

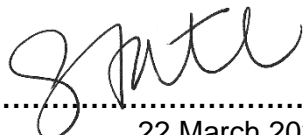


Chichester City Council

FINANCE COMMITTEE

Agenda

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE FINANCE COMMITTEE
TO BE HELD IN THE COUNCIL CHAMBER AT 5.30PM ON TUESDAY 2 APRIL 2024**


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22 March 2024

1. APOLOGIES FOR ABSENCE

To receive and approve apologies and reasons for absence from members of the Committee.

2. DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS ON THE AGENDA FOR THIS MEETING

3. MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 6 FEBRUARY 2024

To approve and sign as a correct record the minutes of the Finance Committee meeting held on 6 February 2024.

4. UPDATES ON ACTIONS FROM THE PREVIOUS MINUTES NOT COVERED ELSEWHERE ON THE AGENDA

a) Update on costings for the City Centre floral planting scheme (minute 89 refers)

Deputy Town Clerk to report.

b) Update on response from the leaseholder to the Committee decision on the proposed unit lease changes at the Market House.

To be discussed under agenda item 14

5. REVENUE BUDGET MONITORING TO END JANUARY 2024

Deputy Town Clerk to report (*report attached*).

6. EARMARKED RESERVES

Deputy Town Clerk to report (*report attached*).

7. PUBLIC REALM PROJECTS

Deputy Town Clerk to report (*report attached*).

8. PROPERTY SUB-COMMITTEE MINUTES

To approve the minutes of the Special Meeting of the Property Sub-Committee held on 21 February 2024 and the ordinary meeting of the Property Sub-Committee held on 20 March 2024 and consider the following recommendation:

- a) **Allotments – retesting of plots previously designated as contaminated (Property Sub-Committee, 20 March 2024, minute 37i refers)**

It was RECOMMENDED to the Finance Committee on 2 April 2024 that an order be placed with Impact Geotechnical in the sum of £2,912.15+VAT, in the 2024-2025 financial year, to be paid from the Allotment Reserve.

9. ROLE OF INTERNAL AUDITOR

Deputy Town Clerk to report (*report attached*)

10. ITEMS FOR INFORMATION ONLY (*reports attached*)

- a) **MONTHLY RECONCILIATION WITH EVIDENCE OF BANK STATEMENTS TO END OF JANUARY 2024**
- b) **LIST OF PAYMENTS MADE FOR JANUARY 2024**
- c) **LIST OF BARCLAYCARD PAYMENTS FOR JANUARY 2024**

11. ITEMS FOR INCLUSION ON THE NEXT AGENDA

12. DATE OF NEXT ORDINARY MEETING

DATE OF NEXT ORDINARY MEETING: Tuesday 11 June 2024

13. PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960

Proposal to resolve that the public and press be excluded from this meeting for agenda item 14 due to the nature of the business to be transacted, namely confidential business matters.

14. CHANGES TO UNIT LEASE ARRANGEMENTS AT THE MARKET HOUSE

Deputy Town Clerk to report (*report to follow*)

To: Members of the Finance Committee
Councillors Scicluna, Miall, Kondabeka, Loxton, Moore, Pramas, Quail and Vivian

Ex Officio Member:
The Mayor (Councillor C Gershater)

The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.

However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.

It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is

having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.