ASSOCIATED PLAN

The Chairman welcomed Enzo Macari from the City Council's Development Partner, Orion Southern, and his agent, Joseph Walker from Vail Williams Property Consultants.

Mr Walker gave a presentation to Members regarding proposed changes to the layout of and tenancies at The Market House. He advised the Committee of the implications that this would have for the structure of the building and also details of proposals regarding levels of rent and possible rent free periods.

Members were shown plans outlining changes to the layout of unit 1 if its tenancy were to be taken over by an existing tenant of the Market House.

The Committee discussed at length the proposals regarding the physical layout of the building and the implications for the rental income.

It was RESOLVED that the proposals for changes to the fabric of the building and its layout, as had been outlined and with accompanying assurances from Orion Southern; be accepted.

Members agreed to defer discussion of the financial aspects of the proposal to a further Special Meeting of the Finance Committee to be held in private session on Wednesday 6th November at 3.30pm.

The remainder of the meeting was then held in public session

Councillor Apel left the meeting

81 UPDATE ON COUNCIL HOUSE LIFT

The Member Services Support Officer informed Members that the Property Manager had now completed obtaining quotes for the necessary work to repair the Council House lift.

The Committee was asked to review a summary report from the Property Manager that had previously been circulated to Members.

The Member Services Support Officer outlined the three quotes favoured by the Property Manager and clarified the supporting notes that accompanied the report with particular reference to the necessary and optional works as well as manufacturing location and relative pricing.

Members discussed the merits of the highlighted quotes and agreed that the best option would be to replace as much of the lift mechanism as possible in one project.

It was therefore RESOLVED that the Property Manager's Option 4 would be the favoured way forward and that an order be placed with Sussex Lift Company to the value of £23,067.53 to be paid from Council House Reserves.

82 CIL FUNDING – ADDITIONAL SCHEME PROPOSAL

Councillor Sharp suggested to the Committee that, as the subject had been under discussion within Council for some time, a scheme to purchase Speed Indicator Devices for use within the City would be a suitable addition to the City Council's CIL projects list.

The Committee further discussed the merits of the use of Speed Indicator Devices and the possible uses and locations for such devices around the City. It was further discussed that any devices purchased by the City Council would be a useful addition to the devices already made available by West Sussex Police.

Members agreed that the subject of Speed Indicator Devices could be added to the overall Neighbourhood Plan currently being drafted.

It was RESOLVED that an additional scheme be added to the CIL funding project list with an initial projected budget of £15,000.

83 MAURICE PATTEN SCULPTURE

The Town Clerk advised that all previously reported concerns with the placing and direction of the sculpture had now been resolved to the satisfaction of all involved.

84 DATE OF NEXT MEETING

Wednesday 6 November 2019 at 3.30pm

The meeting closed at 12.00pm.