

**MINUTES OF THE VIRTUAL MEETING OF
THE PLANNING AND CONSERVATION COMMITTEE MEETING
HELD ON THURSDAY 4 MARCH 2021 AT 5.00PM**

- PRESENT:** Councillors Joy (Chairman) Bell, and Gaskin
- EX OFFICIO:** The Mayor (Councillor Plowman) Deputy Mayor (Councillor J Hughes)
Councillors Apel and Scicluna
- ALSO IN ATTENDANCE:** Planning Adviser, and Mayoral/Administrative Assistant,
West Sussex County Councillor Simon Oakley
- APOLOGIES:** Councillor Turbefeild

112 MINUTES OF MEETING OF COMMITTEE HELD ON 4 FEBRUARY 2021

RESOLVED that the Minutes of the meeting held on 4 February 2021 having been printed and circulated be approved and be signed by the Chairman as a correct record at a later date.

113 APPOINTMENT OF VICE-CHAIRMAN

Following the resignation of Councillor Bowden, as Vice-Chairman of this Committee, it was proposed, seconded and RESOLVED that Councillor Bell be appointed Vice-Chairman for the remainder of the Council year. There were no other nominations.

The Mayor, on behalf of members, wished to record special thanks to Councillor Bowden for all his work as Vice-Chairman of this Committee.

114 APOLOGIES FOR ABSENCE

As recorded above.

115 DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS ON THE AGENDA FOR THIS MEETING

The Mayor and Councillor Scicluna, as members of Chichester District Council and as members of the CCAAC declared a Personal Interest. Councillors Apel and Bell, as members of Chichester District Council, declared a Personal Interest.

116 APPLICATIONS FOR PLANNING PERMISSION

Week 4 – 20 January 2021 – There were no Committee items.

Week 5 – 27 January 2021

CC/21/00115/FUL

Case Officer: William Price

Unit 1 28 Terminus Road Chichester West Sussex

Change of use and associated signage from flexible class B1 B2 and B8 to class E indoor sport, recreation of fitness

Week 4 – 20 January 2021 - No Committee Items

Resolved: No objection

Week 6 – 3 February 2021

CC/20/03315/FUL

Case Officer: Maria Tomlinson

CCDT, Land At Keepers Green Graylingwell Drive Chichester West Sussex

Erection of the building for use as a community facility including a workshop.

Resolved: No objection subject to submission and approval of the materials.

Week 7 – 10 February 20201

CC/21/00339/FUL

Case Officer: William Price

Prebendal School Playing Field Avenue De Chartres Chichester PO19 1PX

Replacement pavilion.

Resolved: No objection subject to submission and approval of the materials.

117 NEIGHBOURHOOD PLAN – AN UPDATE ON PROGRESS

The Mayor said that most of the work had now been done on restructuring the Steering Group according to the advice of the consultant Neighbourhood Plan Adviser, and that he felt confident that the Neighbourhood Plan could now be moved forward. The Chairman said he would like to see a two-part Neighbourhood plan to include sustainability. Councillor Apel expressed concern at the time taken so far. The Planning Adviser enquired of the progress on the Zero Carbon Viability Study for new housing. The Mayor said that he would address these issues with those concerned. Once the Neighbourhood Plan Adviser's framework had been received, the Mayor would update members accordingly. He added that although there had been good feedback on social media about the Neighbourhood Plan, the Residents' Associations would need to be updated on progress also.

RESOLVED to note the current situation.

118 WHITEHOUSE FARM – FEEDBACK

The Mayor said that Chichester District Council was negotiating amendments on the Reserved Matters applications which the City Council had previously commented on and improvements were being made. For example, with regards to the most recent application, an additional green open space was now included and improvements to the parking layout and cycle provision were being made. He said the work that the City Council's Planning Adviser had undertaken had been incorporated into the plan which was to be commended. Solar panels had also mentioned.

The Mayor said that the buildings' architectural design and appearance was disappointing, and the environmental aspect of the buildings could be further improved. It was hoped that significant improvements could be made with Phase 2. The main concern with Phase 2 was the southern access road and that very little progress had been made. Discussions had taken place with Bishop Luffa School at which good progress had been made.

The target timetable for the Phase 2 Outline Plan was submission in summer 2021. The Mayor said that having meetings with all strategic partners together was very beneficial in the discussion process.

RESOLVED to note the current situation.

119 ITEMS TO BE INCLUDED ON AGENDA FOR NEXT MEETING

- Neighbourhood Plan – update
- White House Farm - update
- Nitrification mitigation – Policy for agricultural land

120 DATE OF NEXT MEETING

Thursday 1 April 2021

The meeting closed at 5.50pm.