



Chichester City Council

## MEETING OF THE CITY COUNCIL

TO THE MEMBERS OF THE CITY COUNCIL

MEMBERS ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE COUNCIL OF THE CITY OF CHICHESTER TO BE HELD AT 7.00PM ON WEDNESDAY 24 APRIL 2024 IN THE COUNCIL CHAMBER, THE COUNCIL HOUSE, NORTH STREET, CHICHESTER

.....  
Town Clerk  
18 April 2024

### THOUGHT FOR THE DAY

Mayor's Chaplain to share their thought for the day

### Agenda

1. **APOLOGIES FOR ABSENCE**

To receive and approve apologies and reasons for absence from members of the Council.

2. **DISPENSATION REQUESTS**

To approve the dispensation requests received, if any, since the last Meeting of Council.

Copies attached or to follow, if applicable.

3. **DECLARATIONS OF INTEREST BY MEMBERS OF THE CITY COUNCIL IN MATTERS ARISING ON THE AGENDA FOR THIS MEETING**

4. **MINUTES OF COUNCIL**

To approve and sign as a correct record the minutes of the Meeting of Council held as follows:

- [Minutes – Meeting of Council – 28 February 2023](#)
- [Minutes – Special Meeting of Council – 20 March 2024](#)

5. **UPDATES ON ACTIONS FROM THE PREVIOUS MINUTES NOT COVERED ELSEWHERE ON THE AGENDA**

- **Minute 85 – To advise of costs of gift for Chartres visit once the Oxmarket have advised of a suitable artwork**

Mayor to report.

- **Minute 88 – To update the Terms of Reference of the Committees and Sub-Committees and Scheme of Delegation to incorporate the agreed amendments.**

Town Clerk to report

- **Minute 89 – To update the grant funding policy, guidelines and terms and conditions to make clear that free use is only available during regular Council House opening hours**

Town Clerk to report.

- **Minute 90 – To convene a meeting of the Business Plan Working Group to prepare the final report and recommendations based on the consultation results**

Town Clerk to report.

- **Minute 90 – To establish a Working Group to review and audit Civic and Ceremonial functions and make recommendations on their delivery**

Town Clerk to give a verbal update

- **Minute 90 – To dissolve the Portico Working Group until such time as the project is reconsidered for progression**

Chair of the Property Sub-Committee, Councillor Miall, to report

- **Minute 91 – To add all projects incorporated in to the final Council Plan on to the CDC Infrastructure Business Plan**

Deputy Town Clerk to report.

- **Minute 92 – To call a Special Meeting of the Council on the 28 March 2024 to adopt the Press and Media and Social Media policies.**

Town Clerk to report.

## 6. **MAYOR'S ANNOUNCEMENTS**

## 7. **PUBLIC QUESTIONS**

To answer questions (if any) from members of the public being residents of the City pursuant to Appendix 1 of Chichester City Council's Standing Orders (September 2020).

## 8. **MINUTES OF COMMITTEES**

### a) **Planning and Conservation Committee**

- [Minutes – Planning and Conservation Committee – 29 February 2024](#)
- [Minutes – Planning and Conservation Committee – 28 March 2024](#)

### b) **Community Affairs Committee**

- [Minutes – Community Affairs Committee – 4 March 2024](#)
- [Minutes – Community Affairs Committee – 8 April 2024](#)

### c) **Finance Committee**

- [Minutes – Finance Committee – 2 April 2024](#)

To note the minutes of the Property Sub-Committee meetings as follows:

- [Minutes – Special Meeting of the Property Sub-Committee – 21 February 2024](#)
- [Minutes – Property Sub-Committee – 20 March 2024](#)

**9. REVIEW OF CHICHESTER CITY COUNCIL'S STANDING ORDERS AND FINANCIAL REGULATIONS**

To note that this is being deferred to the June 2024 meetings of the Finance Committee and Full Council pending the publication of a new model Financial Regulations document by the National Association of Local Councils.

**10. PLAYGROUNDS IN CHICHESTER – REQUEST FROM CHICHESTER DISTRICT COUNCIL FOR CITY COUNCIL SUPPORT FOR PLAYGROUND PROVISION IN CHICHESTER**

Town Clerk and Chair of Property Sub-Committee to report

**11. CHICHESTER PRIDE MARCH – 25 MAY 2024**

To consider an invitation from Chichester Pride for the City Council to be represented in the Pride March taking place through the city centre on Saturday 25 May 2024.

*(Invitation attached)*

**12. EQUALITY, DIVERSITY AND INCLUSION**

To consider a briefing paper from Councillor Pramas in regards to the City Council's statutory duty under the Equalities Act 2010.

*(Briefing paper attached)*

**13. TO NOTE WRITTEN REPORTS AS FOLLOWS:**

- From City Council representatives on outside bodies
- From Chichester City Councillors regarding their ward activities
- From Chichester District and West Sussex County Councillors in Chichester wards or divisions

Reports attached if available. Reports received after publication of the agenda will be circulated after the meeting.

**14. ITEMS FOR INCLUSION ON THE AGENDA FOR THE NEXT MEETING**

**15. COMMON SEAL**

*The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.*

*However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.*

*It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.*