

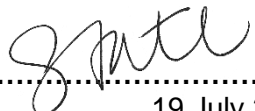


Chichester City Council

PERSONNEL SUB-COMMITTEE

Agenda

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PERSONNEL SUB-COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER ON WEDNESDAY 26 JULY 2023 AT 6.00PM


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19 July 2023

1. **APOLOGIES FOR ABSENCE**

To receive and approve apologies and reasons for absence from members of the Council.

2. **DECLARATIONS OF INTEREST BY MEMBERS OF THE PERSONNEL SUB-COMMITTEE IN MATTERS ARISING ON THE AGENDA FOR THIS MEETING**

3. **MINUTES OF THE PERSONNEL SUB-COMMITTEE MEETING HELD ON 27 JUNE 2023**

Further to a correction to the minutes noted at the meeting of the City Council held on 28 June 2023, to the approve and sign as a correct record the minutes of the Personnel Sub-Committee meeting held on 27 June 2023.

- **Correction noted:** Minute 6 of the meeting minutes of the Personnel Sub-Committee meeting held on 27 June 2023 – recommendation 3 (recruitment of a full time Property Maintenance Assistant) had not been made. Instead, the item was due for further consideration at the next meeting of the Personnel Sub-Committee.

4. **PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960)**

Proposal to resolve that the public and press be excluded from this meeting for agenda item 5 due to the nature of the business to be transacted, namely confidential personnel matters.

5. **PROPOSED OFFICER ROLE REORGANISATION AND POST REGRADING**

Town Clerk to report (report attached)

Items for further consideration:

- Recruitment of an additional full time Property Maintenance Assistant
- Adoption of the new staffing structure
- Matters regarding the Property Maintenance Manager

6. **DATE OF NEXT MEETING**

To: Members of the Personnel Sub-Committee

Councillors McHale, Corfield, C Gershater, J Gershater, Knight, Miall and Scicluna

The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.

However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.

It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.