



CHICHESTER NEIGHBOURHOOD PLAN

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Website: www.chichestercity.gov.uk/neighbourhood-plan/

MINUTES OF THE VIRTUAL MEETING OF THE CHICHESTER NEIGHBOURHOOD PLAN STEERING GROUP HELD AT 11.00AM ON FRIDAY 18 SEPTEMBER 2020

MINUTES

1. The chairman, Richard Plowman, welcomed members and explained he was stepping down as chairman.
2. Robin Hamilton volunteered for the post of chairman, introduced himself to members and was voted in as chairman. The meeting continued with Robin as chairman.
3. Richard Eastham introduced his proposed group structure, which members voted to agree in principle. Due to time constraints within the meeting, individual members' places within the structure would be agreed outside of the meeting by Richard Plowman, Anna Whitty and Richard Eastham, subject to later confirmation.
4. Richard Plowman introduced some suggested Strategic Objectives. Richard Eastham explained that these are not strategic enough to be Strategic Objectives in the Plan, but could be actions under them. For example, a strategic objective could involve provision of good quality education, and the potential land-swap then would be an action under the education heading. Further work would be undertaken by Anna Whitty and John Pegg to develop these strategic headings and actions.
5. Timescale for the plan was discussed. It is optimistically hoped that adoption could take place late in 2021. This would require all the evidence gathering to be completed by the end of 2020 for a draft Plan to be developed and drafted by spring 2021. However, this could be affected by government changes to the planning system, by covid or related restrictions, or by Local Plan or evidence gathering delays.
6. Richard Plowman reminded members that the production of the Neighbourhood Plan is supported through CIL, developer contributions. Therefore, evidence gathering such as technical reports to support the Plan could be financed in this way, through the City Council's administration.
7. Next Steps:
 - Drop box to be created for Members to see working documents (Note: Adopted or published documents are available on the website <https://chichestercity.gov.uk/neighbourhood-plan/neighbourhood-plan-documents/>).
 - Structure Plan to be populated with members.
 - A table of strategic objectives to be produced.
 - A meeting of the policy members to be arranged in 2 weeks to discuss and share ideas.

8. AOB:

Keith is coordinating with CDC on to let/for sale signage.

Any press releases or "floating ideas" with the public must be through Richard Eastman to ensure appropriate timing and approach.

Trees and Green Spaces Study drafted but amendments requested. Due October.

Railway underpass and re-routing reports due imminently.

9. The next meeting was agreed to be at 10am on Thursday 12th November. The Chairman ended the meeting at 12.30.

DATE OF NEXT ORDINARY MEETING: Thursday 12th November at 10.00-12.00.