



CHICHESTER NEIGHBOURHOOD PLAN

Email: neighbourhood.plan@chichestercity.gov.uk
Website: www.chichestercity.gov.uk/neighbourhood-plan/

Notes of the meeting to discuss the Chichester Neighbourhood Plan held on Monday 8 November 2021 in the Assembly Room, The Council House, North Street, Chichester

Present: Robin Hamilton (Chairman), Cllr Richard Plowman, Rodney Duggua (Town Clerk), Gareth Bowen (Member Services Support Officer)

Attendees: Clare Apel, Simon Bailey, Andrew Bain, Michael Bevis, Dan Blott, Linda Boize, Alan Bradbury, Kate Cook, Maureen Corfield, Mark Dunn, Peter Evans, Greg Fielder, Polly Gaskin, Alistair Hanna, Anna Haskell, Geoff King, Cedric Mitchell, Ash Pal, John Pegg, Brian Raincock, Anne Scicluna, Sarah Sharpe, Ian Swann, Martin Tomlinson, Andy Wright

Neighbourhood Plan consultant: Richard Eastham - Feria Urbanism

Apologies: Cllr Debbie Carter

1. Background information.

A meeting had been held with the Chairman, Advisor Cllr Richard Plowman and the Clerk to review the operation of the Steering Group.

It was decided to refresh the Steering Group by seeking out interested members of the public and increase the administration resource to maintain the momentum of the Neighbourhood Plan (NP).

Good progress had been made with the PLACE studies but some gaps remained.

Invitations were sent out for expressions of interest from the public who were then invited to the meeting on November 8th.

2. Chairman's introduction.

The Chairman, Robin Hamilton welcomed everybody and gave a brief introduction to the purpose of the meeting.

3. The Neighbourhood Plan

Richard Eastham gave a Powerpoint presentation of the various stages of the NP and timescales involved (see accompanying Powerpoint presentation for details).

The role of the Steering Group and the types of members required was presented with five major categories.

Those present were asked to see which category matched their skills and experience. These were noted and recorded.

Richard Eastham then gave an update on the progress made to date and the maps that had been produced identifying the major features and issues in the area. During the discussion Geoff King made the point about the current lack of engagement with the schools and younger generation.

Examples from NPs from other towns were shown and the meeting was advised that the matter would be addressed (see minute 5)

4. The Steering group commitment.

An outline of the commitment and work required by members of the Steering Group was presented.

At the end of this those who had expressed an interest in being a member of the Steering Group were asked to stand up and their names were recorded and can be found in Table 1

5. Work before next meeting.

In answer to the question from Linda Boize about what could be done before the next meeting, three main areas were identified:

- a) Analysis and research of the work done on the current completed PLACE studies. 4 members identified
- b) Identify current gaps in the PLACE studies and the need to engage those to complete these studies. 3 members identified
- c) Engagement and studies with schools and young people: 4 members identified

The details of these workgroup members can be found in Table 1.

Action: contact to be made by these members to Richard Eastham to obtain background information, template and ensure co-ordination of this work.

The Chairman concluded inviting all those present to the next meeting and thanked everyone for their contribution and felt real progress had been made.

DATE OF NEXT MEETING: 6pm Monday 22nd November 2021 in the Assembly Room, The Council House , North Street, Chichester