



Chichester City Council

## FINANCE COMMITTEE

### Agenda

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE FINANCE COMMITTEE  
TO BE HELD IN THE COUNCIL CHAMBER AT 2.00PM ON MONDAY 30 JANUARY 2023**

#### NOTE CHANGE OF DAY

24 January 2023

1. **APOLOGIES FOR ABSENCE**

To receive and approve apologies and reasons for absence from members of the Committee.

2. **DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS ON THE AGENDA FOR THIS MEETING**

3. **MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 21 NOVEMBER 2022**

To approve and sign as a correct record the minutes of the Finance Committee meeting held on 21 November 2022.

4. **UPDATES FROM PREVIOUS MINUTES**

a) **Charter dinner (minute 87 refers)**

Town Clerk to report

b) **Annual Awards 2022 – presentation (minute 88 refers)**

To update Members on arrangements for the Annual Award 2022 event being held in the Assembly Room on Tuesday 7 February 2023.

Town Clerk to report.

c) **Annual Awards criteria (minute 89 refers)**

To be discussed under agenda item 13

d) **Woolstaplers Section 106 funding for public art (minute 90 refers)**

Deputy Mayor and Deputy Town Clerk to report

5. **REVENUE BUDGET MONITORING TO DECEMBER 2022**

Deputy Town Clerk to report  
(*Report attached*)

6. **EARMARKED RESERVES**

Deputy Town Clerk to report  
(*Report attached*)

7. **PUBLIC REALM PROJECTS**

Deputy Town Clerk to report  
(*Report attached*)

8. **RISK MANAGEMENT ACTION PLAN**

To receive and approve the City Council risk management action plan for 2022-23 for signing by the Mayor.

(*Action plan attached – the full report will be available at the meeting for reference*)

9. **SWANFIELD AND BOGNOR ROAD BUS SHELTERS UPDATE**

Member Services Support Officer to report.

10. **SECTION 106 PUBLIC ART FUNDING (WOOLSTAPLERS) – CHICHESTER RAILWAY STATION**

Deputy Mayor and Acting Property Manager to report.

11. **CITY CENTRE TASK FORCE UPDATE**

Deputy Mayor and Acting Property Manager to report.

12. **WHITEHOUSE FARM – PHASE TWO PLANNING APPLICATION AND THE SOUTHERN ACCESS ROUTE**

To discuss the outcomes of the Special Meeting of the Planning and Conservation Committee held on Thursday 26 January 2023 and agree on actions based on the recommendations from the Special Meeting.

Chairman of the Committee, Councillor Quail, to report.

13. **CITY COUNCIL ANNUAL AWARDS WORKING GROUP**

To receive the minutes of the meeting of the Annual Awards Working Group held on 12 December 2022 and agree on actions based on the group's recommendations.

(*Minutes previously circulated*)

Chairman of the Working Group, Councillor Chant, to report.

14. **ADOPTION OF THE MURRAY-NELSON STATUE BY THE CITY COUNCIL**

Councillor Chant to present his report (*attached*).

**15. PETER BUDGE BRONZE**

To discuss the recent donation of a bronze from former Mayor and City Councillor Peter Budge.

Deputy Town Clerk to report

**16. CIVIC REGALIA AUDIT**

To confirm that David Webb has agreed to undertake the 4 yearly audit and valuation of the Civic Regalia.

**17. ANNUAL PARISH MEETING**

To consider whether the City Council will call an Annual Parish Meeting.

Town Clerk to report (*report attached*)

**18. ITEMS FOR INFORMATION ONLY (reports attached)**

- a) **MONTHLY RECONCILIATION WITH EVIDENCE OF BANK STATEMENTS TO END OF DECEMBER 2022**
- b) **LIST OF PAYMENTS MADE FOR OCTOBER, NOVEMBER AND DECEMBER 2022**
- c) **LIST OF BARCLAYCARD PAYMENTS FOR OCTOBER, NOVEMBER AND DECEMBER 2022**

**19. ITEMS FOR INCLUSION ON THE NEXT AGENDA**

**20. DATE OF NEXT ORDINARY MEETING**

DATE OF NEXT ORDINARY MEETING: TUESDAY 11 APRIL 2023

To: Members of the Finance Committee  
Councillors Scicluna, Barrie, Chant, Dignum, Harry and J Hughes

Ex Officio Members:

The Mayor (Councillor J Joy)

The Deputy Mayor (Councillor Plowman)

Chairman of Planning & Conservation Working Group (Councillor Quail)

Chairman of Community Affairs Working Group (Councillor Apel)

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*However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.*

*It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.*