



Chichester City Council

MEETING OF THE CITY COUNCIL

TO THE MEMBERS OF THE CITY COUNCIL

MEMBERS ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE COUNCIL OF THE CITY OF CHICHESTER TO BE HELD AT 6.00PM ON WEDNESDAY 25 SEPTEMBER 2024 IN THE COUNCIL CHAMBER, THE COUNCIL HOUSE, NORTH STREET, CHICHESTER

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Town Clerk
18 September 2024

PRAYERS

Prayers will be said for those who wish to participate

(Members, public and staff who do not wish to participate in prayers are invited to leave the room)

Agenda

1. **APOLOGIES FOR ABSENCE**

To note apologies received from Members of the City Council.

2. **DISPENSATION REQUESTS**

To approve the dispensation requests received since the last Meeting of Council.

Copies attached or to follow.

3. **DECLARATIONS OF INTEREST BY MEMBERS OF THE CITY COUNCIL IN MATTERS ARISING ON THE AGENDA FOR THIS MEETING**

4. **MAYOR'S ANNOUNCEMENTS**

5. **PUBLIC QUESTIONS**

To answer questions (if any) from members of the public being residents of the City pursuant to Appendix 1 of Chichester City Council's Standing Orders (September 2020).

6. **PRESENTATION ON LOCAL AREA ENERGY PLANNING**

Presentation from Brighton and Hove Energy Services Co-op (BHESCO).

7. **PRESENTATION ON CITY CENTRE PAVEMENTS**

West Sussex County Council officers to provide an update.

8. **MINUTES OF COUNCIL**

To approve and sign as a correct record the minutes of the Meeting of Council held as follows:

- [Minutes – Meeting of Council – 26 June 2024](#)
- [Minutes – Meeting of Council \(Extra ordinary meeting\) – 3 July 2024](#)
- [Minutes – Meeting of Council \(Extra ordinary meeting\) – 31 July 2024](#)

9. **UPDATES ON ITEMS FROM THE LAST MEETING NOT COVERED BY THIS AGENDA**

- a) Diversity training

Town Clerk to report on proposed training dates.

10. **MINUTES OF COMMITTEES**

- a) **Planning and Conservation Committee**

- [Minutes – Planning and Conservation – 18 July 2024](#)
- Minutes – Planning and Conservation – 15 August 2024
- Minutes – Planning and Conservation – 12 September 2024

- b) **Community Affairs Committee**

- Minutes – Community Affairs – 2 September 2024

- c) **Finance Committee**

- Minutes – Finance Committee – 4 September 2024

Council are requested to note the updated projected CIL income and expenditure profile (attached).

Property Sub-Committee

To note the minutes of the Property Sub-Committee held on

- 11 July 2024.

Business Plan Sub-Committee

To note the minutes of the Business Plan Sub-Committee meetings held on

- 30th July 2024
- 13th August 2024
- 10th September 2024

To consider the following items:

1. To delegate final approval of the Business Plan Update Newsletter to the Town Clerk with agreement from the Chair of the Business Plan Sub-Committee.
2. To delegate final approval of the format and content of the Business Plan Update event on 22nd October 2024 to the Town Clerk with agreement from the Chair of the Business Plan Sub-Committee.

11. **TO CONSIDER THE RESPONSE TO THE DRAFT CHICHESTER REGENERATION STRATEGY**

Chichester District Council have developed a draft Regeneration Strategy, which sets out key priorities for the future economic development of the city and have invited comments from the City Council. (see attached reports)

12. **TO CONSIDER THE CHICHESTER DISTRICT COUNCIL DRAFT INFRASTRUCTURE BUSINESS PLAN**

The latest Draft Infrastructure Business Plan (IBP) has been published by Chichester District Council. The Council are invited to review the document and add any new City Council project proposals or to delete any completed or discontinued projects. (List of City Council projects attached)

13. **REVIEW OF DELEGATION ARRANGEMENTS FOR COMMITTEES, SUB-COMMITTEES AND WORKING GROUPS, EMPLOYEES AND OTHER LOCAL AUTHORITIES**

To complete the annual review of the scheme of delegation. (See attached)

14. **REVIEW OF TERMS OF REFERENCE FOR COMMITTEES, SUB-COMMITTEES AND WORKING GROUPS**

To complete the annual review of the committee, sub-committee and working group terms of reference. (See attached)

15. **REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

To note reports, if any, from City Council representatives on Outside Bodies (*reports attached if available. Reports received after publication of the agenda will be circulated with the minutes of the meeting*).

16. **WARD REPORTS FROM CHICHESTER CITY COUNCILLORS**

To note reports received, if any, from City Councillors about matters affecting their wards (*reports attached if available. Reports received after publication of the agenda will be circulated with the minutes of the meeting*).

17. **REPORTS FROM CHICHESTER DISTRICT AND WEST SUSSEX COUNTY COUNCIL'S WARD MEMBERS**

To note reports received, if any, from Chichester division members of West Sussex County Council and from Chichester ward members of Chichester District Council, (*reports attached if available. Reports received after publication of the agenda will be circulated with the minutes of the meeting*).

18. **QUESTIONS**

To answer questions received, if any, from Members of Council pursuant to Standing Order 8.

19. **PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960**

Proposal to resolve that the public and press be excluded from this meeting for Agenda Item 19 due to the confidential nature of the business to be transacted namely financial and business affairs of third parties.

20. **MATTERS RELATING TO THE MARKET HOUSE**

To consider the latest update on the Market House head lease. (Town Clerk to Report)

21. ITEMS FOR INCLUSION ON THE NEXT AGENDA

22. COMMON SEAL

The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.

However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.

It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.