



Chichester City Council

MEETING OF THE CITY COUNCIL

TO THE MEMBERS OF THE CITY COUNCIL

MEMBERS ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE COUNCIL OF THE CITY OF CHICHESTER TO BE HELD AT 7.00PM ON WEDNESDAY 27 SEPTEMBER 2023 IN THE COUNCIL CHAMBER, THE COUNCIL HOUSE, NORTH STREET, CHICHESTER

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Town Clerk
21 September 2023

PRAYERS

Prayers will be said for those who wish to participate

Agenda

1. **APOLOGIES FOR ABSENCE**
To receive and approve apologies and reasons for absence from members of the Council.
2. **DISPENSATION REQUESTS**

To approve the dispensation requests received, if any, since the last Meeting of Council.

Copies attached or to follow, if applicable.
3. **DECLARATIONS OF INTEREST BY MEMBERS OF THE CITY COUNCIL IN MATTERS ARISING ON THE AGENDA FOR THIS MEETING**
4. **MINUTES OF COUNCIL**
To approve and sign as a correct record the minutes of the Meeting of Council held as follows:
 - [Minutes – Meeting of Council – 28 June 2023](#)
 - [Minutes – Special meeting of Council – 31 July 2023](#)
 - [Minutes – Special meeting of Council – 20 September 2023](#)
5. **UPDATES ON ACTIONS FROM THE PREVIOUS MINUTES NOT COVERED ELSEWHERE ON THE AGENDA**
6. **MAYOR'S ANNOUNCEMENTS**
7. **PUBLIC QUESTIONS**
To answer questions (if any) from members of the public being residents of the City pursuant to Appendix 1 of Chichester City Council's Standing Orders (September 2020).

8. MINUTES OF COMMITTEES

a) Planning and Conservation Committee

- [Minutes – Planning and Conservation – 20 July 2023](#)
- [Minutes – Planning and Conservation \(Special meeting\) – 27 July 2023](#)
- [Minutes – Planning and Conservation – 17 August 2023](#)
- [Minutes – Planning and Conservation – 14 September 2023](#)

b) Community Affairs Committee

- [Minutes – Community Affairs – 4 September 2023](#)

c) Finance Committee

- [Minutes – Finance Committee – 5 September 2023](#)

To note the minutes of the Property Sub-Committee held on 4 July 2023

- [Minutes – Property Sub-Committee – 4 July 2023](#)

9. CONCLUSION OF THE EXTERNAL AUDIT 2022-2023

To note the conclusion of the annual external audit for the financial year 2022-2023
(*copy of signed report attached*)

10. STANDING COMMITTEE TERMS OF REFERENCE AND SCHEME OF DELEGATION

Town Clerk to report (*report to follow*)

11. MEMBERSHIP OF OUTSIDE BODIES AND ANNUAL SUBSCRIPTIONS

Further to appendix 4 of the City Council's Standing Orders (May 2023), to review the City Council's outside body and paid subscription memberships.

Town Clerk to report (*report attached*).

12. CHICHESTER CITY COUNCIL BUSINESS PLAN WORKING GROUP

To consider delegating authority to the Finance Committee to approve the Working Group's draft Business Plan and start the public consultation process.

Town Clerk to report.

13. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

To receive reports, if any, from City Council representatives on Outside Bodies (*reports attached if available*).

14. WARD REPORTS FROM CHICHESTER CITY COUNCILLORS

To receive reports, if any, from City Councillors about matters affecting their wards (*reports attached if available*).

15. REPORTS FROM CHICHESTER DISTRICT AND WEST SUSSEX COUNTY COUNCIL'S WARD MEMBERS

To receive reports from Chichester division members of West Sussex County Council and from Chichester ward members of Chichester District Council, if they consider it to be appropriate (*reports attached if available*).

16. ITEMS FOR INCLUSION ON THE AGENDA FOR THE NEXT MEETING

17. COMMON SEAL

The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.

However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.

It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.