

AGENDA ITEM 6a

Community Wardens Report for Chichester East and Whyke.

May 2022.

Whyke: There has been a spate of Graffiti consisting of Racist/hate, offensive and swastikas. These quickly became high profile incidents.

An ASB and problem solving group is being used to discuss and create targets in the area. The group is made up of various CDC departments, Wardens, Everyone active, RSL's and Police.

Efforts are being made at Management level to re-establish contact between an RSL and all Warden areas as communication channels have been lost.

Garden fences are still down in multiple locations in both areas. RSL's have been notified.

We continue to supply Rumboldswyke School with materials for their forest school project.

Litterpicks have been conducted in both areas.

Chi East: We received reports of Caterpillar nests/tents in an alley linking St James Square to Church Road. The concern wasn't just the sheer volume of them, or the devastation they can cause, but that they maybe harmful to humans. Signs have been displayed to reassure the Public that they're not harmful. This happens every 2-3yrs but this year has seen a sharp increase in numbers.

St Anthony's, Chichester College and Appledram are planting, replanting and maintaining various areas in Chi East. Appledram have a Tesco charity token box in the Superstore.

The drop in sessions at the Charles Avenue Hub are ongoing and continue to evolve. We will be reducing the duration from the current 4 hours. CARE make use of the Hub to hold their meetings and store community equipment. Appledram have a flourishing Vegetable patch next to the Hub.

Florence Park is an ongoing area of special interest as suspected drug activity continues. Police have conducted high profile visits to site.

Swanfield Park held hosted the 'Big Event' well attended by various agencies NHS, GP's, CDC etc.

Both patches have the usual amounts of fly tipping and trolleys but Whyke showing an increase in Graffiti.

Thank you for your continuing support of the Warden Service.

Carol McClung and Jon Logan

Chichester City Council Report June 2022

Chichester West

It has been a very busy few months, here is a brief roundup of issues I've been dealing with:

- Multiple issues with neighbour disputes and garden problems with Hyde tenants who are finding it extremely difficult to get any action or resolution. I have taken advice from Building Control and have tried to support these tenants to find solutions. It has been very time consuming, and is still ongoing.
- The Parklands Pantry initiative with UK Harvest is going extremely well with 60-70 residents attending each week. It is also a good way for regular interaction to give help and advice with any issues.
- In conjunction with my colleague in another area, we were able to access food vouchers and help for a young family who are struggling financially – and a free place at Youth Club for one of the children. Also help for a man looking after 3 young children while his wife was in hospital for a lengthy stay.
- Anti-social behaviour in various locations and information passed to Police.
- Fly tipping in a couple of roads, all reported for collection.
- Complex situation with an elderly/vulnerable resident who I visited numerous times and found to be in need of help and assistance with health issues. After advice from Sage House I sent all the information to her local surgery so they could help and support her welfare.
- Attended the opening of the Platinum Jubilee Park between Parklands and Minerva Heights.
- After being contacted by a resident about students parking where they shouldn't, I went to Chichester University to speak with them and highlight the problem. Assurances given that all students will be made aware of this and that the University is keen to be good neighbours to the community in which they live.
- Some incidents of noise nuisance at weekends during the warm weather as people socialise outdoors.

Thank you for your continued support

Sue Long

Community Warden for Chichester West

AGENDA ITEM 6b



Chichester BID Ranger report 7 March 2022 to 15 May 2022

Time frame	DISC reports	ASB	Assistance to Public	Crime (other than shoplifting)	PSPO e.g., cycling, drinking	Shoplifting	Other	Recovered stock
07/03 – 15/05	2	14	55	14	19	47	34	£2,533.48

Additional info:

1. Rangers were out 36 days in the city within the reporting timeframe period
2. 836 businesses have been visited
3. Key issues being dealt with – homelessness issues and petty theft (shoplifting predominantly)
4. Increase in Public Assistance in line with increases in footfall
5. Stock recovered rising and a reflection of the increase we are seeing in shoplifting

Friends of Chartres

Chichester's French Twinning Association

Our Annual General Meeting took place on 22nd March at a packed Guide Hall, and was attended by Mayor and Mayoress John and Cherry Hughes. Former Chairman Michael Bevis and I (who had been Vice-Chairman) were elected to exchange places, so that I became Chairman and Michael Vice-Chairman.

Other committee members stayed the same. After the business part of the meeting, Michael gave a most interesting talk about his aunt and her brave activities during the war. This was followed by a fish and chip supper.

At the end of April a very successful exchange took place, when 23 members took part on a trip to Chartres—the first since lockdown. This included a day at the lovely chateau Vaux-le-Vicompte and also the choice of a visit to the Loire stained glass studio or the Billard apiary. It seems that the only difficulty encountered during the weekend was at the ports, where long queues were suffered to get through x-rays and customs.

The association plans to hold a stall in Priory Park at the Chichester Gala in June, and has also produced a bumper edition of the newsletter City-link, with stories from the past more than sixty years of the twinning.

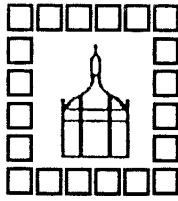
On 17th July there will be a Garden Party held at Michael and Valerie Bevis's home in West Way.

The Three Cities event held by our three twinning associations, will be held in the Assembly Room on Monday 20th June, when Shakespearian actor Edward Bennett will be interviewed by Professor Philip Robinson. As usual, the talk will be followed by nibbles and wine from France, Italy and Malta—an event not to be missed at £10 per head!

All members have renewed their subscriptions for the coming year, and one new member has joined, bringing the total membership to 120.

We welcome our new Mayor, Julian Joy, who attended our recent committee meeting.

Anne Scicluna



**Friends of Ravenna Report for the Chichester Community
Affairs meeting on Monday June 6th 2022**

Programme of Events 2021/2022

In March geologist David Edwards had been invited for the third time to give a talk called “Dolomites: Killing Mountains”. He is an excellent speaker and this talk was based on years of climbing in this region of Italy. He explored the impressive mountain landscape in vertiginous detail whilst also covering the history of this little known but harsh wartime frontline. In March local artist Richard Whincop also came along for a third time and the title of his talk was “The Italian Connection: Foreign Artists and the lure of Rome 1500-1900”. Again, extremely interesting and detailed.

In May we held, at long last, a social evening in the Lavant Memorial Hall which had first been planned for April 2020. It was a successful and enjoyable evening with about 50 members sitting down to an excellent buffet supper prepared by the catering team. We had a short musical entertainment at the start given by Jon Grave from Chichester University Music Department along with 2 very talented and enthusiastic post graduate students singing a few pieces from Italian opera.

Our AGM will be held on Friday June 17th in St.Paul’s Church hall.

All plans are now in place for the 3 Cities Event on Monday June 20th - RSC actor Edward Bennett will be in conversation with Professor Philip Robinson.

We have completed the planning of next year’s events.

Visit to Ravenna

A group of 17 will be going to Ravenna September 28th - Oct.2nd - finally!

I am standing down as Chairman after 4 years at the AGM.

Liz Turner
Chairman

AGENDA ITEM 7



Friends of Valletta

Report to Community Affairs Committee

June 2022

Past Events

The Malta railway finally closed in 1931 and in his talk in April, Paul Galea explained how it was used extensively by the postal authorities to get the mail from the outlying villages to Valletta, but now he has set up the Foundation of the Malta Railway whose mission is to conserve and restore the relics of the railway and to establish a Railway Museum.

In May Mike Hinton gave us a fascinating talk entitled “Echoes of the Crimean War in Malta”. As a medical practitioner with an interest in infectious diseases he spoke about the medical aspects of the conflict and the family relationships, including a great, great- grandfather, as well as the memorials to the fallen in the Bastion cemetery.

Future Programme

Tickets are now available from the three associations and the Novium, for the Three Cities evening in support of the Festival of Chichester on Monday 20th June at 7.30 pm at the Assembly Room when the local Actor and Royal Shakespeare artist Edward Bennett will be in conversation with Professor Philip Robinson. Edward has played Hamlet, Benedick and Berowne amongst others for the RSC as well as instituting education initiatives both at CFT and the RSC.

The garden party will be held in my garden in the afternoon on Sunday 26 June, starting at 3 pm. Members will be free with guests paying £5 each.

We are very pleased to welcome Nicholas Frayling who will give a live talk, which will also be streamed, on the “Order of St John & Museum in Clerkenwell” on Tuesday 13 September in the Assembly Room at 7.30 pm. A few years ago he had organised a visit for the Friends to the museum which we all thoroughly enjoyed.

Anne continues to prepare issues of the Melita newsletter every two months for members with interesting articles from various sources as we are concerned to keep in touch with our members, and she always keen to receive new material.

Membership

We currently have 83 members, including the honorary life members from overseas.

Graham Pound

Chairman, Friends of Valletta



Report to: Chichester City Council - Community Affairs
for its Meeting on Monday 6th June 2022

From: Paula Chatfield, Chair of Chichester Tree Wardens

Date: 26th May 2022

Chichester Tree Wardens have the following projects underway, in addition to responding to routine tree matters:

Mind the [Tree] Gap

Our fundraiser to plant more street trees/trees in public places went live on 29th April, but has not yet been widely promoted. The project covers the whole of the civic parish area and will run for 2022/23 in the hope that we will be able to leverage additional funds from grant sources IF we attract a reasonable level of public donations. Details/context are on our website, along with the opportunity to suggest locations which would benefit from a tree being planted: [Mind the Gap - tree planting in Chi \(treesinchi.org\)](https://www.treesinchi.org) . For a tree to be planted on highway land, WSCC now requires a donation of £209.80 (2021 = £200; 2020 = £150; the cost is still subsidised).

ChiTrees (helping Chichester understand the value of its urban trees)

We are grateful for your Discretionary Grant of £488 to enable us to run a preliminary project in 2022. We are working hard towards the project launch on Saturday 18th June with an Information and Training event to be held at Chichester University. More details, together with a form to volunteer and attend that event, can be found on our website: [ChiTrees \(our iTree project\) \(treesinchi.org\)](https://www.treesinchi.org) .

Other news

- **Julie Bolton**, County Arboriculturist and our West Sussex Tree Wardens Network Co-Ordinator since the Network was created over 30 years ago, has advised us of her forthcoming retirement. We will miss her immense professional knowledge and commitment to the Tree Warden scheme and are hugely grateful for her support over the years. We await to learn from WSCC/The Tree Council how this role will be resourced in future.
- Tree planting season is now over and the opportunity to add trees to the **Queen's Green Canopy** map ([Map - The Queen's Green Canopy \(queensgreencanopy.org\)](https://www.queensgreencanopy.org)) in honour of Queen Elizabeth's Platinum Jubilee re-opens in October. Your tree, planted at Whitehouse Farm/Minerva Heights, is already on the map along with 5 others. 4 other trees are to be added, planted in CDC-managed spaces with the encouragement of Geoff King (2 in Bishops Palace Garden, funded by its Friends group and Chichester Conservation Area Advisory Committee; 1 at the southern end of Jubilee Gardens, funded by the Chichester Society; 1 in Florence Park, funded by its Friends group). We aim to publicise this initiative again in the autumn. Based on recent years, when October has been fairly warm, planting in November/December is preferred.
- From the end of February until the third week in May, Chichester had hardly any rain. We have been liaising with **volunteer tree waterers** to look after young trees near their homes ([Young Tree Maintenance \(treesinchi.org\)](https://www.treesinchi.org)).
- Some of the **City Centre Tree Trail** number labels are missing. We are working with Julie (who ordered replacements) to help put them up (where safe to do so). [Chichester Tree Trail \(treesinchi.org\)](https://www.treesinchi.org) now includes a form where missing TT labels can be reported.
- Biosecurity remains a key concern. Chichester is now in the buffer zone for managing Oak Processionary Moth (risk increased – previously in pest-free area). We need to be alert for this pest and report sightings ([Managing oak processionary moth in England - GOV.UK \(www.gov.uk\)](https://www.gov.uk)).

With best wishes,

Paula (tel. 07788 140698; email paula@parklands-chichester.org)

AGENDA ITEM 9

Good afternoon, Rodney

I hope you and your team are well?

I wanted to seek your views and keep you up to date on some work we are doing with our Articles. Councillor Quail may well have already discussed some of this with you already.

The board of Chichester BID Limited has asked an external lawyer to help them understand the current articles of Chichester BID Limited, and to work out how to comply with them. The current articles are complicated and are easier to breach than they are to observe.

One key problem is that currently the articles require a minimum of eleven directors, most of whom have to be BID levy payers. Unfortunately, most BID levy payers do not want to dedicate time to being a director of Chichester BID Limited, which makes it hard to find the relevant number of directors to achieve a quorate board, and a lot of time is being spent on administration without any benefit to the BID levy payers or the City centre.

Our lawyer has given some thought to the ways of simplifying the articles and I have set out his thoughts and reasoning below:

- 1 The reason that the company requires eleven directors is that the articles are based on having two directors from the local authorities. Once there are two there is a risk of the company becoming a regulated company if those two directors carry more than 20% of the voting rights, hence the need for nine other directors.
- 2 Thereafter, at each board meeting, the company has to ensure that it has eleven directors present in order to be quorate. There is a lower quorum if only one local authority director is present, but we seldom have a full house of directors at board meetings, so this becomes problematic.
- 3 Both the local authorities and the company's board are concerned to avoid any risk of challenge if possible, given that the BID levy does generate a certain amount of unrest at times. A large cumbersome board with complicated procedures for appointment offers more risk of challenge.
- 4 There are no requirements in the BID regulations for the local authorities to be on the board, or even for them to be involved. Similarly, there is nothing in the BID regulations about actually involving the BID levy payers after the ballot.
- 5 *Therefore, we are proposing to ask the local authorities (yourselves and CDC) if they would be prepared to switch to being invitees to the board meetings as opposed to directors. This would allow the company to operate with a smaller board, but with the local authorities as invitees at each board meeting. We would propose that it is a standing invitation written into the articles. The local authorities would still be present and fully involved, but would not have a vote. There would be no risk of it becoming a regulated company and it would be much easier for the company to achieve quorate meetings.*

If yourselves and CDC agree to our suggestion, we can simplify the articles considerably. We have contacted CDC who are also currently considering the proposal.

There are also number of other factors we are looking at to simplify the Articles, and I list for your information:

AGENDA ITEM 9

- 1 The current articles allow every BID levy payer to be a member. Unfortunately, the articles are very prescriptive about the person who becomes a member (it has to be the actual levy payer or a properly authorised representative) and the wording does not work easily when applied to the national businesses, such as banks, building societies and the larger stores.
- 2 Also in the current articles are provisions that state that if a person failed to pay their levy within six months, they would automatically cease to be a member. If they happened to also be a director, they would automatically cease to be a director. I am conscious that the agreement between the company and CDC was not set up to provide that information. This makes it difficult to be certain about membership because there are no provisions for a person to become a member again if they paid at six months and two days, for example.
- 3 We would propose to simplify this so that every BID levy business can join perhaps, but make it easier to work with. This would not remove the right of any existing BID levy payer to be a member if they wished but it would make it easier to know the membership. Similarly, we would remove the automatic cessation of membership, and leave it for the board to take that decision. Again, it makes it simpler to know who are members.
- 4 Although the articles require at least eleven directors, they do not contain any provisions for actually involving the BID levy payers in the business afterwards. Changing the minimum number of directors would not remove any ability of local levy payers to participate if they wish. Experience so far has shown that very few want to give time to get involved. Our proposed changes would not limit the number of directors. If there were eleven people who were keen to do it, they could be appointed. However, it seems unlikely based on current experience.

There may be a risk of making changes to the BID so soon after a ballot. We don't think we are altering anything significant. It will still be Chichester BID Limited that is delivering. It will still have a similar governance structure, and it will have the ability to have just as many BID levy payers as directors if they choose to get involved. The local authorities will not be directors, but will still be present and able to advise and comment. It will simply be making the processes simpler.

The final step, at this stage, is to sort out the current membership of Chichester BID Limited. We propose a simple letter to go to every BID levy payer, inviting them to renew their membership (if they believe they are already members) or to join. It will ask if they would be kind enough to let the company know if they are not interested. It isn't foolproof, as there may be someone who claims to be a member and chooses not to respond, but it will hopefully be enough to satisfy a court that the company took reasonable steps to involve everyone.

I'm sorry for a rather long-winded email, but I wanted to give you as much information as possible for your discussions internally. If you need anything else from me, please just yell.

Kind regards

Helen

AGENDA ITEM 11

Chichester City Council (CCC) Business Plan 2022-23

1. INTRODUCTION

Efforts to pull together a new Business Plan were frustrated by the pandemic after the 2019 Local Elections when the current City Council membership was returned. (The previous Business Plan 2015-19 was adopted by the City Council on 7 January 2015 and was clearly in preparation in 2014.)

Once it was possible post-pandemic to meet together, members of the current City Council met in the Assembly Room on 31 January 2022 to begin preliminary work on a new Business Plan.

There was discussion during the day about whether work on a new Business Plan should be undertaken now or whether it should wait for the next elections in May 2023. Councillors were keen however to bring clarity to their deliberations and draft a new Business Plan against which success could be measured by the electorate in forthcoming elections.

Councillors also agreed that the last Business Plan was very broadly focused and that it would be sensible to concentrate now on a small number of objectives for development:

The meeting was facilitated on Zoom by Trevor Leggo Chair of Surrey and Sussex Association of Local Councils. Chichester City Council officers scribed and distributed their notes to members afterwards. Sarah Quail volunteered to turn those notes into a document for discussion.

2. HEADLINES

- **Chichester needs a clear identity.**
- Only Chichester City Council is fully committed to Chichester.
- **The climate emergency (declared by Chichester City Council on 19 June 2019) should inform ALL CCC initiatives.**

AGENDA ITEM 11

3. CURRENT ACTIVITIES

Chichester City Council is a city council with parish status and with its Council House and Assembly Room, the Market House (Buttermarket) and City Cross, and permanent staff team, is one of the larger parish councils in this country. It is empowered to do the following:

- **Chichester is the oldest mayoralty in Sussex (1135) and the City Council appoints the Mayor annually from among elected members. It meets eight times a year. There are three committees: Planning and Conservation, Community Affairs and Finance, and several related sub-committees.**
- As a consultee, Planning and Conservation monitors all planning applications referred to it and submits its comments to Chichester District Council which is the planning authority, deals also with some highways issues, street naming and signing, and environmental matters. It is supported by a qualified professional planning adviser. It also monitors progress on the Neighbourhood Plan.
- **Community Affairs makes decisions on all matters concerning community relations including Mayoral appointments, representation on outside bodies, tourism, emergency planning, local rights and traditions and the maintenance of standards of amenities and facilities provided by others. It also oversees twinning activities with Chartres, Ravenna and Valetta and allocates grants for projects from the Discretionary Grants Budget**
- The Finance Committee is responsible for all financial matters: buildings and land in the council's ownership, hire charges for premises, allotment rents and issues to do with the Market House; matters to do with staff including their remuneration and terms and conditions; economic development and civic and ceremonial matters.
- **The City Council also has a wide ranging general power of competence. Put simply, this means it gives councils the power to do anything an individual can do provided it is not prohibited by other legislation.**

These activities must and will continue.

4. RECENT INITIATIVES

- **Recent initiatives include the 20s Plenty Citywide campaign, the setting-up of a working group to tackle the pervasive issue of noise on our streets at night, and the development of the Neighbourhood Plan.**
- There was a robust response to the pandemic which saw the establishment of the Mayor's Hardship Fund and support for the Chichester Community Network (an invaluable clearing house for information).

AGENDA ITEM 11

- **The City Council supports the Business Improvement District (BID) financially and shares the costs of the Ranger Service (315 ranger days a year!) with the District Council.**
- The City Council also contributes to the costs of Community Wardens, the maintenance of the public conveniences in Priory Park, and half the costs of Chichester Cemetery.
- **There is a Civic Awards ceremony each year when individuals and organizations, nominated for their respective contributions to civic life, receive their awards from the Mayor of Chichester.**
- Significant improvements have been made in past years and continue, ensuring that civic buildings: the Council House and the Assembly Room, are fit for purpose by implementing low carbon initiatives
- **The City Council is also responsible for many of the city's green spaces, flower beds and allotments. It maintains disused burial grounds and is responsible for the War Memorial in Litten Gardens, and altogether, under the guidance of the Property Manager, is doing its best to undertake green initiatives across the city.**

5. WHAT DO WE VALUE ABOUT OUR CITY?

Before work began on the detail of a new Business Plan, there was discussion on what councillors valued about living in Chichester and there was in fact remarkable unanimity:

- **the compact, accessible city with its Georgian heart clustered round the cathedral**
- the sea
- **the Downs**
- the cultural offer

6. WHAT DO RESIDENTS SAY?

Once again, there was remarkable unanimity. Everyone who has campaigned politically in the city over the last twelve months will tell you that residents are complaining wholesale about the threats to this area from

- **over-development**
- the lamentable lack of infrastructure to support development on this scale
- **traffic congestion not only on the A27 but within the confines of the city**
- and what this implies for the climate
- **the perceived lack of joined-up thinking between the different councils - and that Chichester is not in charge of its own destiny**

AGENDA ITEM 11

- the state of the city's pavements and in particular, the pedestrianized city centre

City Councillors are also picking up many complaints from the local population and particularly from young people that Chichester is unaffordable for them to even rent a property let alone buy one, and that there is nothing to do. How about a night club, they ask, and an active music scene?

7. THE CHALLENGE

The challenge for City Councillors lies in safeguarding what residents clearly value about living in Chichester while acknowledging that their own remit as a parish council, and Government directives, limit capacity for action. However, councillors can question every assumption which affects the city, and can certainly initiate activity through the general power of competence.

8. WHAT DO WE WANT TO ACHIEVE?

This list is a summary of debate which took place as councillors developed their thinking:

- **Chichester needs a clear identity**
- Recognition that only Chichester City Council is fully committed to Chichester
- **A Joint Working Party of Chichester councillors: City, District and County which should meet quarterly to deal with strategic matters of common concern – and identify how to tackle them.**
- We want a thriving city centre as set out in Chichester BID's strategic priorities:
 - Promoting Chichester
 - Delivering an organized and safer city
 - Creating new business opportunities
- **We must protect the built environment**
- We want a vibrant visitor destination
- **Sustainable transport**
- Affordable housing
- **An engaged community particularly young people**
- An overarching commitment to the climate emergency and sustainability which should inform all future initiatives

AGENDA ITEM 11

9. WE SHALL DO THIS BY...

N°	OBJECTIVE	ACTIONS	WHO BY	TIMING
1	Chichester needs a clear identity	<ul style="list-style-type: none"> • Articulate and insist at every opportunity that Chichester has unique selling points. It is the county town, Chichester Cathedral is the seat of the Bishop of Chichester, we have a university: the University of Chichester, world class Chichester Festival Theatre and much, much more, situated as we are in glorious countryside (just about) between the Downs and the sea! • We must ensure that the city is always smart and up together (no weeds outside the cathedral!) and if the budgets do not exist to keep the county town in pristine condition, we should ask why - and seek adequate funding. • The Novium Museum should tell the <i>Story of Chichester</i>. • Chichester City Council is Chichester's corporate memory, and its civic buildings are the story of that history. City Guides should be recruited to undertake tours of the Council Offices in North Street, particularly of the Council Chamber and Assembly Room, during August when the City Council is in recess. • Visit Chichester! Chichester needs to be marketed as a destination in its own right, and not as part of a County or District Council initiative. 	<p>All</p> <p>Property Sub-committee</p> <p>City Council resolution to District Council</p> <p>Town Clerk to approach City Guides</p> <p>City Council resolution to District Council but we may need 'to go it alone'</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Commitment should be sought ASAP</p> <p>ASAP</p> <p>ASAP</p>

AGENDA ITEM 11

N°	OBJECTIVE	ACTIONS	WHO BY	TIMING
		<ul style="list-style-type: none"> The present cultural offer is outstanding. Chichester Festival Theatre and Pallant House Gallery are two elements of that offer, but serious effort should go into addressing demand for a lively music scene and a night club. Is there potential in the Southern Gateway? 	City Council resolution to District Council	ASAP
2	<p>Only Chichester City Council is fully committed to Chichester city life</p>	<ul style="list-style-type: none"> Ensure that when we meet, we discuss and address not only ‘bread and butter’ issues as set out at No. 3 above but also those issues which we know matter to our residents: over-development, lack of infrastructure, traffic congestion, and what this implies for the climate, affordable housing, the lack of joined-up thinking between the different councils, that Chichester is not in charge of its own destiny, does not have a night club – and the city centre paving is lamentable! We must also ensure that our discussions on these subjects are reported in local newspapers, on local TV, and radio, and on social media. Establish a Joint Working Party of ALL Chichester councillors: City, District and County which should meet half-yearly to deal with strategic matters of common concern – and identify how to tackle them. Identify what powers, appropriately financed, might be returned to the City Council by the District Council such as planning, licensing, tourist information and parks. 	<p>Lib Dem Group Leader, Committee Chairs, Town Clerk and committee team</p> <p>Lib Dem Group Leader, Committee Chairs, Town Clerk and committee team</p> <p>Lib Dem Group Leader and Town Clerk to liaise with the Chief Executives of CDC and WSCC. <i>Trevor Leggo offered to help</i></p> <p>Lib Dem Group Leader and Town Clerk to open up discussions with CX of CDC</p>	<p>Ongoing</p> <p>Ongoing</p> <p>ASAP</p> <p>TBC</p>

AGENDA ITEM 11

N°	OBJECTIVE	ACTIONS	WHO BY	TIMING
		<p>accordingly.</p> <ul style="list-style-type: none"> • Tackle the state of the city centre roads and pavements. 	<p>CX of CDC</p> <p>CCC, CDC and WSCC</p>	<p>ASAP</p> <p>ASAP</p>
4	Protect built environment	<ul style="list-style-type: none"> • Planning and Conservation Committee to continue to monitor and comment on planning applications relating to city wards. • Question District Council decisions to ignore City Council planning advice. • Monitor and comment as necessary on all District and County Council improvement schemes such as West Street and the Southern Gateway. • Sort out the city centre pedestrian paving! • Invite the Chichester Conservation Area Advisory Committee (CCAAC) to report once a year to the Planning and Conservation Committee highlighting issues of particular concern to their members • Ensure the completion of the Neighbourhood Plan to better protect the built environment 	<p>P&C Committee</p> <p>P&C Chair to write to CX of CDC</p> <p>P&C Committee</p> <p>As above</p> <p>CCAAC Chair to be invited by Chair of P&C</p> <p>Neighbourhood Plan Steering group</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>TBC</p> <p>Ongoing</p>
5	Vibrant visitor destination	<ul style="list-style-type: none"> • Visit Chichester! Visit Chichester! Visit Chichester! Chichester needs to be marketed as a destination in its own right, and not as part of a County or 	Community Affairs Committee	ASAP

AGENDA ITEM 11

N°	OBJECTIVE	ACTIONS	WHO BY	TIMING
		<ul style="list-style-type: none"> Invite the Chair of the Task and Finish Group to speak to City Council members. 	Council members	
8	Engaged community	<ul style="list-style-type: none"> Revisit a return to evening meetings. At the moment it is impossible for a working person – unless they have an understanding employer – to stand for election to the City Council. Councillors should urge residents in their wards to establish residents’ associations (RAs) where they do not exist already. Existing RAs are the eyes and ears of their communities. They are also ways in which many people engage for the first time in issues which are affecting their lives and may well be encouraged to stand for election. Establish a twice-yearly Youth Council and designate a willing City Councillor to be a Youth Ambassador to liaise with the school community and establish their views on civic issues. Review the sites of civic notice boards and if necessary, install more. Is there any mileage in putting out a Chichester City Council Bulletin on our civic notice boards with details of recent civic initiatives? Should there be more information from community groups on civic notice boards? 	<p>Town Clerk to consult with Mayor and Committee Chairs</p> <p>All councillors</p> <p>City Councillor to be identified</p> <p>Town Clerk and team</p> <p>Town Clerk to advise</p> <p>Town Clerk to advise</p>	<p>ASAP</p> <p>Ongoing</p> <p>ASAP</p> <p>Ongoing</p>

AGENDA ITEM 11

N°	OBJECTIVE	ACTIONS	WHO BY	TIMING
		<ul style="list-style-type: none"> • Frome Town Council enjoys an enviable reputation for innovation and engagement. What might we learn from Frome? 	Town Clerk to advise	
9	Climate emergency	<ul style="list-style-type: none"> • Investigate the practicalities of all promising carbon-reducing initiatives brought forward • Sufficient budget allocation for civic buildings maintenance and repair to support zero carbon initiatives. • Do our best to sort out traffic congestion throughout the city. (We know that we are not empowered to do a great deal, but we can complain, and we can identify partial solutions within our communities. The Westgate RA has proposed a plausible traffic calming scheme which is being considered by relevant authorities.) • 20s Plenty city wide as a matter of urgency. • Support initiatives to improve pedestrian and cycling access across the city. • Insist that all new build applications should be zero carbon where applicable and possible. • Seize the opportunities presented to plant more 	<p>Planning and Conservation Committee (P&C)</p> <p>P&C and Property Manager</p> <p>All</p> <p>Town Clerk has written to WSCC Feb 2022</p> <p>All</p> <p>P&C</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Now</p> <p>Ongoing</p>

AGENDA ITEM 11

N°	OBJECTIVE	ACTIONS	WHO BY	TIMING
		<p>trees round the city.</p> <ul style="list-style-type: none"> • Encourage Chichester residents to adopt greener lifestyles. • Reinststate the task and finish group on climate change as a formal working group to assess progress and celebrate achievements whose first task could be drafting an advice sheet to householders and businesses in the city advising them on what they can do to deal with the effects of climate change. • Ensure that Neighbourhood Plan outcomes reflect the zero carbon pledge. • Identify every opportunity to utilise solar or wind power. 	<p>All</p> <p>All</p> <p>Lib Dem Group Leader</p> <p>All City Councillors on Neighbourhood Plan Steering Group</p> <p>Property Sub-committee</p>	<p>Ongoing</p> <p>ASAP</p> <p>Now</p> <p>Ongoing</p> <p>ASAP</p>

10. WHAT DO WE DO FIRST?

If City Councillors are agreed that

AGENDA ITEM 11

- **Chichester needs a clear identity.**
- Only Chichester City Council is fully committed to Chichester.
- **The climate emergency should inform ALL CCC initiatives.**

then it should be possible, working through the current committee system, to tackle what needs to be done. There may be potential too for setting up separate working parties to develop policy on specific issues such as sustainable transport.

A possible allocation of responsibilities might be as follows:

Planning and Conservation

- Protect the built environment
- Sustainable transport
- Climate Emergency

Community Affairs

- Affordable housing
- Engaged community

Finance

- Chichester's identity
- Chichester City Council's unique commitment to the city
- Thriving city centre
- Vibrant visitor destination

Each committee should be empowered to decide on what it wants to tackle first and at each City Council meeting over the next twelve months, there should be a report from each committee on progress.

11. PROCESS

AGENDA ITEM 11

As for this proposed Business Plan itself, it should go to each City Council committee for discussion and agreement, and then, finally, to the City Council for approval.

19 April 2022

**CHICHESTER CITY COUNCIL****REPRESENTATIVES ON OUTSIDE BODIES 2022/2023**

BODY	EFFECTIVE 01/07/21	PERIOD
Brandy Hole Copse Local Nature Reserve Management Board	Councillor Catherine Harry	to 30/06/2022
Chichester City Centre Partnership (BID) Board of Directors	Councillor Sarah Quail	to 30/06/2022
Chichester Conservation Area Advisory Committee	Councillor Anne Scicluna	to 30/06/2022
Chichester District Association of Local Councils Chichester Sub-District	Councillor Sarah Lishman	to 30/06/2022
Chichester District Car Parking Forum	Councillor Heather Barrie	to 30/06/2022
Chichester in Partnership (formerly) Local Strategic Partnership (CDC)	Councillor Clare Apel	to 30/06/2022
Chichester Information Shop for Young People	Councillor Sarah Sharp	to 30/06/2022
Chichester District Council All Parishes Meeting	Councillor Clare Apel Councillor Cherry Hughes	to 20/06/2022
Chichester Vision Steering Group	Councillor Richard Plowman Councillor Sarah Quail (reserve)	to 30/06/2022
Chichester Welfare Trusts	Councillor Clare Apel	to 30/06/2022
Friends of Chartres Executive Committee	Mayor in Office - Councillor Julian Joy Councillor Anne Scicluna Councillor Clare Apel	to 30/06/2022
Friends of Ravenna Executive Committee	Mayor in Office - Councillor Julian Joy Councillor Anne Scicluna Councillor Sarah Quail	to 30/06/2022
Friends of Valletta Executive Committee	Mayor in Office as President – Councillor Julian Joy Councillor Anne Scicluna Councillor Cherry Hughes	to 30/06/2022
Goodwood Airfield Consultative Committee	Councillor Richard Plowman	to 30/06/2022
Goodwood Motor Circuit Consultative Committee	Councillor Craig Gershater	to 30/06/2022
New Park Centre	Councillor Kevin Hughes Councillor Catherine Harry	to 30/06/2022

AGENDA ITEM 14

BODY	EFFECTIVE 01/07/18	PERIOD
Oliver Whitby Foundation (C of E only)	Councillor Anne Scicluna	to 30/06/2022
Oxmarket Centre of Arts	Councillor Clare Apel	to 30/06/2022
Rolls Royce	Mayor in Office - Councillor Julian Joy	
St John's Chapel Trust (a 3-year term)	Councillor Anne Scicluna	to 09/06/2022
St Wilfrid's Parish Hall Trust (a 4-year term)	Disbanded – Summer 2021	
Sussex Community Rail Partnership Arun Valley Steering Group	Councillor Debbie Carter	to 30/06/2022
West Sussex Association of Local Councils (WSALC)	Councillor Cherry Hughes	to 30/06/2022