



CHICHESTER CITY COUNCIL
FINANCIAL YEAR 2022/2023
FINANCE COMMITTEE 13TH SEPTEMBER 2022

MONITORING REPORT TO 31st JULY 2022

INTRODUCTION

This budget monitor for 2022/2023 reports on the month to the end of July 2022. The report shows the current total budget for the year and a profiled budget, (i.e. the amount expected to be expended by the end of July), against which actual income and expenditure is compared. Certain costs are accrued for where the liability is known to have been incurred, such as charges from the District Council for various services provided.

A column for committed expenditure has also been included. This refers to items of expenditure approved at previous Finance Committees, to be funded from specific existing budgets. The expenditure has not yet been incurred, but it is included to give councillors a clearer picture of funds available.

SUMMARY

The monitoring report shows a surplus of £113,173 against the budget to the end of July 2022. Much of this surplus relates to

The variances listed below are cumulative from the start of the financial year 2022/23.

VARIANCES

1. The underspend on salaries is expected due to a 2% pay ward being built in the budget but not yet awarded this year.
2. Remaining Discretionary Grant budget unspent. This forms a large part of the overall underspent. It is anticipated that most of this will be allocated.
3. Remaining Public Realm budget unspent. It is anticipated that most of this will be allocated.
4. Expenditure on the Neighbourhood Plan relates to Heritage Design Study by Craft Pegg Ltd £4,500.

AGENDA ITEM 5

5. Some of the Cemetery service has been taken back in house, that combined with increased income meant that the charges were significantly reduced last year. I am waiting for an update on this year's budget.
6. Custodian hours have increased in line with the increase in Hall booking income. Both Budgets will need to be revised in 2023-2024.
7. £16,000 was initially budgeted for the replacement of the boilers. After receiving quotes, costs were much higher. A separate proposal is that we fund a scheme of energy efficiency projects from Cil to provide longer term efficiency of the building.
8. The Council House underpinning costs will be funded by the Insurance claim.
9. Cil receipts received in April 2022 £450,681.

Kim Martin

FINANCE MANAGER AND DEPUTY TOWN CLERK

CHICHESTER CITY COUNCIL
FINANCIAL YEAR 2022/2023
SUMMARY MONITORING REPORT TO 31st July 2022

	Current Budget £	Profiled Budget £	Actual To Date £	Committed Expend. £	Variance To Date £
INCOME					
Council House	103,600	34,533	494,723	(450,681)	(9,509)
Butter Market	50,000	16,667	16,667	-	(0)
Allotments	19,750	19,750	20,344	-	(594)
Sale of Goods	300	100	3,640	-	(3,540)
Other:	4,700	1,567	2,215	-	(648)
TOTAL INCOME (Excl. Precept)	178,350	72,617	537,589	(450,681)	(14,291)
EXPENDITURE					
Administration & recharges	254,120	94,227	46,953	30,319	(16,954)
Civic	11,270	3,757	1,229	-	(2,528)
Discretionary	123,898	98,956	39,555	500	(58,902)
Allotments	27,680	9,227	11,374	-	2,147
Council & Committees	80,970	34,623	24,568	13,884	3,829
Community Affairs	2,000	1,387	457	-	(930)
Community Safety/Crime Reduction	43,385	43,385	43,296	-	(89)
Events	19,020	10,340	11,475	-	1,135
Statutory Expenses	76,340	38,547	21,172	-	(17,375)
Mayoralty	31,880	15,500	13,065	2,000	(435)
Council House	330,250	186,357	163,474	17,569	(5,313)
Heritage	440	147	146	-	(1)
Market House	3,840	1,280	410	-	(870)
City Cross	4,690	2,897	377	2,000	(520)
St James Obelisk	100	100	100	-	-
Henty Field	1,500	500	2,720	-	2,220
TOTAL EXPENDITURE	1,011,383	541,228	380,371	66,272	(94,585)
NET COST OF SERVICES	833,033	468,611	(157,218)	516,953	(108,876)
Reversal of Capital Charges	(47,000)	(15,667)	(15,666)	-	1
Interest and Investment income	(18,000)	(6,000)	(10,297)	-	(4,297)
NET OPERATING EXPENDITURE	768,033	446,945	(183,181)	516,953	(113,172)
AMOUNT TO BE MET FROM PRECEPT	768,033	446,945	(183,181)	516,953	(113,172)
Precept on District Council	737,615	368,808	368,808	-	(1)
(SURPLUS) / DEFICIT FOR YEAR	30,418	78,137	(551,989)	516,953	(113,173)

CHICHESTER CITY COUNCIL
FINANCIAL YEAR 2022/2023
To 31st July 2022

Month: 4

	Original Budget £	Current Budget £	Profiled Budget £	Actual To Date £	Committed Expend. £	Variance To Date £	
101 Administration							
4001 Staff Costs	280,150	280,150	93,383	60,477	23,449	(9,457)	1.
4002 Employers NI	24,500	24,500	8,167	5,346	2,368	(453)	
4003 Employers Superannuation	50,440	50,440	16,813	12,112	4,503	(198)	
4004 Staff expenses	300	300	100	-		(100)	
4005 Ill Health Insurance	3,600	3,600	3,600	3,479		(121)	
4007 Staff Recruitment	500	500	167	-		(167)	
4008 Professional Development	1,500	1,500	500	220		(280)	
4009 Travel and Subsistence	100	100	33	41		8	
4010 Card terminal charges	300	300	100	37		(63)	
4011 Eye tests	300	300	100	-		(100)	
4014 Cyclescheme	-	-	-	(83)		(83)	
4020 General Expenses	200	200	67	48		(19)	
4021 Telephone	3,000	3,000	1,000	1,037		37	
4022 Postage	700	700	233	309		76	
4023 Stationery	800	800	267	368		101	
4024 Subscriptions	50	50	17	-		(17)	
4025 Petty Cash Expenditure	70	70	23	-		(23)	
4026 Printing	300	300	100	-		(100)	
4027 Photocopying	1,100	1,100	367	266		(101)	
4029 SALC	3,300	3,300	3,200	3,391		191	
4030 South East Employers	230	230	77	231		154	
4031 Nat Allotment Gardens Assoc	60	60	60	-		(60)	
4032 Walled Town Friendship	130	130	43	-		(43)	
4033 UNA	40	40	13	-		(13)	
4035 LCAS Subscription	150	150	50	-		(50)	
4036 Publications	150	150	50	-		(50)	
4038 Computer Improvement/Maint.	14,000	14,000	4,667	2,017		(2,650)	
4039 CHIBAC DTE Subscription	270	270	270	291		21	
4050 Office Equipment	1,000	1,000	333	1,466		1,133	
4051 Bank Charges Payable	500	500	167	98		(69)	
4055 Professional Fees	3,400	3,400	3,400	2,004		(1,396)	
4057 Audit Fees	2,300	2,300	2,500	-		(2,500)	
4059 Payroll Admin Costs	1,500	1,500	1,300	762		(538)	
4216 Cleaning Sundries	70	70	23	-		(23)	
4700 Accommodation recharge	53,300	53,300	17,767	17,767		0	
Total Expenditure	448,310	448,310	158,957	111,684	30,319	(16,953)	
1075 Sale of Goods	300	300	100	300		(200)	
1176 Precept Received	737,615	737,615	368,808	368,808	-	(1)	
1196 Interest Received	18,000	18,000	6,000	10,297		(4,297)	
1201 Recharge to other services	448,310	448,310	149,437	149,437		(0)	
Total Income	1,204,225	1,204,225	524,344	528,842	-	(4,498)	
Net Expenditure	(755,915)	(755,915)	(365,388)	(417,158)	30,319	(21,451)	

CHICHESTER CITY COUNCIL
FINANCIAL YEAR 2022/2023
To 31st July 2022

Month: 4

	Original Budget £	Current Budget £	Profiled Budget £	Actual To Date £	Committed Expend. £	Variance To Date £
102 Civic Expenses						
4020 General Expenses	1,000	1,000	333	175		(158)
4111 Custodian Uniforms	800	800	267	-		(267)
4112 Robes and Hats	250	250	83	-		(83)
4113 Cleaning/Repair Insignia	1,000	1,000	333	-		(333)
4114 Civic and Heritage Awards	1,000	1,000	333	1		(332)
4115 Civic/Heritage Reception	1,500	1,500	500	-		(500)
4116 Official Gifts	500	500	167	-		(167)
4117 Guild of Mace-Bearers Sub	60	60	20	-		(20)
4119 Civic Regalia Appraisal	2,000	2,000	667	-		(667)
4127 Freedom Ceremony	-	-	-	-		-
4800 Administration recharge	2,910	2,910	970	970		-
4801 C S Ohead recharge	250	250	83	83		(0)
Total Expenditure	11,270	11,270	3,757	1,229	-	(2,528)
Net Expenditure	11,270	11,270	3,757	1,229	-	(2,528)
103 Discretionary Expense Finance						
4172 Flags	1,260	1,260	1,145	620		(525)
4063 Bell Tower Clock	500	500	-	-		-
4065 City Band (Gold level)	300	300	-	-		-
4182 Blue plaques	600	600	-	-		-
4188 Environment	800	800	267	-		(267)
4195 Chichester in Bloom	15,000	15,000	5,000	8,839		3,839
4204 Walled Town Symposium	1,000	1,000	333	-		(333)
4260 Discretionary grants	35,000	43,621	43,621	23,057	500	(20,064) 2.
4296 Public Realm Projects	23,000	42,477	42,477	1,092		(41,385) 3.
4900 Depreciation charged	6,600	6,600	2,200	2,200		-
4801 C S Ohead recharge	890	890	297	297		0
4199 local historic interest plaque	500	500	167	-		(167)
4800 Administration recharge	10,350	10,350	3,450	3,450		-
Total Expenditure	95,800	123,898	98,956	39,555	500	(58,902)
1030 Delegates Fees	-	-	-	-		-
1059 Admin charge for sale of Banners	-	-	-	201		(201)
1060 Admin charge street name change	4,700	4,700	1,567	2,014		(447)
Total Income	4,700	4,700	1,567	2,215	-	(648)
Net Expenditure	91,100	119,198	97,390	37,340	500	(59,550)
104 Allotments.						
4022 Postage	150	150	50	-		(50)
4211 Rates & Water	1,800	1,800	600	937		337
4236 Reps/Maint. General	6,000	6,000	2,000	3,861		1,861
4900 Depreciation Charged	1,300	1,300	433	433		(0)
4801 C S Ohead recharge	1,450	1,450	483	483		(0)
4800 Administration recharge	16,980	16,980	5,660	5,660		-
Total Expenditure	27,680	27,680	9,227	11,374	-	2,147
1020 Allotment Rents	19,750	19,750	19,750	20,394		(644)
1029 Allotment deposits	-	-	-	(50)		50
Total Income	19,750	19,750	19,750	20,344	-	(594)
Net Expenditure	7,930	7,930	(10,523)	(8,970)	-	1,554

CHICHESTER CITY COUNCIL
FINANCIAL YEAR 2022/2023
To 31st July 2022

Month: 4

	Original Budget £	Current Budget £	Profiled Budget £	Actual To Date £	Committed Expend. £	Variance To Date £
105 Democratic Representation						
4801 C S Ohead recharge	5,320	5,320	1,773	1,773		(0)
4800 Administration recharge	62,080	62,080	20,693	20,693		(0)
Net Expenditure	67,400	67,400	22,467	22,466	-	(1)
106 Corporate Management						
4801 C S Ohead recharge	15,090	15,090	5,030	5,030		-
4800 Administration recharge	170,290	170,290	56,763	56,763		(0)
Net Expenditure	185,380	185,380	61,793	61,793	-	(0)
110 Council and Committees						
4001 Staff Costs	18,220	18,220	6,073	4,428	1,476	(169)
4002 Employers NI	1,740	1,740	580	324	108	(148)
4003 Employers Superannuation	3,600	3,600	1,200	895	300	(5)
4004 Members Allowances	1,100	1,100				
4008 Training	500	500	167	35		(132)
4009 Travel and Subsistence	400	400	133	-		(133)
4020 General Expenses	150	150	50	-		(50)
4100 Local Election Expenses	12,000	12,000	12,000	-	12,000	-
4102 Refreshments	100	100	33	-		(33)
4128 Neighbourhood Plan	-	-	-	4,500		4,500
4700 Accommodation recharge	19,800	19,800	6,600	6,600		-
4801 C S Ohead recharge	1,840	1,840	613	613		(0)
4800 Administration recharge	21,520	21,520	7,173	7,173		(0)
				-		-
Total Expenditure	80,970	80,970	34,623	24,568	13,884	3,829
Net Expenditure	80,970	80,970	34,623	24,568	13,884	3,829
111 Community Development Admin						
4801 C S Ohead recharge	110	110	37	37		0
4800 Administration recharge	1,230	1,230	410	410		-
Net Expenditure	1,340	1,340	447	447	-	0
140 New Homes Bonus						
4068 NHB Oxmarket Mezzanine 2019	-	-	-	7,000		7,000
Net Expenditure	-	-	-	7,000		7,000
201 Discretionary Exps C Affairs						
4185 International Relations	250	250	250	320		70
4186 Joint Twinning-Chartres	500	500	500			(500)
4187 Joint Twinning-Ravenna	500	500	500			(500)
xxxx European Assoc of Historic Towns	300	300				
4800 Administration recharge	410	410	137	137		0
4801 C S Ohead recharge	40	40	13	13		(0)
Total Expenditure	2,000	2,000	1,387	457	-	(930)
Net Expenditure	2,000	2,000	1,387	457	-	(930)
202 Events						
4164 Other events	6,000	6,000	6,000	7,135		1,135
4801 C S Ohead recharge	1,030	1,030	343	343		(0)
4800 Administration recharge	11,990	11,990	3,997	3,997		0
Total Expenditure	19,020	19,020	10,340	11,475	-	1,135
1075 Miscellaneous income	-	-	-	3,340		3,340
Total Income	-	-	-	3,340	-	3,340
Net Expenditure	19,020	19,020	10,340	8,135	-	(2,205)

4.

AGENDA ITEM 5

CHICHESTER CITY COUNCIL
FINANCIAL YEAR 2022/2023
To 31st July 2022

Month: 4

	Original Budget £	Current Budget £	Profiled Budget £	Actual To Date £	Committed Expend. £	Variance To Date £
203 Community Safety						
4140 Community Wardens	43,385	43,385	43,385	43,296		(89)
Total Expenditure	43,385	43,385	43,385	43,296	-	(89)
Net Expenditure	43,385	43,385	43,385	43,296	-	(89)
301 Statutory Expenses						
4148 Repairs to War Memorial	2,000	2,000	667	-		(667)
4144 Contribution to Public Conveniences	13,500	13,500	13,500	13,848		348
4150 Footpath Lighting-Energy	3,000	3,000	1,000	29		(971)
4151 Footpath Lighting Maintenance	2,300	2,300	2,200	2,884		684
4152 City Cemetery-Annual Contrib.	44,000	44,000	14,667	-		(14,667)
4153 Litten Garden maintenance	2,500	2,500	833	895		62
4154 St Pauls-General Maint.	500	500	167	196		29
4156 Misc Grnd Mtce & Street Furn.	500	500	167	338		171
4157 Street Naming & Signage	4,000	4,000	4,000	1,635		(2,365)
4801 C S Ohead recharge	320	320	107	107		0
4800 Administration recharge	3,720	3,720	1,240	1,240		-
Total Expenditure	76,340	76,340	38,547	21,172	-	(17,375)
Net Expenditure	76,340	76,340	38,547	21,172	-	(17,375)
401 Mayoralty						
4009 Travel and Subsistence	1,000	1,000	333	48		(285)
4020 General Expenses	1,000	1,320	440	418		(22)
4123 Charter dinner	-	-	-	334		334
4125 Mayors Allowance	4,000	4,000	4,000	2,000	2,000	-
4130 Mayors at Home	-	-	-	696		696
4131 Mayor at Home-Christmas	2,200	2,200	733	-		(733)
4132 Receptions Other	1,000	1,000	333	16		(317)
4700 Accommodation recharge	8,900	8,900	5,173	5,067		(106)
4801 C S Ohead recharge	1,060	1,060	353	353		(0)
4800 Administration recharge	12,400	12,400	4,133	4,133		(0)
Total Expenditure	31,560	31,880	15,500	13,065	2,000	(435)
Net Expenditure	31,560	31,880	15,500	13,065	2,000	(435)

5.

CHICHESTER CITY COUNCIL
FINANCIAL YEAR 2022/2023
To 31st July 2022

Month: 4

	Original Budget £	Current Budget £	Profiled Budget £	Actual To Date £	Committed Expend. £	Variance To Date £	
501 Council House							
4001 Staff Costs	22,750	22,750	7,583	5,532	1,844	(207)	
4002 Employers NI	2,180	2,180	727	490	163	(73)	
4003 Employers Superannuation	3,700	3,700	1,233	1,118	373	257	
4012 Overtime	8,000	8,000	8,000	5,582	1,544	(874)	6.
4050 Office equipment	-	-	-	-		-	
4055 Professional Fees (painting restoration)	2,000	2,000	667	-		(667)	
4101 Publicity	1,200	1,200	400	421		21	
4145 Maintenance bus shelters	500	500	167			(167)	
4176 Cil - electric van				14,355	(14,355)	-	
4201 Wedding licence	690	690	690	-		(690)	
4206 Bid membership	1,020	1,020	340	1,013		673	
4211 Rates and Water	42,500	42,500	40,880	41,595		715	
4212 Building cleaning and windows	5,000	5,000	1,667	2,120		453	
4214 Electricity	4,000	4,000	1,333	979		(354)	
4215 Gas	4,500	6,500	2,167	1,511		(656)	
4216 General Cleaning	2,300	2,300	767	1,606		839	
4217 Alarm main servicing and monitoring	1,500	1,500	500	898		398	
4218 Lift Service Contract	2,900	2,900	2,900	-		(2,900)	
4219 Fire Equipment Service	460	460	153	-		(153)	
4209 Emergency lighting	1,500	1,500	500	-		(500)	
4210 Fire Extinguishers	1,250	1,250	417	-		(417)	
4221 Automatic Door Service	650	650	217	1,144		927	
4222 Air conditioning system service	4,500	4,500	1,500	-		(1,500)	
4224 Portable App. Testing	500	500	167	-		(167)	
4225 Insurance	9,000	9,000	9,000	9,540		540	
4227 Licences	510	510	170	730		560	
4231 Council House Improvements	8,000	8,000	8,000	6,858		(1,142)	
4234 CCTV Maintenance Contract	400	400	133	-		(133)	
4238 Cyclical Maintenance budget	3,000	3,000	1,000			(1,000)	
4241 Lightning Protection R & M	180	180	60	182		122	
4242 Display Energy Certificate	400	400	133	179		46	
4245 Health and Safety	2,000	2,000	667	762		95	
4246 Wedding Expenditure	500	500	167	21		(146)	
4250 Council house equipment	1,450	1,450	483	151		(332)	
4283 Council Chamber Redecorations	28,000	28,000	28,000		28,000	-	
4284 MUGA running costs	750	750	750	-		(750)	
4291 Van running costs	1,000	1,000	1,000	1,336		336	
4303 Energy efficiency (boilers)	16,000	16,000	16,000			(16,000)	7.
4303 Council House Underpinning	-	-	-	17,531		17,531	8.
4800 Administration recharge	91,587	91,587	30,529	30,529		0	
4801 C S Ohead recharge	12,773	12,773	4,258	4,258		0	
4900 Capital Charges	39,100	39,100	13,033	13,033		(0)	
Total Expenditure	328,250	330,250	186,357	163,474	17,569	(5,313)	
1001 Hire Charges-Assembly Room	9,000	9,000	3,000	11,525		(8,525)	6.
1002 Hire Charges-Court Room	7,500	7,500	2,500	4,204		(1,704)	
1011 Solar Panel income	1,600	1,600	533	-		533	
1012 Wedding Income	1,000	1,000	333	334		(1)	
1014 CIL receipts	-	-	-	450,681	(450,681)	-	9.
1015 small screen	-	-	-	51		(51)	
1016 large screen	-	-	-	595		(595)	
1013 Hanging Basket	2,500	2,500	833	-		833	
1201 Recharges to other services	82,000	82,000	27,333	27,333		0	
Total Income	103,600	103,600	34,533	494,723	(450,681)	(9,509)	
Net Expenditure	224,650	226,650	151,823	(331,249)	468,250	(14,822)	
502 Market House							
4055 Professional Fees	2,500	2,500	833			(833)	
4801 C S Ohead recharge	110	110	37			(37)	
4800 Administration recharge	1,230	1,230	410	410		-	

AGENDA ITEM 5

CHICHESTER CITY COUNCIL
FINANCIAL YEAR 2022/2023
To 31st July 2022

Month: 4

	Original Budget £	Current Budget £	Profiled Budget £	Actual To Date £	Committed Expend. £	Variance To Date £
Total Expenditure	3,840	3,840	1,280	410	-	(870)
1120 Rents Received-Ground Floor	50,000	50,000	16,667	16,667		(0)
Total Income	50,000	50,000	16,667	16,667	-	(0)
Net Expenditure	(46,160)	(46,160)	(15,387)	(16,257)	-	(870)
504 City Cross						
4214 Electricity	300	300	100	81		(19)
4236 Reps/Maint. General	500	500	167	-		(167)
4300 City Cross Conservation	2,000	2,000	2,000	-	2,000	-
4302 Annual Maintenance of Clock	1,000	1,000	333	-		(333)
4801 C S Ohead recharge	70	70	23	23		(0)
4800 Administration recharge	820	820	273	273		(0)
Total Expenditure	4,690	4,690	2,897	377	2,000	(520)
Net Expenditure	4,690	4,690	2,897	377	2,000	(520)
505 St James Obelisk						
4236 Reps/Maint. General	100	100	100	100		-
Total Expenditure	100	100	100	100	-	-
Net Expenditure	100	100	100	100	-	-
506 Heritage Account expenditure						
4800 Administration recharge	410	410	137	137		0
4801 C S Ohead recharge	30	30	10	10		-
Total Expenditure	440	440	147	146	-	(1)
Net Expenditure	440	440	147	146	-	(1)
508 Henty Field						
4236 Reps/Maint. General	1,500	1,500	500	2,720		2,220
Total Expenditure	1,500	1,500	500	2,720	-	2,220
Net Expenditure	1,500	1,500	500	2,720	-	2,220

CHICHESTER CITY COUNCIL
FINANCIAL YEAR 2022/2023
To 31st July 2022

Month: 4

	Original Budget £	Current Budget £	Profiled Budget £	Actual To Date £	Committed Expend. £	Variance To Date £
NET EXPENDITURE	47,000	77,418	93,804	(536,323)	516,953	(113,173)
ADJUSTMENT RE CAPITAL CHARGES	(47,000)	(47,000)	(15,667)	(15,666)	-	1
(SURPLUS)/DEFICIT	-	30,418	78,137	(551,989)	516,953	(113,173)

Notes:

The Current Budget varies from the Original Budget due to budgets brought forward fm 2021/22.

Original budget surplus/deficit

Budgets carried forward from 2021/22

£

-

30,418

30,418

Variations

1. A 2% pay award being built into the budget any pay award given will be backdated.
2. Remaining Discretionary budget unspent.
3. Remaining Public Realm budget unspent.
4. Neighbourhood Plan Heritage Design Study by Craft Pegg Ltd £4,500
5. Cemetery costs were hugely reduced last year. We are still waiting to find out the accurate Budget for 2022-2023.
6. Custodian hours have increased in line with the increase in Hall Booking income. Both Budgets will need to be revised in 2023-24.
7. £16,000 was initially budgeted for the replacement of the boilers. Upon further investigation these costs were found to be much higher. It is therefore proposed that these schemes would be better funded from Cil to provide longer term energy efficiency of the Building.
8. The Council House underpinning costs will be funded by the Insurance claim apart from the initial excess.
9. Cil receipts received in April 2022 total £450,681

Public Realm Budget

Description	Actual Expenditure (£)	Committed Expenditure (£)	Committee	Date RESOLVED
Supply & Install socket for SID	£1,080.00		Community Affairs	5th Oct 2020
Padlocks for SID	£47.68		Additional Costs	
Extra Solar Panel bracket for SID	£154.50		Additional Costs	
CCTV install Litten Gardens	£5,666.00		Finance Committee	14th June 2022
Elec parts for CCTV	£7.25		Additional Costs	
Contribution to Rangers		£15,834.00		
Total	£6,955.43	£15,834.00		

	£	£
cfwd	42,477.00	
Actual Expenditure	-6,955.43	
Total	35,521.57	

= £23,000 Budget + £19,477 Bfwd



CHICHESTER CITY COUNCIL

FINANCE COMMITTEE 13TH SEPTEMBER 2022

Energy Efficiency Schemes – The Council House

The Property Manager has put together a list of works that need to be considered to ensure that the Council House is made as energy efficient as possible. This was reported to the Property Committee on 22nd August 2022.

The City Council can propose the allocation of Cil funds for one-off capital works that will not be funded by other Councils. The Council House is considered the equivalent to the 'village hall' it is important that we maintain the building and keep it as energy efficient as possible.

I am therefore proposing that we allocate £200,000 of our Cil receipts for the following;

- 1)Replacement of boilers with thermal buffer pumps
- 2)Installation of solar batteries and control equipment
- 3)Upgrade air conditioning units
- 4)Install mechanical ventilation and heat recovery system (OCR and CC)
- 5)Secondary glazing and upgrading windows
- 6)Improve roof space insulation
- 7)Single glaze OCR roof lantern

If all of the £200,000 is not used then this will go back into the Cil balances.

The current balance of Cil receipts is £854,901. Using Cil receipts for these works will ensure that we do not incur interest if we applied for a Public Works Loan (PWL).

AGENDA ITEM 12

Currently PWLs are taking an average of 6 months to be approved and they often require a large amount of background evidence and community support. There is also a likelihood that an application may not be approved if a Council has relatively high reserves.

The savings anticipated from these works and using the Cil can be demonstrated as follows;

- I) Interest that would have been incurred. Current rates 3.13% = £200,000 repaid over 10 years £234,478.60
- II) Utility bills will continue to increase hugely each year. Anything we can do to mitigate this additional cost will be beneficial. Our bills are currently fixed until October 2023.

Recommendation

That we use £200,000 of our Cil receipts to ensure that the Council House is as energy efficient as possible.

Kim Martin

FINANCE MANAGER AND DEPUTY TOWN CLERK

S106 Allocations - available to be applied for via Chichester District Council

Public art

- 13/00288/FUL – Car Park, The Woolstaplers - £3,836.36 remaining excluding interest. The spend deadline on this is March 2023 so is the shorted deadline.
- 07/04583/OUT – Bartholomews Holdings, Bognor Road - £3,397.16 remaining excluding interest. The spend deadline for this is December 2024.

Community facilities

- 07/04583/OUT – Bartholomews Holdings, Bognor Road - £91,268.40 remaining excluding interest. The spend deadline for this is December 2029 This is marked for Chichester South, so if the City Council is aware of any projects or community buildings that require enhancements it's worth discussing.

Date: 16/06/2022

Chichester City Council

Page 1

Time: 10:46

**Bank Reconciliation Statement as at 30/04/2022
for Cashbook 1 - Imprest Account**

User: KM

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Imprest Account-Unity	30/04/2022	85	14,442.83
			<u>14,442.83</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			14,442.83
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			14,442.83
		Balance per Cash Book is :-	15,075.99
		Difference is :-	-633.16

**Bank Reconciliation Statement as at 30/04/2022
for Cashbook 2 - Unity Trust Current Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current account-Unity	30/04/2022	107	1,348,854.86
			<u>1,348,854.86</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			1,348,854.86
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			1,348,854.86
		Balance per Cash Book is :-	1,348,854.86
		Difference is :-	0.00

Date: 24/06/2022

Chichester City Council

Page 1

Time: 15:48

**Bank Reconciliation Statement as at 31/05/2022
for Cashbook 1 - Imprest Account**

User: KM

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Imprest Account-Unity	31/05/2022	86	14,901.71
			<u>14,901.71</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	<u>0.00</u>
			14,901.71
<u>Receipts not Banked/Cleared (Plus)</u>		0.00	<u>0.00</u>
			14,901.71
		Balance per Cash Book is :-	14,901.71
		Difference is :-	0.00

**Bank Reconciliation Statement as at 31/05/2022
for Cashbook 2 - Unity Trust Current Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current account-Unity	31/05/2022	108	1,322,590.64
			1,322,590.64
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			1,322,590.64
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			0.00
			1,322,590.64
		Balance per Cash Book is :-	1,322,590.64
		Difference is :-	0.00

31/08/2022

Chichester City Council

10:58

Receipts and Payments Summary - Cashbook 2

Unity Trust Current Account Months 1-3

Current Month is: 5

	<u>Receipt Totals</u>	<u>Payment Totals</u>	
Month 1	835,343.28	140,341.89	
Month 2	10,690.18	36,954.40	
Month 3	13,870.06	119,644.61	
Total Receipts / Payments	859,903.52	296,940.90	Closing Trial Balance
Opening Balance	653,853.47		
Closing Balance		1,216,816.09	1,216,816.09
	<u>1,513,756.99</u>	<u>1,513,756.99</u>	

31/08/2022

Chichester City Council

10:57

Receipts and Payments Summary - Cashbook 1

Imprest Account Months 1-3

Current Month is: 5

	<u>Receipt Totals</u>	<u>Payment Totals</u>	
Month 1	11,700.96	12,790.94	
Month 2	10,000.00	10,174.28	
Month 3	10,066.86	16,950.59	
Total Receipts / Payments	31,767.82	39,915.81	Closing Trial Balance
Opening Balance	16,165.97		
Closing Balance		8,017.98	8,017.98
	<u>47,933.79</u>	<u>47,933.79</u>	

Date: 11/08/2022

Chichester City Council

Page 1

Time: 16:16

**Bank Reconciliation Statement as at 31/07/2022
for Cashbook 2 - Unity Trust Current Account**

User: KM

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current account-Unity	31/07/2022	110	1,190,541.20
			1,190,541.20
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			1,190,541.20
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			0.00
			1,190,541.20
		Balance per Cash Book is :-	1,190,541.20
		Difference is :-	0.00

Date: 11/08/2022

Chichester City Council

Page 1

Time: 16:17

**Bank Reconciliation Statement as at 31/07/2022
for Cashbook 1 - Imprest Account**

User: KM

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Imprest Account-Unity	31/07/2022	88	12,215.24
			<hr/> 12,215.24
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			12,215.24
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			12,215.24
		Balance per Cash Book is :-	12,215.24
		Difference is :-	0.00

Date: 31/08/2022

Chichester City Council

Page 1

Time: 09:00

Imprest Account

List of Payments made between 01/04/2022 and 31/07/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/04/2022	Chichester District Council	BACS15	47.70		Refuse & recycling - Mar 22
01/04/2022	Screwfix	BACS59	127.20		Hose Union re Allotment leaks
07/04/2022	C Adams	BACS2	15.30		2 x pks Toilet rolls - Staff
07/04/2022	Allstar	BACS4	128.02		Fuel for Van & Mowers
07/04/2022	Amazon	BACS7	56.85		Screws for Finger Posts
07/04/2022	CGS Stores Ltd	BACS12	299.84		7 x Hand Dryer splash boards
07/04/2022	CHIBAC	BACS14	349.44		Ann Memb + radio to 310323
07/04/2022	Dyson King (Architectural Iron	BACS17	81.90		20 x keys cut for Allots
07/04/2022	Dormakaba UK Limited	BACS18	297.00		Maint contract for Auto doors
07/04/2022	Goodrowes of Chichester Ltd	BACS39	29.22		Fittings for Allot water tank
07/04/2022	Mr D Jenkins	BACS54	3.85		Milk & Bisc for Mayors Events
07/04/2022	Leander Architectural	BACS56	419.40		Cast Alu. tree Plaque Jubilee
07/04/2022	Luna Clean	BACS57	507.00		Council Hse cleaning - Mar 22
07/04/2022	Microsoft	BACS58	74.91		Office Licence for K.C. to Oct
07/04/2022	South East Employers	BACS60	277.20		SEE Membership renewal 22/23
07/04/2022	West Sussex County Council	BACS61	914.94		Personnel Prof 1/2yrfees-Mar22
07/04/2022	C.Mustchin	BACS62	50.00		Return of Allotment deposit
07/04/2022	RealKleen Ltd	BACS63	198.00		Petrol pump for water bowser
07/04/2022	Rialtas Business Solutions Ltd	BACS64	824.40		Annual Support - Omega
19/04/2022	One Parking Solution Ltd	BACS65	36.00		Cancel C/Park ticket
21/04/2022	Mr G Bowen	BACS10	6.50		Coffee & Stationery
21/04/2022	City Electrical Factors	BACS11	821.94		EV Charger for Electric van
21/04/2022	Chagos Consulting Ltd	BACS13	15.00		Parish On-line Training 140422
21/04/2022	Sussex Assoc for Spina Bifida	BACS32	500.00		Discretionary Grant April 22
21/04/2022	Centurion Way Users Group	BACS33	500.00		Discretionary Grants Apr 22
21/04/2022	St Barnabas Hospices (Sussex)	BACS34	487.97		Discretionary Grants Apr 22
21/04/2022	Nightingales Army Co	BACS35	352.00		Discretionary grant - Apr 22
21/04/2022	Chichester Youth Adventure Tru	BACS36	350.00		Discretionary grant - Apr 22
21/04/2022	Friends of Chartres	BACS37	500.00		Discretionary Grant - Apr 22
21/04/2022	Goodrowes of Chichester Ltd	BACS50	133.94		Parts for Allot tap repairs
21/04/2022	Griffin Nurseries	BACS52	198.00		1 x Oak Tree for Jubilee plant
21/04/2022	GSF Car Parts Ltd	BACS53	24.86		Wiperblades for CCC Truck
21/04/2022	Mr D Jenkins	BACS55	0.95		Milk for Civic Award @CCC
21/04/2022	Zurich Municipal	BACS66	534.44		Insurance Electric van -Mar23
21/04/2022	Recognition Express Southern	BACS67	10.26		Magnetic name badge KC
21/04/2022	Seton	BACS68	91.42		H & S Floor Yellow Warn signs
21/04/2022	Christie Intruder Alarms Ltd	BACS74	112.80		Service Agreement to 30.4.23
28/04/2022	C Adams	BACS3	489.84		Plants for Cathedral beds
28/04/2022	Covers Trade Centre Branch	BACS9	180.15		Materials for St Barts gate
28/04/2022	Chichester District Council	BACS16	49.40		Refuse & recycle Apr 22
28/04/2022	Elite Industrial Supplies Ltd	BACS38	164.52		30 x Hi Vis vests CCC Logo
28/04/2022	Goodrowes of Chichester Ltd	BACS51	20.01		Parts for Tap repairs Allots
28/04/2022	South Downs Water Co Ltd	BACS69	28.80		4 x 19L Water Bottles
28/04/2022	Jane Walker Forge Flowers	BACS70	25.00		Registrar's table flower 13APR
28/04/2022	Screwfix	BACS71	26.97		Chisel & blades for S/Sign rep
28/04/2022	Pineneedle Design Ltd	BACS72	505.20		Advert in Bereavement guide
28/04/2022	T-L Van Niekerk	BACS73	855.00		Audio equip & Gener 04.06.22

Continued on Page 2

List of Payments made between 01/04/2022 and 31/07/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/04/2022	Unity Trust Current Account	ALLOTTRANS	1,700.96		Correction of Allot Income
04/05/2022	Chagos Consulting Ltd	BACS5	15.00		Parish On-line Training 270422
05/05/2022	Allstar	BACS5	123.01		Fuel for Truck & Mowers
05/05/2022	Mr G Bowen	BACS1	1.50		USB Cable for Camera
05/05/2022	Beaver Tool Hire	BACS2	452.98		Hire of 3Ton Digger - Allot
05/05/2022	Dawnies	BACS2	535.00		Buffet for 70 for Mayor Making
05/05/2022	Chichester District Council	BACS3	100.00		Hire of Guildhall 04.06.22
05/05/2022	Chichester City Band	BACS4	50.00		Donation - Band perform 040622
05/05/2022	Michelle Carter	BACS6	41.74		Drinks - planting & tag rings
05/05/2022	City Electrical Factors	BACS7	23.94		Underground warning tape Elec
05/05/2022	GW Shelter Solutions Ltd	BACS9	405.13		Cleaning of 3 x Bus shelters
05/05/2022	Luna Clean	BACS10	559.36		Council Hse cleaning - Apr 22
05/05/2022	Mrs Kim Martin	BACS11	150.81		Wine for new Mayor reception
05/05/2022	Screwfix	BACS12	165.36		CNote - 1 x pr gloves
05/05/2022	The Woodhorn Group Ltd	BACS13	28.64		Tip Allot Green waste - Apr22
05/05/2022	Rialtas Business Solutions Ltd	BACS26	241.20		Ann support & maint Licence
13/05/2022	City Electrical Factors	BACS8	145.20		Cable for EV Charger
13/05/2022	Amazon	BACS14	204.63		72 x Champagne Flutes for even
13/05/2022	Brunel Engraving Company Ltd	BACS19	45.00		Correction of underpaid invoic
13/05/2022	Covers Trade Centre Branch	BACS22	19.63		Sub base for Ev charger trench
13/05/2022	Dudman Aggregates Ltd	BACS23	41.64		Aggregate for EV Charger trenc
13/05/2022	Pestforce	BACS28	50.00		Survey of Kin Ave Allots Rats
13/05/2022	Visual Hygiene Cleaning Servic	BACS29	180.00		Window cleaning - April 22
13/05/2022	Pitney Bowes Ltd	BACS33	107.00		Credit for Franking machine
13/05/2022	Purely Paper	BACS34	124.02		3 x Boxes of A4 paper
13/05/2022	Recycle Southern Ltd	BACS36	110.16		Tipping build waste Allots 6/5
13/05/2022	Chichester Tree Wardens	BACS42	488.00		Discretionary Grant Apr 22
13/05/2022	Mary Ambrose	BACS43	10.20		Fruit juice for Mayor make rec
13/05/2022	Geosphere Ltd	BACS45	270.00		Parish Online to 09.05.23
13/05/2022	EMS Services	BACS46	750.00		Gala Medical cover
20/05/2022	Amazon	BACS15	42.69		5 X A4 Spiral Notebooks
20/05/2022	Goodrowes of Chichester Ltd	BACS24	522.50		Lopper Blade
20/05/2022	Gravel Lane Garage Services Lt	BACS25	406.26		Replace rocker cover in Truck
20/05/2022	John Hughes	BACS31	47.71		Mayoral Mileage & Parking exp
20/05/2022	RealKleen Ltd	BACS35	198.00		Engine pump with handle 2.5HP
20/05/2022	Screwfix	BACS37	245.40		Tools & H&S kit for Elec Van
20/05/2022	Seton	BACS39	62.32		2 x Fire exit Signs
20/05/2022	Society of Local Council Clerk	BACS40	84.00		Agenda & Minute training -KC
20/05/2022	Clanfield Guttering Ltd	BACS44	948.48		Deposit for Cast Iron downpipe
23/05/2022	INFORMATION COMMISSIONERSDD		55.00		Data Protection renewal
27/05/2022	Amazon	BACS16	57.34		A3 & A4 Laminating pouches
27/05/2022	Beaver Tool Hire	BACS17	366.90		Hire of Digger for Allotments
27/05/2022	Mr G Bowen	BACS18	9.80		Carriage for Hang basket tags
27/05/2022	Chichester District Council	BACS20	99.80		Refuse & Recycle - May 22
27/05/2022	CJS Portsmouth	BACS21	183.67		Cleaning Supplies & Refuse sac
27/05/2022	Heating Plumbing Supplies	BACS27	41.57		Pipe sealing cord & Joint Comp
27/05/2022	Goodrowes of Chichester Ltd	BACS30	94.09		4M Plaited rope for Flagpole

List of Payments made between 01/04/2022 and 31/07/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
27/05/2022	Mr D Jenkins	BACS32	0.99		Milk for Murray meeting 19/05
27/05/2022	Screwfix	BACS38	48.65		Mag Vernier Caliper Tool
27/05/2022	Super Signs	BACS41	346.80		Vehicle Graphics for Elec van
27/05/2022	Super Signs	BACS41A	240.00		Supply & Fit Jubilee banner
30/05/2022	Luna Clean	BACS22	559.36		Cleaning C/Hse - May 22
01/06/2022	PPL PRS Ltd	BACS3	875.86		Music Licence Royalties 5.4.23
01/06/2022	Mrs Kim Martin	BACS4	1.45		Milk for Audit visitors
01/06/2022	Happy Drains Ltd	BACS5	900.00		Lining CHse cracked drains
01/06/2022	Mr R Duggua	BACS6	29.66		Thank you for Gala work
01/06/2022	C Adams	BACS7	30.77		Cleaning supplies & Gala ribbo
08/06/2022	Petworth Town Band	BACS8	300.00		Gala Procession 04.06.22
08/06/2022	Amazon	BACS10	34.50		Chainsaw Safety Helmet
08/06/2022	Mary Ambrose	BACS11	4.25		Tonic Water - Mayor's Parlour
08/06/2022	Canon (UK) Ltd	BACS12	187.08		P/Copies to 30.04.22
08/06/2022	Michelle Carter	BACS13	27.28		Drawers & goods for Hamper
08/06/2022	Chichester Festival Theatre	BACS14	320.00		8 x Seats CFT 05.08.22 Speyer
08/06/2022	Hampshire Flag Company	BACS15	56.93		Jubilee emblem Flag
08/06/2022	Smye-Rumsby Ltd	BACS16	224.40		Hire of 20 Walkie Talkies Gala
08/06/2022	South Downs Water Co Ltd	BACS17	21.60		Water Cooler Rent to 20.09.22
15/06/2022	Copperstone Consultants Ltd	BACS20	738.00		Consultant - damp T/Clerk Off
15/06/2022	Recycle Southern Ltd	BACS21	326.40		Tipping Building Waste 26.5.22
15/06/2022	Energy Intelligence Centre Lim	BACS23	214.80		Display Energy Cert -C/Hse
15/06/2022	Amazon	BACS24	55.95		Loading ramps for Elec Van
15/06/2022	Satswana Limited	BACS25	960.00		DPO Service Agree renewal
15/06/2022	Allstar	BACS26	80.00		Fuel for Mowers & cutters
15/06/2022	The Woodhorn Group Ltd	BACS27	63.01		Green Waste tip - May 22
15/06/2022	Initial Washroom Hygiene (Rent	BACS28	452.80		Sani bins & Water Manage sys
15/06/2022	Dyson King (Architectural Iron	BACS29	212.21		5 x Abus Padlocks + 4 x Keys
15/06/2022	City Electrical Factors	BACS30	4.14		Electrical Materials
15/06/2022	Mary Ambrose	BACS31	3.95		Cake & Milk -Mayor's Parlour
15/06/2022	Barbara Latham	BACS32	17.93		Plants for St Martin's Gardens
15/06/2022	Christie Intruder Alarms Ltd	BACS33	783.60		Service Agreement to 30.04.23
15/06/2022	Heating Plumbing Supplies	BACS34	19.02		Ball valve & float Water Tank
15/06/2022	Goodrowes of Chichester Ltd	BACS35	55.61		Plaited rope for Flag pole
15/06/2022	Mr D Soothill	BACS36	500.00		Music for Fam Fun Day 04.06.22
15/06/2022	Quick Lift Access Ltd	BACS37	480.00		Hire of Truck & Operative
15/06/2022	Sussex Estate Care Ltd	BACS38	978.00		Initial grass cutting 23.5.22
22/06/2022	Unity Trust Current Account	INC29A	1.67		Correction of Income
28/06/2022	Unity Trust Current Account	CORRECTION	939.83		Correction Total for 22.06.22
30/06/2022	Chichester Garden Machinery	BACS49	1,258.80		Masport 21" 3 speed mower
30/06/2022	Visual Hygiene Cleaning Servic	BACS50	80.00		Window Cleaning C/H 14.06.22
30/06/2022	Amazon	BACS51	10.99		Front Floor mats for van
30/06/2022	Legal & General	BACS52	3,478.54		Ill Health Insurance to31.3.23
30/06/2022	Mr S Holman	BACS53	9.49		Deep impact socket
30/06/2022	Mulberry and Co	BACS54	42.00		Chair & Meet Course 18.07.22
30/06/2022	Canon (UK) Ltd	BACS55	132.10		P/Copier Rental to 31.8.22
30/06/2022	Mr G Bowen	BACS56	13.90		Refreshments for Mayor's Parlo

List of Payments made between 01/04/2022 and 31/07/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/06/2022	Pallant House Gallery	BACS57	160.00		Refund of duplicate inv pay
30/06/2022	SSE Contracting	BACS58	1,221.52		Gas fo C/Hse for Apr & May 22
30/06/2022	Unity Trust Bank	TNSFR	18.00		Bank Service Charge
30/06/2022	Unity Trust Current Account	INC29	65.19		Correction of Income
07/07/2022	City Electrical Factors	BACS2	256.79		Electrical materials for C/Hse
07/07/2022	City Electrical Factors	BACS3	8.70		Electrical parts for CCTV L/Gd
07/07/2022	Heating Plumbing Supplies	BACS4	13.08		Jointing compound - tap repair
07/07/2022	Dyson King (Architectural Iron	BACS5	238.84		3 x Padlocks for SID
07/07/2022	Sussex Estate Care Ltd	BACS6	396.00		Grounds Maint 13 & 27.06.22
07/07/2022	Goodrowes of Chichester Ltd	BACS7	88.56		Pr Blades for Hedge Trimmer
07/07/2022	Chichester Garden Machinery	BACS8	44.59		Replace carburettor Stihl blo
07/07/2022	Mulberry and Co	BACS9	90.00		Courses 06.07 & 07.09.22 - KC
07/07/2022	Mary Ambrose	BACS10	0.70		Milk for Mayor's Parlour
07/07/2022	Voxit Limited	BACS11	215.99		Web Host & Ann SSL Cert
07/07/2022	South Downs Water Co Ltd	BACS12	46.80		4 x 19L Water bott & Sanitise
07/07/2022	Amazon	BACS13	111.98		Lenovo Laptop charger
07/07/2022	Mr B J Dodds	BACS14	30.00		Refund of Bike Lock
12/07/2022	Covers Trade Centre Branch	BACS16	49.68		1 x sht 18mm Plywood -Gala ban
18/07/2022	C Adams	BACS15	4.25		Reimburse Retirement card
19/07/2022	Cuttings South Ltd	BACS17	218.40		Annual lightning conductor ins
19/07/2022	Guttersnipe	BACS18	580.00		Clear gutters, downpipes etc
19/07/2022	Screwfix	BACS19	184.59		Tct Saw Blade
19/07/2022	City Electrical Factors	BACS20	51.98		Parts to ext phone system
19/07/2022	Peter Roberts	BACS21	24.00		Re repair to pertol press wash
19/07/2022	Pitney Bowes Ltd	BACS22	107.00		Credit Top-up for Franking mac
19/07/2022	Allstar	BACS23	93.00		Diesel for Van 01.06.22
19/07/2022	Mr G Bowen	BACS24	2.35		Postage for FOI reply
19/07/2022	C Adams	BACS25	5.95		5 x pk Instant Cool packs
19/07/2022	Luna Clean	BACS26	559.36		Coun Hse clean - June 22
19/07/2022	Mayors Charity Account	BACS27	256.05		Gala Raffle sales & Donation
27/07/2022	Westcotec Ltd	BACS36	185.40		Solar panel bracket for SID
27/07/2022	GW Shelter Solutions Ltd	BACS37	84.00		Cleaning 3 x Bus Shelt -Jul22
27/07/2022	Mr S Holman	BACS38	25.19		6pk of Blue roll - Prop Team
27/07/2022	Chichester District Council	BACS39	49.40		Refuse & Recycling for Jul 22
27/07/2022	S & P Tree Specialists Ltd	BACS41	420.00		Fell dead Elm Tree at Whyke AI
27/07/2022	Recycle Southern Ltd	BACS40	159.12		Tip Build waste 19.07.22
27/07/2022	Beaver Tool Hire	BACS42	931.51		Hire of 3 Tonne digger for SJ
27/07/2022	Amazon	BACS43	269.48		Refund re Faulty TP Link
28/07/2022	ASDC Southern Limited	BACS44	6,799.20		CCTV install Litten Gardens
Total Payments			52,517.75		

PAYMENTS MADE BY BARCLAYCARD
ANALYSIS OF STATEMENTS FROM APRIL TO JULY 2022

Apr-22

Date	Supplier	Detail	Allocated to:		Net £	VAT £	Total £
			Code	Centre			
16/03/2022	Sp Office	Office desks	4050	101	373.333	74.667	448.00
16/03/2022	Bestbuy Office	Office Chair	4050	101	139.000	27.800	166.80
16/03/2022	Zoom	Mobile phone	4038	101	23.990	4.797	28.78
16/03/2022	Smarty	phone contract	4021	101	8.333	1.667	10.00
24/03/2022	Ebay	Mower pinion	4236	104	26.683	5.337	32.02
28/03/2022	Cartridge Save	Ink cartridges	4023	101	86.717	17.343	104.06
29/03/2022	Viking	Paper	4023	101	49.900	9.980	59.88
04/04/2022	Spotted penguin	8 x tables	4050	101	729.600	145.920	875.52
05/04/2022	Hello ventures	Katie business cards	4023	101	24.017	4.803	28.82
11/04/2022	Caterbox	Glassware boxes	4050	101	34.400	6.880	41.28
12/04/2022	Motoring assistance	Truck breakdown	4291	501	43.200	8.640	51.84
Total for April 2022					1539.173	307.833	1847.00

May-22

15/04/2022	Zoom	Mobile phone	4038	101	23.98	4.80	28.78
15/04/2022	Smarty	phone contract	4021	101	8.33	1.67	10.00
20/04/2022	Hayloft plants	cathedral beds	4038	101	180.00	36.00	216.00
03/05/2022	The Flag Shop	union jack hand held	4172	103	315.08	63.02	378.10
10/05/2022	Sp Office	Desk drawers	4050	101	108.33	21.67	130.00
10/05/2022	Chichester DC	gala licence	4164	202	30.00	6.00	36.00
Total for May 2022					665.73	133.15	798.88

Jun-22

15/04/2022	Zoom	Mobile phone	4038	101	23.98	4.80	28.78
15/04/2022	Smarty	phone contract	4021	101	8.33	1.67	10.00
20/04/2022	Vida	Steel mesh	4250	501	25.83	5.17	30.99
Total for June 2022					58.14	11.63	69.77

Jul-22

15/06/2022	Zoom	Mobile phone	4038	101	23.98	4.80	28.78
01/07/2022	Smarty	phone contract	4021	101	8.33	1.67	10.00
01/07/2022	Deos	stationery (paper)	4250	501	36.95	7.39	44.34
Total for July 2022					69.27	13.85	83.12