

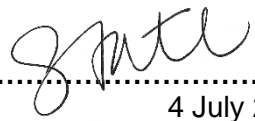


Chichester City Council

## PROPERTY SUB-COMMITTEE

### Agenda

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PROPERTY SUB-COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT 10.30AM ON THURSDAY 11 JULY 2024**

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4 July 2024

1. **ELECTION OF CHAIR OF THE SUB-COMMITTEE FOR 2024-2025**

2. **APOLOGIES FOR ABSENCE**

To note apologies for absence from members of the Sub-Committee.

3. **DECLARATIONS OF INTEREST BY MEMBERS OF THE SUB-COMMITTEE IN MATTERS ON THE AGENDA FOR THIS MEETING**

4. **SUB-COMMITTEE TERMS OF REFERENCE**

To agree a variation of the Property Sub-Committee's Terms of Reference to increase the maximum number of members to seven.

5. **SUB-COMMITTEE MEMBERSHIP**

To agree the co-option of Councillors Quail and Squire on to the Sub-Committee.

6. **MINUTES OF THE PROPERTY SUB-COMMITTEE MEETING HELD ON 14 MAY 2024**

To approve and sign as a correct record the minutes of the Property Sub-Committee meeting held on 14 May 2024.

*Property report attached for item 7.*

7. **PROPERTY REPORT**

a) **Updates on actions from the previous meeting**

- i) Completed projects
- ii) Updates
- iii) No updates

b) **Additional updates.**

c) **New projects and proposals.**

d) **Allotments update**

**8. COUNCIL HOUSE FOYER WORKING GROUP**

To agree membership of and Terms of Reference for the Council House Foyer Working Group (*draft Terms of Reference attached*).

**9. UPGRADING THE NETWORKS AND WIFI AT THE COUNCIL HOUSE**

Council Services and Support Manager to report (*report attached*)

**10. ITEMS FOR INCLUSION ON THE NEXT AGENDA**

**11. DATE OF NEXT ORDINARY MEETING**

**12. PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960**

Proposal to resolve that the public and press be excluded from this meeting for Agenda Item 13 due to the confidential nature of the business to be transacted, namely commercial arrangements with third parties.

**13. SPECIAL ROOM HIRE RATES AT THE COUNCIL HOUSE**

To discuss special room hire rates at the Council House and agree future arrangements.

*Confidential report attached*

To: Members of the Property Sub-Committee  
Councillors Apel, Butler, Loxton, Miall, Scicluna

*The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.*

*However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.*

*It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.*