



Chichester City Council

PERSONNEL SUB-COMMITTEE

Minutes

Date 26 July 2023

Time 6.00pm – 6.45pm

Location The Council Chamber - The Council House • North Street • CHICHESTER • West Sussex • PO19 1LQ

PRESENT: Councillors McHale, Corfield, C Gershater, J Gershater, Knight, Miall, Scicluna

ALSO IN ATTENDANCE: Councillor Apel, Town Clerk, Deputy Town Clerk

8. **APOLOGIES FOR ABSENCE**

No apologies had been received.

9. **DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS ON THE AGENDA FOR THIS MEETING**

No declarations of interest were made.

10. **MINUTES OF THE PERSONNEL SUB-COMMITTEE MEETING HELD ON 27 JUNE 2023**

Members noted the correction to the minutes as given on the agenda and **RESOLVED** to approve the correction to the minute book which was duly signed by the Sub-Committee Chair.

RESOLVED to approve and sign as a correct record the corrected minutes of the Personnel Sub-Committee meeting held on 27 June 2023.

11. **PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960)**

It was proposed by Councillor Scicluna, seconded by Councillor Corfield and **RESOLVED** that the public and press be excluded from this meeting for agenda item 5 due to the nature of the business to be transacted, namely confidential staffing matters.

12. **PROPOSED OFFICE ROLE REORGANISATION AND POST REGRADING**

The Town Clerk presented her report that had been distributed to Councillors prior to the meeting.

It was proposed by Councillor Corfield, seconded by Councillor C Gershater and **RECOMMENDED** to the Special Meeting of Council on 31 July 2023 that

recommendation 1 in the Town Clerk's report be accepted and that recommendations 4 and 7 in the revised report also be accepted.

13. **DATE OF NEXT MEETING**

As required.

The meeting closed at 6.45pm