

Chichester Gala 2024

Saturday 29th June

Stallholder / Activity Application Form

Please return this form to Claire Adams by **1st May 2024**

c.adams@chichestercity.gov.uk

Chichester City Council, The Council House North Street, Chichester, PO19 1LQ

Organisation:	
Contact Name:	
Tel No:	
Email Address:	
Postal Address:	
Postcode:	

What activity will the stall be doing/selling?

--

Please select what pitch you require

Charges

Commercial pitch	£60.00 (approx. 3m x 3m)	<input type="checkbox"/>
Commercial double pitch	£90.00 (approx. 3m x 6m)	<input type="checkbox"/>
Charity pitch	£25.00	<input type="checkbox"/>
Community Group	£25.00	<input type="checkbox"/>

Larger pitches available on request.

Payment is to be made prior to the event on receipt of an invoice, by bacs to:

Chichester City Council

Unity Trust Bank, A/c: 20372116 Sort: 60-83-01

Notes to stallholders

- Stallholders need to bring their own gazebos, tables and chairs
- Public Liability insurance must be provided **with application / prior to the event**
- A risk assessment for your stall/activity must be **provided prior to the event**
- No Wi-Fi available so any card machines will need to operate off a mobile signal
- Power supply is not readily available.
- No vehicles are allowed onsite unless authorised. Pick-up/drop-off at the gates.
- Food Hygiene Certificates must be submitted **with application / prior to the event**