



Chichester City Council

PLANNING AND CONSERVATION COMMITTEE Minutes

Date Thursday 20 June 2024

Time 4.00pm – 4.37 pm

Location Council Chamber, The Council House • North Street • Chichester • West Sussex • PO19 1LQ

PRESENT: Councillor Ann Butler (Chairman), and C Gershater, Vivian, Mchale

EX-OFFICIO:

ALSO IN ATTENDANCE: Cllrs Chant, Town Clerk, Planning Adviser, Civic and Council Support Officer,

14. **APOLOGIES FOR ABSENCE**

Councillor Quail and Hitchman

15. **DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS ON THE AGENDA FOR THIS MEETING**

None

16. **APPOINTMENT OF VICE-CHAIRMAN FOR 2024-2025**

It was **PROPOSED** by the Chair that Councillor Vivian continue the role as Vice-Chairman. This was seconded by Councillor Gershater. Councillor Vivian was duly appointed Vice Chairman of the committee.

17. **MINUTES OF THE PLANNING AND CONSERVATION COMMITTEE MEETING HELD ON 23 MAY 2024**

The Committee **APPROVED** as a correct record the minutes of the Planning and Conservation Committee meeting held on 23 May 2024

18. **APPLICATIONS FOR PLANNING PERMISSION**

**CC/24/00968/FUL - Case Officer: Freya Divey
33 - 34 North Street Chichester West Sussex PO19 1LX
Change of use from retail unit to proposed indoor food market (mixed use of class E and Sui Generis).**

Recommendation: No objection, subject to the noise mitigation measures set out in the Noise Assessment.

19. **LISTED BUILDING CONSENT APPLICATIONS FOR THE COUNCIL HOUSE**

**CC/24/00534/LBC - Case Officer: Miruna Turland
Mr Andrew Watson
Chichester City Council The Council House North Street Chichester
Erection of additional 21 no. solar panels on roof.**

No objection.

**CC/24/00537/LBC - Case Officer: Miruna Turland
Mr Andrew Watson
Chichester City Council The Council House North Street Chichester
Secondary glazing to single glazed windows.**

To note that an application has been submitted.

**CC/24/01001/LBC - Case Officer: Miruna Turland
Property Maintenance Manager Andrew Watson
The Council House North Street Chichester West Sussex
Replace 1 no. rear gate.**

To note that an application has been submitted.

20. **NEIGHBOURHOOD PLAN UPDATE**

No materials have been received and the Chairman is not responding to correspondence from the City Council.

The Committee requested that the Clerk formally write to the Steering Group members to request return of the City Council materials and reminding them that they are the property of the City Council.

Quotations for completing the review of the evidence and proposing a way forward have been sought. A final set of options will be brought to the July committee meeting.

21. **RESEARCH WINCHESTER CHRISTMAS MARKET**

The Clerk had provided information on the organisation of the Winchester market, which was run by Winchester Cathedral.

22. **LITTLE LONDON CARPARK RESEARCH**

The Clerk advised that the new CDC policy regarding car parks and events specifically excluded Little London from being used for events, so this would not be possible.

The Clerk advised that she had invited Chichester District Council representatives to attend a future meeting to discuss the plans for Christmas.

23. **ITEMS TO BE INCLUDED ON THE NEXT AGENDA**

Neighbourhood plan
Air quality monitoring (Simon Ballard CDC presenting)
Enforcement matters
Christmas Market

24. **DATE OF NEXT ORDINARY MEETING**

DATE OF THE NEXT ORDINARY MEETING: Thursday 18 June 2024

The meeting closed at 4:37 pm.

Councillor Gershater sent apologies for the meeting on 18 July 2024.

ACTIONS ARISING FROM THIS MEETING

Minute ref.	Action	Assigned to
20	Clerk formally write to the Steering Group members to request return of the City Council materials	Town Clerk
20	Collation of formal quotes to be presented at next meeting.	Town Clerk