




Chichester City Council

## PROPERTY SUB-COMMITTEE

### Agenda

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PROPERTY SUB-COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT 2.00PM ON THURSDAY 2 NOVEMBER 2023**

  
.....  
25 October 2023

**1. APOLOGIES FOR ABSENCE**

To receive and approve apologies and reasons for absence from members of the Sub-Committee.

**2. DECLARATIONS OF INTEREST BY MEMBERS OF THE SUB-COMMITTEE IN MATTERS ON THE AGENDA FOR THIS MEETING**

**3. MINUTES OF THE PROPERTY SUB-COMMITTEE MEETING HELD ON 4 JULY 2023**

To approve and sign as a correct record the minutes of the Property Sub-Committee meeting held on 4 July 2023.

*Property report attached for items 4 and 5*

**4. UPDATES FROM THE PREVIOUS MEETING**

**i) Council House**

- a. Artefacts and records
- b. Council Chamber redecoration works and carpet replacement
- c. Solar power array and battery storage
- d. CCTV upgrade
- e. Portico enclosure – Tom Hayes, a partner at Meynell-Hayes Architects will give an update
- f. Old Courtroom rooflight/lantern
- g. Murray cabinet
- h. Council Chamber acoustics
- i. Paintings
- j. Secondary glazing

**ii) Litten Gardens**

- a. War Memorial

**iii) Allotments**

- a. Update
- b. Allotment water supply
- c. St James compound solar array

**iv) Bus shelters**

- a. Swanfield Drive
- b. RTPI displays

**v) Public Realm projects**

- a. Murray-Nelson sculpture
- b. Cycle racks
- c. Speed Indicator Devices (SID)
- d. Parish boundary sign
- e. Brewery Field
- f. Wests memorial garden
- g. Cathedral beds and neighbouring areas

**5. NEW PROJECTS AND PROPOSALS**

**i) Council House**

- a. Mayor's Parlour facilities
- b. Property Office furniture
- c. Installation of a flag pole and hanging basket brackets on the front of the Council House
- d. Assembly Room projector screen
- e. Painting of East Street currently on display in the main corridor
- f. Mayor's carpark
- g. Roof top security
- h. Introduction of automatic timers to control the water heaters
- i. Air conditioning system

**ii) Litten Gardens**

- a. War Memorial – incorrectly spelt name
- b. Footpath
- c. Interpretation board
- d. Memorial plaques
- e. External corner wall
- f. Dead and dying trees

**iii) Allotments**

- a. Allotment holders' seminar
- b. Allotment fencing
- c. Blackberry Lane vehicle access issues
- d. St Pauls allotments – northern tree line reduction/removal

**iv) Public Realm projects**

- a. Bus stops and shelters – installation of City Council noticeboards
- b. Madge Turner maquette

**6. ITEMS FOR INCLUSION ON THE NEXT AGENDA**

**7. DATE OF NEXT ORDINARY MEETING**

To: Members of the Property Sub-Committee  
Councillors Butler, C Gershater, Miall, McHale, Quail, Scicluna, Squire

*The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.*

*However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.*

*It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.*