

Town Clerk : R Duggua RD BA (Hons)

**YOUR ATTENDANCE IS REQUESTED AT A VIRTUAL MEETING OF THE
PROPERTY WORKING GROUP
TO BE HELD BY ON MONDAY 8th NOVEMBER 2021 AT 10AM**


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Town Clerk

A G E N D A

1. To approve and sign as a correct record the minutes of the Sub-Committee held on 1st September 2021 (*copy previously circulated*)

Property Manager's Report attached for Agenda Items 2 to 8

2. Council House
 - a) Carbon Neutral Strategy
 - b) Proposal to upgrade heating controls to reduce energy use
 - c) Council Chamber – investigation into signs of recent structural movement
 - d) Damp in Town Clerk's Office
3. Allotments - update
4. Bus Stops/Shelters – Swanfield Drive
5. Public Realm Projects
 - a) Wayfinding (finger posts)
 - b) Precinct Paving
 - c) Lidl to Story Road link
6. West Street Memorial Garden
7. Board of Town Clerks
8. Electric van
9. Items to be included on Agenda for next meeting
10. Date of Next Meeting

To: Members of the Property Sub-Committee
The Mayor (Councillor J Hughes), Councillor Scicluna (Chairman),
Councillor Dignum, Councillor Plowman and Councillor Quail.
Property Manager

The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.

However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.

It is requested that discretion is exercised, and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.