



## Chichester City Council

The Council House • North Street • CHICHESTER • West Sussex • PO19 1LQ

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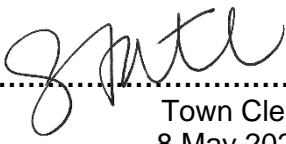
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Town Clerk: Mrs Sam Tate

# ANNUAL MEETING OF THE CITY COUNCIL

## TO THE MEMBERS OF THE CITY COUNCIL

**MEMBERS ARE HEREBY SUMMONED TO ATTEND THE ANNUAL MEETING OF THE COUNCIL OF THE CITY OF CHICHESTER TO BE HELD AT 6.00PM ON WEDNESDAY 15 MAY 2024 IN THE ASSEMBLY ROOM, THE COUNCIL HOUSE, NORTH STREET, CHICHESTER**

  
.....  
Town Clerk  
8 May 2024

## Agenda

1. **ELECTION OF MAYOR 2024-2025**
2. **DECLARATION OF ACCEPTANCE OF OFFICE BY THE MAYOR**
3. **APPOINTMENT OF DEPUTY MAYOR 2024-2025**
4. **ELECTION OF BAILIFF 2024-2025**
5. **SELECTION OF STANDING COMMITTEES AND SUB-COMMITTEES 2024-2025**

To be tabled at the meeting (*copy attached*)

- a) Community Affairs Committee
- b) Finance Committee
- c) Planning and Conservation Committee

**Membership of Sub-Committees will not be resolved entirely until the first meetings of the Standing Committees in the new Council year, these Sub-Committees being:**

Reporting to the Finance Committee:

- Business Plan Sub-Committee
- Personnel Sub-Committee
- Property Sub-Committee

6. **MINUTES OF COUNCIL**

To approve and sign as a correct record the minutes of the Meeting of Council held on 24 April 2024.

7. **MEETING TIMES**

To confirm start times for Full Council meetings.

**Note:** Committee and Sub-Committee start times are at the discretion of the Committee and Sub-Committee Chairman with agreement from Sub-Committee members and will be agreed at the first meeting of each body.

8. **MAYOR'S ANNOUNCEMENTS**

9. **VOTE OF THANKS TO THE RETIRING MAYOR**

10. **COMMON SEAL**

To resolve that the Common Seal be affixed to any documents necessary to give effect to resolutions passed at this meeting.

*The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.*

*However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.*

*It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.*