

The Council House • North Street • CHICHESTER • West Sussex • PO19 1LQ
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Town Clerk: R Duggua RD BA (Hons)

**YOUR ATTENDANCE IS REQUESTED AT A VIRTUAL MEETING OF THE
PROPERTY WORKING GROUP
TO BE HELD ON WEDNESDAY 1ST SEPTEMBER 2021 AT 10AM**


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Town Clerk

A G E N D A

1. To approve and sign as a correct record the minutes of the Sub-Committee held on 5th July 2021 (*copy previously circulated*)

Property Manager's Report attached for Agenda Items 2 to 6

2. Council House
 - (a) Salix Grant Funded Energy Improvements
 - (b) Carbon Neutral Strategy
 - (c) Proposal to upgrade heating controls to reduce energy use
 - (d) Council Chamber – investigation into signs of recent structural movement
 - (e) Update on event room hire
3. Allotments - update
4. Bus Stops/Shelters – Swanfield Drive
5. Public Realm Projects
 - (a) Wayfinding (finger posts)
6. Board of Town Clerks
7. Items to be included on Agenda for next meeting
8. Date of Next Meeting

To: Members of the Property Sub-Committee
The Mayor (Councillor John Hughes)
Councillor Scicluna (Chairman), Councillors Dignum, Plowman and Quail.
Property Manager

The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.

However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.

It is requested that discretion is exercised, and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.