



Chichester City Council

MEETING OF THE CITY COUNCIL

TO THE MEMBERS OF THE CITY COUNCIL

MEMBERS ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE COUNCIL OF THE CITY OF CHICHESTER TO BE HELD AT 6.00PM ON WEDNESDAY 18 DECEMBER 2024 IN THE COUNCIL CHAMBER, THE COUNCIL HOUSE, NORTH STREET, CHICHESTER

.....
Town Clerk
11 December 2024

Agenda

1. APOLOGIES FOR ABSENCE

To note apologies received from Members of the City Council.

2. DISPENSATION REQUESTS

To approve the dispensation requests received since the last Meeting of Council (*Copies attached or to follow*).

3. DECLARATIONS OF INTEREST BY MEMBERS OF THE CITY COUNCIL IN MATTERS ARISING ON THE AGENDA FOR THIS MEETING

4. MAYOR'S ANNOUNCEMENTS

5. PUBLIC QUESTIONS

To answer questions (if any) from members of the public being residents of the City pursuant to Appendix 1 of Chichester City Council's Standing Orders (September 2020).

6. MINUTES OF COUNCIL

To approve and sign as a correct record the minutes of the Meeting of Council held as follows:

- [Minutes – Meeting of Council – 25 September 2024](#)

7. UPDATES ON ITEMS FROM THE LAST MEETING NOT COVERED BY THIS AGENDA

- a) Diversity training

To note that the diversity training has now been delivered.

8. MINUTES OF COMMITTEES

a) Planning and Conservation Committee

- [Minutes – Planning and Conservation – 10 October 2024](#)
- [Minutes – Planning and Conservation – 7 November 2024](#)
- Minutes – Planning and Conservation – 5 December 2024

b) Community Affairs Committee

- [Minutes – Community Affairs – 7 October 2024](#)
- Minutes – Community Affairs – 2 December 2024
- Minutes – Community Affairs – 9 December 2024

To consider the following recommendation:

- 9 December 2024
Minute 72 refers – Public Art Policy (copy attached)
The committee reviewed the draft policy, which was based on the Leicester City Principles for Commissioning and Conserving Public Art, as recommended in the Civic and Ceremonial Working Group report and **RESOLVED** to recommend it to Full Council for adoption.

c) Finance Committee

- [Minutes – Finance Committee – 16 October 2024 \(Special Meeting\)](#)
- [Minutes – Finance Committee – 6 November 2024](#)
- [Minutes – Finance Committee – 4 December 2024](#)

To consider the following recommendations:

- 4 December 2024
Minute 73 refers – Town Clerk’s delegated authority for spending commitments
RECOMMENDED to Full Council on 18 December 2024 that the Town Clerk’s designated spending authority for commitments within agreed budgets be increased to £5,000.

Minute 74a refers – City Council Budget 2025-2026
The Committee **RECOMMENDED** to Full Council on 18 December 2024 that the City Council’s budget for 2025/2026 be agreed providing the Tax Base remains unchanged from the draft figure of 12,517.40 supplied by the District Council. The recommended budget to be £1,211,683 with a precept demand of £970,760 and a Band D Council Tax increase of £6.79 to £77.55.

Property Sub-Committee

To note the minutes of the Property Sub-Committee meeting held on 26 November 2024 (<https://chichestercity.gov.uk/minutes-property-sub-committee-26-november-2024/>).

Business Plan Sub-Committee

To note the minutes of the Business Plan Sub-Committee meetings held on 5 December 2024.

To consider the following recommendation:

- *Minute 31 refers - Committee **AGREED** to recommend to Council that a budget of £5,000 be made available for public engagement with the community.*

9. ANNUAL REVIEW OF CITY COUNCIL POLICIES AS PER STANDING ORDERS

To complete the annual review of the following City Council policies as per Standing Orders:

- [Chichester City Council Complaints Policy - December 2023](#)
- [Chichester City Council Model Publication Scheme - December 2023](#)
- [Chichester City Council Model Publication Scheme schedule of information available - December 2023](#)

10. REPORTS RECEIVED

To note reports received:

- From City Council representatives on Outside Bodies
- From City Councillors about matters affecting their wards
- From Chichester Division Members of West Sussex County Council and from Chichester Ward Members of Chichester District Council.

*(reports attached if available. **Reports received after publication of the agenda will be circulated with the minutes of the meeting**).*

11. QUESTIONS

To answer questions received, if any, from Members of Council pursuant to Standing Order 8.

12. ITEMS FOR INCLUSION ON THE NEXT AGENDA

13. PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960

Proposal to resolve that the public and press be excluded from this meeting for Agenda **Items** 14 and 15 due to the confidential nature of the business to be transacted namely financial and business affairs of third parties.

14. PLAYGROUNDS IN CHICHESTER

Briefing from the Chair of the City Council's Finance Committee.

15. MATTERS ARISING REGARDING THE MARKET HOUSE

Town Clerk to report.

16. COMMON SEAL

The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.

However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.

It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.