

Chichester City Council

The Council House • North Street • CHICHESTER • West Sussex • PO19 1LQ

Tel: 01243 788502

Email: clerk@chichestercity.gov.uk • **Website:** www.chichestercity.gov.uk

Town Clerk: Mrs Sam Tate

British Telecom
Customer Services
Payphones

6th October 2023

Request for Removal of 2 x Phone Boxes at East Street, Chichester

Dear Sir

I am writing to request if it would be possible to remove telephone boxes (01243) 773381 and (01243) 531419, located outside of Superdrug, 80 East Street, Chichester, West Sussex, PO19 1HA.

The City Council have received complaints from local residents that the telephone boxes are being used as public urinals, as flyposting and unlicensed advertising sites and to store bedding and other belongings for members of the homeless community.

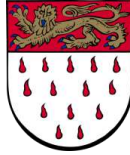
If it is not feasible to remove the telephone boxes, I would be grateful if you could advise what additional measures BT could put in place to limit the opportunity for anti-social behaviour and ensure that they are used for their intended purpose; for example, removal of the vinyl advertising wraps on the telephone boxes would ensure high visibility when they are being used for illegal purposes and hopefully limit their attractiveness as public conveniences.

At present, it is not possible to see what is happening inside the telephone boxes, rendering local CCTV coverage ineffective in both deterring and recording such behaviour. If the boxes must be retained, it is essential that they are returned to clear glass on all sides.

I would be grateful if you could advise me of what will be possible and how BT plan to address these problems, which are making life very difficult for the many nearby residents.

Yours faithfully

Mrs Sam Tate
Town Clerk



Chichester City Council

PLANNING ADVISER'S REPORT FOR THE PLANNING AND CONSERVATION COMMITTEE MEETING ON 12 OCTOBER 2023 AT 4PM

Weeks 36-38

No committee items.

Week 39

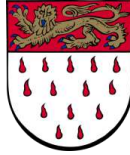
CC/23/01807/DOM - Case Officer: Eleanor Midlane-Ward
4 Lewis Road Chichester West Sussex PO19 7LZ
Proposed Rear Annex.

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RYRU1QERLWH00>

Key issues:

- The application is for a detached two-bedroom annex in the rear garden of an existing dwelling.
- The annexe would feature two bedrooms, a bathroom and a kitchen lounge.
- The building would be of a significant scale, approximately 6.5m by 7.5m and 3.2m in height.
- The building would feature a flat roof and would be finished in fibre cement cladding, the colour and general appearance of which has not been further specified.
- Although the area does feature a number of domestic outbuildings, the scale and design of the building would not be characteristic of the immediate area.
- The site is surrounded by neighbouring gardens and would be close to the boundary on three sides.
- Use of the annex would be ancillary to the dwelling; access is pedestrian only and via a side path adjacent to the dwelling.
- The two bedrooms feature large windows set to a height and position which would enable them to overlook the rear boundary, however, an existing outbuilding in the garden to the rear would mitigate the impact upon privacy and amenity as well as the overbearing impact to this neighbour, for as long as it remains in place.
- There would be an overbearing impact on the neighbours to the side.

Recommendation: Concern is raised over the overbearing impact upon the neighbours, due to the height, mass, scale and proximity of the development to the neighbouring boundaries, and due to the size and position of the bedroom windows. Reducing the scale of the development, particularly the height, would reduce the impact. If the LPA is minded to permit the application, a condition should be imposed ensuring it would only be used for purposes incidental or ancillary to the main dwellinghouse.



Chichester City Council

AGENDA ITEM 9

From Chichester District Council:

Dear Colleagues,

STREET TRADING CONSENT APPLICATION

APPLICATION NUMBERS 23/02070/STRTRC & 23/02071/STRTRC

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982

CHICHESTER CHRISTMAS MARKET - Saturday 8th & Sunday 9th December and Saturday 16th & Sunday 17th December 2023

33rd Management Ltd, 23 Granary Hill, Charminster, Dorchester, Dorset, DT2 9SZ

Please note this Licensing Authority has received an application from the above company for a Street Trading Consent associated with delivering Chichester Christmas Market over two consecutive weekends during December 2023 namely Saturday 6th & Sunday 7th and Saturday 16th & Sunday 17th December 2023.

The application is to trade at the pedestrianised areas of East Street and North Street, Chichester between the hours of 9am to 6pm each Saturday and 10am to 4pm on both Sundays. The final layout will be to an authorised plan for no more than 90 (ninety) trading pitches at any one time. For the time being attached is a draft site plan.

I have attached the application form, risk assessment and other supporting documents such as

- Event Management Plan
- Fire Management Plan
- Roles & Responsibilities
- Incident Form
- Staff Handbook

I am in possession of their current Public Liability Insurance certificate.

If you have any comments, please may I ask that these are submitted to me in writing by no later than close of business on 30th October 2023.

If you wish to communicate directly with the potential event organiser the two points of contact are below (they delivered the recent successful Cheese & Chilli Festival in Chichester) – please copy me into any correspondence.

Simon Stewart at simon@33rdmanagement.co.uk & Venetia Randall at venetia@33rdmanagement.co.uk

Unless I hear otherwise it is the intention of this Authority to issue permission.

Thank you in anticipation of your prompt assistance with this matter.

Laurence Foord

23/02070/STRTRC
23.0207/STRTRC

SCANNED
02 OCT 2023

AGENDA ITEM 9



FORM: ST01

Case Reference Number:
(office use only)



LICENSING AUTHORITY

Chichester District Council, East Pallant House, East Pallant, Chichester, West Sussex, PO19 1TY

Application for a Street Trading Consent.

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

1. Your personal details										
TITLE Please tick ✓	Mr	<input checked="" type="checkbox"/>	Mrs		Miss		Ms		Other (please state)	
Surname	STEWART									
Forename(s)	SIMON PAUL									
I am 18 years old or over. Please tick ✓								Yes	<input checked="" type="checkbox"/>	No
HOME ADDRESS (we will use this address to correspond with you unless you complete the separate correspondence box below)										
23 GRANARY HILL CHARMINSTER DORCHESTER										
Post town DORSET					Post code DT2 9SZ					
TELEPHONE NUMBER(S)										
Daytime	07776 255199									
Evening	07776 255199									
Mobile	07776 255199									
EMAIL ADDRESS (if you would prefer us to correspond with you by e-mail)										
simon@33rdmanagement.co.uk										
Address for correspondence associated with this application (if different to the address above)										
Same										
Post town					Post code					
TELEPHONE NUMBERS										

AGENDA ITEM 9

Daytime	
Evening	
Mobile	
EMAIL ADDRESS (if you would prefer us to correspond with you by e-mail)	

2. Company/Organisation details (if applying on behalf of)	
Name of company/organisation	33 rd management Ltd
Company/organisation address	
23 GRANARY HILL CHARMWATER DORCHESTER	
Post town	DORSET
Post code	DT2 9SZ
TELEPHONE NUMBER(S)	
Daytime	07776 255199
Evening	07776 255199
Mobile	07776 255199
EMAIL ADDRESS (if you would prefer us to correspond with you by e-mail)	
simon@33rdmanagement.co.uk	

3. Proposed Street Trading consent details (dates, days and numbers etc)										
Name/Nature of proposed market/event				CHICHESTER CHRISTMAS CHEER						
Name of street(s)/location(s) of proposed market/event				NORTH STREET AND EAST STREET						
Number of pitches/areas applied for				UP TO 90						
Maximum number of traders which will be present				90						
Date(s) of proposed market/event				9 th /10 th DECEMBER PLUS 16 th /17 th DECEMBER 2023						
Total number of days of proposed market/event (duration of event)				4 DAYS IN TOTAL OVER 2 WEEKENDS						
Proposed days of trading (Please tick ✓)				Mon	Tues	Weds	Thurs	Fri	Sat	Sun
Proposed trading times on each day specified above				-	-	-	-	-	9 - 6	10 - 4

AGENDA ITEM 9

Please indicate which week/s of the month you will be trading (please circle)	1 st	2 nd	3 rd	4 th
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4. Additional information for proposed Street Trading consent (stalls, insurance, purpose etc)				
Description of products/goods	VARIEITY - ARTS, CRAFTS, HOT FOOD, ALCOHOL (OFF SALES), FOOD SAUCES DELI TO TAKE HOME.			
Arrangements and times of setting up/dismantling/removal stalls	SAT - 6:30am START, 6PM PACKDOWN SUN - 8:30am 7:30am START, 4PM PACKDOWN			
Is this Street Trading Consent being applied for Charitable purposes (Please tick ✓)	<table border="1" style="width: 100%;"> <tr> <td style="width: 20%;">Yes</td> <td style="width: 20%; text-align: center;"><input checked="" type="radio"/> No</td> <td>If yes – registered charity name and number</td> </tr> </table>	Yes	<input checked="" type="radio"/> No	If yes – registered charity name and number
Yes	<input checked="" type="radio"/> No	If yes – registered charity name and number		
Name of Insurance Company for Public Liability (min £5 million pound cover). Copy of current certificate MUST be provided	COVER - IN DOCUMENTS OR OTHER (EMAILED)			

5. Checklist	
I have within this application	Please tick <input checked="" type="checkbox"/> yes
• Enclosed a copy of the current Certificate(s) of Public Liability Insurance	<input checked="" type="checkbox"/>
• Enclosed a completed copy of the relevant risk assessment(s)	<input checked="" type="checkbox"/>
• Enclosed a plan depicting the number and layout of the traders/pitches/areas for the proposed market/event	<input checked="" type="checkbox"/>
• Enclosed a description of products/goods proposed to be sold	<input checked="" type="checkbox"/>
• Made or enclosed payment of the requisite fee for this Street Trading application	<input checked="" type="checkbox"/>

6. Declaration		
I (the undersigned) apply for the grant/renewal of a Street Trading Consent on the terms set out above and declare that information contained in this form is correct to the best of my knowledge and belief.		
Signature	Print name: SIMON STEWART	Date

GUIDANCE NOTES

1. It is an offence knowingly or recklessly to make a false statement in or in connection with an application for the grant or renewal of a Street Trading Consent. A person is to be treated as making a false statement if he produces, furnishes, signs or otherwise makes use of a document that contains a false statement. To do so a person could receive a fine of up to £1000.
2. It is also an offence to trade at a different place or at different times to those specified in the Street Trading Consent.
3. The fee for Street Trading Consent is as follows [redacted] for application (one day event). Plus [redacted] for each additional day of the event thereafter. Please note if the event is for charitable



Event Management Plan

Appendix 7: Site plans

Chichester Christmas Cheer

**Saturday the 9th and 16th and Sunday the 10th and 17th
of December 2023**

of July 2023

Lodmoor Country Park event site

AGENDA ITEM 9

Contents	Page no.
1. Saturday 9th and Sunday 10th plus Saturday the 19th and Sunday the 17th of December 2023: trader stands plus blue Routes North and East Street, Chichester.	3.
2. Proposed trader layout – exact positions to be confirmed following a site plan in October 2023.	4.

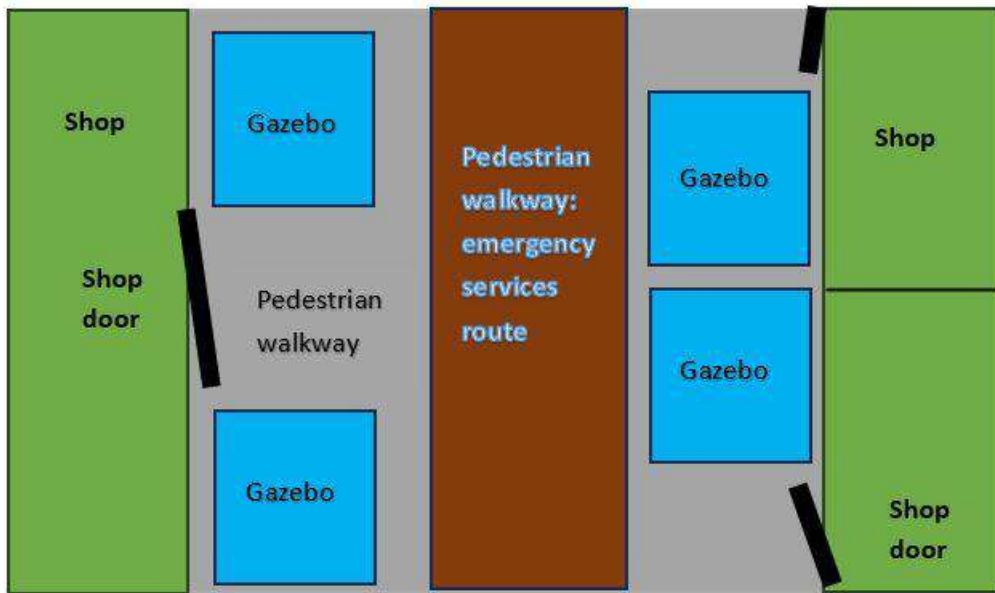
AGENDA ITEM 9

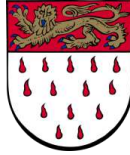
SATURDAY 9th/16th (9:00 am– 6:00 am) AND SUNDAY 10th/17th (10:00 am – 4:00 pm) OF DECEMBER 2023, TRADERS STALLS PLACED DOWN BOTH SIDES OF PEDESTRIAN AREAS OF NORTH AND EAST STREET. CHICHESTER CHRISTMAS CHEER 2023



AGENDA ITEM 9

Proposed trader layout – exact positions to be confirmed following a site plan in October 2023.





Chichester City Council

AGENDA ITEM 10

From Chichester District Council:

Dear Consultee

Publication of amended Statement of Community Involvement (SCI) following review under Part 10A of the Town and Country Planning Regulations (Local Planning) (England) Regulations 2012 for consultation

The amended SCI is published for consultation from 27 September 2023 until 17.00 on 8 November 2023. Please note that late representations cannot be accepted.

The SCI explains how we engage communities and other stakeholders in the production of policy documents and development management decision-making. The draft amendments ensure the Statement remains relevant and able to address the needs of the local community.

You are invited to use our online consultation portal to read the amended version of the SCI and to make any comments. This can be accessed via the Council's website at the following address:

www.chichester.gov.uk/currentplanningpolicyconsultations

If you are unable to access the website or the portal, you can request an electronic or paper version of our response form by telephoning 01243 785166 or emailing planningpolicy@chichester.gov.uk.

Forms should be returned via email to this email address, or by post to the Planning Policy Team, Chichester District Council, East Pallant House, 1 East Pallant, Chichester PO19 1TY.

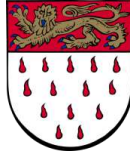
Reference copies of the SCI will be available to view at the Council Offices in Chichester, the South Downs Centre in Midhurst, or Chichester, Selsey, Petworth, Midhurst and Southbourne libraries.

The consultation period runs from 27 September 2023 until 1700 on 8 November 2023. All comments and representations submitted will be taken into consideration by the Council in making any decision to further amend the SCI prior to adoption.

For more information, or if you require assistance, please contact Planning Policy by email at planningpolicy@chichester.gov.uk, or telephone 01243 785166.

Yours sincerely

Claire Potts
Planning Policy Team Leader



Chichester City Council

AGENDA ITEM 11

From West Sussex County Council:

Dear Clerk – Please cascade to all Councillors

Public consultation has begun on the future of active travel in West Sussex. The proposals that are being put forward set out how we can deliver improved walking, wheeling and cycling facilities across the county.

We are seeking your feedback on two important documents related to the way that we travel:

- Our draft Active Travel Strategy, which sets out our vision and goals for active travel in the county for the next decade and beyond.
- Our draft Local Cycling and Walking Infrastructure Plan (LCWIP), which identifies key locations where WSCC wants to invest in active travel.

Have your say

You can find out more about the suggested improvements by visiting the project's website:

<https://yourvoice.westsussex.gov.uk/active-travel-strategy>

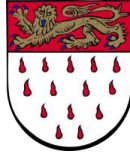
On the website you can read the draft Active Travel Strategy and LCWIP in full and have your say by completing a survey. The survey closes on 15 November 2023.

We would like to gain as many responses as possible, so please share details of these proposals through your networks. Your feedback is vital in shaping the final versions of the Active Travel Strategy and LCWIP, which are expected to be published in early 2024.

If you would like any of the materials in alternative formats, or have any questions, please email us at activetravel@westsussex.gov.uk or by telephone on 01243 642105 and we will do our best to assist you. If you are deaf or hard of hearing and have an NGT texting app installed on your computer, laptop or smartphone, you can contact us on 18001 (01243 642105).

Regards,

Active Travel Team
West Sussex County Council



Chichester City Council

AGENDA ITEM 12

From Chichester District Council:

Dear Consultee

As required under regulations 12 & 13 of The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended), Chichester District Council is undertaking consultation on its A27 Chichester Bypass Mitigation Supplementary Planning Document (SPD).

The SPD responds to an updated technical evidence base concerning the impact of new development in the south of the District on the A27 Chichester Bypass, and the mitigation required to address this. It replaces the approach set out within paragraphs 4.46 – 4.54 of the Planning Obligations & Affordable Housing SPD, adopted in 2016. The new SPD approach will appropriately address the impact that current and future development is having on the A27.

The A27 Chichester Bypass Mitigation SPD, together with relevant background information, will be available for inspection on the Council website at:

www.chichester.gov.uk/currentplanningpolicyconsultations

Alternatively, reference copies of the SPD will be available to view at the Council Offices in Chichester, the South Downs Centre in Midhurst, or Chichester, Selsey, Petworth, Midhurst and Southbourne libraries.

You are invited to use our online consultation portal to respond to this consultation, accessible via the Council website as above.

If you are unable to use the portal, you can request an electronic or paper version of our response form by telephoning 01243 785166 or emailing planningpolicy@chichester.gov.uk. Forms should be returned via email to the above address, or by post to the Planning Policy Team, Chichester District Council, East Pallant House, 1 East Pallant, Chichester PO19 1TY.

The consultation period runs from 22 September 2023 until 1700 on 3 November 2023. All comments and representations submitted will be taken into consideration by the Council in making any decision to amend the SPD prior to adoption.

You are receiving this email as you have previously expressed an interest in the progress of the Chichester Local Plan. If you do not wish to be contacted again regarding the Local Plan or other planning policy consultations, then please notify us using the contact details shown below.

For more information, or if you need assistance accessing the documents, please contact Planning Policy by email at <mailto:planningpolicy@chichester.gov.uk>, or telephone 01243 785166.

Yours sincerely,

The Planning Policy Team