

**NOTES OF THE VIRTUAL MEETING OF
THE PLANNING AND CONSERVATION WORKING GROUP MEETING
HELD ON THURSDAY 14 OCTOBER 2021 AT 2.00PM**

- PRESENT:** Councillors Gaskin, Plowman (Chairman) and Quail (Vice-Chairman)
- EX OFFICIO:** The Mayor (Councillor J Hughes) and Councillors Apel and Scicluna
- ALSO IN ATTENDANCE:** Planning Adviser and Mayoral/Administration Assistant
Councillor Sharp,
Ann Butler, Keith Tunstall and Ian Jackson (local residents)
- APOLOGIES:** Deputy Mayor (Councillor Joy) and Councillor Gershater

The Chairman was delayed in joining the meeting, the Vice-Chairman therefore took the Chair.

51 MINUTES OF MEETING OF COMMITTEE HELD ON 16 SEPTEMBER 2021

AGREED that the Minutes of the meeting held on 16 September 2021 having been printed and circulated be approved and be signed by the Chairman as a correct record at a later date.

52 APOLOGIES FOR ABSENCE

As recorded above.

53 DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS ON THE AGENDA FOR THIS MEETING

The following Personal Interests were declared:

Councillor Apel as a member of Chichester District Council.

Councillor Scicluna as member of the CCAAC.

Councillor Quail as a member of the Westgate Residents Association.

54 APPLICATIONS FOR PLANNING PERMISSION

Week 36 – 8 September 2021

CC/21/02437/LBC & CC/21/02436/FUL - Case Officer: Calum Thomas

Mr Tom Prower

37 And 37A South Street Chichester West Sussex PO19 1EL

Change of use of 37a South Street to 1 no. dwelling with associated internal and external alterations. Partial change of use of 37 South Street to enable it to function as independent offices with associated internal alterations.

Recommendation: No objection

The Chairman joined the meeting, took the Chair and declared his Personal Interest as a member of Chichester District Council and as a member of the CCAAC.

CC/21/02511/FUL & CC/21/02512/LBC - Case Officer: Martin Mew
Roasemary Bell Academy Of Dance
Chichester City Arts Centre St Bartholomews Church Westgate Chichester
Change of use to a flexible commercial, educational, cultural and community use including dance studio and ancillary office, use class E(d), class F1(a-f) and F2(b) and associated works including 2 no. additional circular windows on East Elevation.

Recommendation: No objection, however it is requested that users are guided to use local car parks rather than seek to park on street locally. It is further requested that the developer seeks to agree with the college the use of their front car park.

Week 37 – 15 September 2021

CC/21/02651/ADV - Case Officer: Calum Thomas
TH UK & Ireland Ltd
Pizza Hut Portfield Way Chichester West Sussex
Display of 3 no. internally illuminated fascia signs and 1 no. non-illuminated fascia sign, 3 no. internally lit information signs and 1 no. internally illuminated height restrictor.

Recommendation: No objection

Week 38 – 22 September 2021

No committee items

Week 39 – 29 September 2021

CC/21/02799/FUL - Case Officer: Sascha Haigh
Amy Myer
Globe House Station Approach Chichester West Sussex
Retrospective planning permission for a temporary (1 year) installation of a robotic pizza vending machine unit and its operation as a hot food take-away unit (sui generis use).

Recommendation: No objection

55 WHITE HOUSE FARM – FEEDBACK

The Chairman mentioned the field next to Brandy Hole Copse and the main issues being the southern access road. He said that an Infrastructure Steering Group needed to be set up to look at this area. Councillor Apel, who represented the City Council on the Brandy Hole Copse Conservation Group, said they were very keen for a meeting to be arranged with the developers to find out about the Dew Pond Field north of the B2178. The Chairman suggested that Nick Billington and two directors needed to meet and he was pursuing this. Social houses were coming on board in the next 2-3 weeks.

The Chairman said that White Farm Phase 1 was progressing.

Councillor Quail questioned the Infrastructure Steering Group as she had been unaware of this. The Chairman said that it was a good idea to look at the detail and progress and that it was important that all stakeholders were included. Councillor Quail was keen that the Westgate and Parklands Residents Associations were represented on any such group. The Chairman clarified this.

Councillor Apel mentioned the medical facility and the dependency on a medical facility at southern gateway. She said the YMCA were prepared to give a room for a medical facility and that this seemed to be a good compromise but that a meeting with the developers to progress this initiative needed to be arranged. The developers had agreed that they

would keep the land for this facility for a period of time in Phase 2. The Chairman said that the YMCA were considering increasing the number of rooms they would allocate for this facility, and he would pursue setting up a meeting with the developers to discuss this.

56 NEIGHBOURHOOD PLAN – AN UPDATE ON PROGRESS

The Chairman said that he was meeting with Richard Eastham to look at the processes of the Neighbourhood Plan Steering Group. He said that the Steering Group would need to have a working party session to look at the remit of the Steering Group and to clarify the different roles. He mentioned a number of issues that needed addressing.

The Chairman said that the PLACE studies were progressing well and that the quality of the work was extremely good; Parklands was still awaited before progressing to the next stage of putting together the policies. He said that the presentation by John Pegg had addressed connectivity and environmental issues to form the basis for going forward.

Councillor Sharp said that she had tried to link in three schools with the Neighbourhood Plan process and wanted to know if these had been followed up as no feedback had been received. The Chairman said that a pre-meeting to discuss how to involve the schools would hopefully address this. He mentioned the Planning Adviser's engagement with the schools when she had been involved in the early stages of the Neighbourhood Plan process. The Chairman said that engagement with young people for the future was of utmost importance.

57 A27 – NOISE ISSUES **(Council Minute 31(a) (i) refers**

The Chairman said that this item had been discussed at Full Council and that a Working Group would now be set up. There had been a great deal of input from the public about this issue. Councillor Gaskin said that she re-iterated the issues identified and that to the south of the city a group would be set up mirroring what had been done to the north of the city concerning noise issues. She said that this could only be progressed so far but that further involvement from the Police for example would be needed.

The Chairman said that Councillor Sharp, who had requested this item be included on this agenda, would respond back to this meeting with the appropriate remit, structure, and timetable together with end objectives of the Working Group. It was important that the Police, together with representatives of West Sussex County Council, Chichester District Council and also members of the public be involved.

It was AGREED that Councillor Sharp, as the lead Councillor, take the necessary action.

58 PAVEMENTS IN THE CITY CENTRE

The Chairman said the pavements in the city centre were now in an extremely dangerous condition. West Sussex County Council had produced several schemes which were unaffordable but that the City Council were now looking at different options. Councillor Apel said that she had witnessed a very distressing situation of a lady in a wheelchair with an assistance dog who had toppled from her wheelchair. Councillor Scicluna had had a similar experience with her husband who is wheelchair-bound. She commented on the number of bricks which were missing from the pavement which had been tarmacked over by West Sussex County Council. It had been many years since the precinct pavement had been laid and that resurfacing was long-overdue.

The Chairman said that he was keen to progress this and that Chichester District Council had agreed this was now a top priority within their schemes. The difficulty was getting an affordable surface. However, he mentioned that a new material which used re-cycled plastic

could be a consideration as it produced a very durable surface. The Property Manager had been requested to look into this.

It was therefore AGREED to RECOMMEND to Full Council on 8 December 2021 that WSCC and CDC allocate the appropriate funding to enable a suitable and reasonably priced resurfacing to take place in the city centre with no further delay, to ensure the safety and well-being of residents and other users of the city centre.

59 ITEMS TO BE INCLUDED ON AGENDA FOR NEXT MEETING

- Neighbourhood Plan – update
- White House Farm – update
- Local Plan
- Southern Gateway

60 DATE OF NEXT MEETING

Thursday 11 November 2021 at 2.00pm.

The meeting closed at 3.14pm.